
Report to: Clackmannanshire Council

Date: 23 September, 2010

Subject: Community Health Partnerships - Revised Arrangements

Report by: Head of Strategy & Customer Services

1.0 Purpose

- 1.1 The purpose of this report is to invite Council to nominate two elected members to represent the organisation on the Partnership Board which has recently been established by NHS Forth Valley.

2.0 Recommendation

- 3.1 It is recommended that the Council:
- a) notes the changes to the arrangements for Community Health Partnerships (CHPs), including the establishment by NHS Forth Valley of a Partnership Board
 - b) agrees that the Council Leader and the Portfolio Holder for health represent the Council on the Partnership Board.

3.0 Background

- 3.1 The Clackmannanshire Community Health Partnership was established in 2005 under the NHS Reform (Scotland) Act 2004 and has been responsible since that time for the planning, development and provision of health services across the county.
- 3.2 Alongside the CHP has been a (statutory) CHP Committee on which the Council has two elected member representatives and two officer representatives. In addition, there has existed a Partnership Team on which council officers have been represented along with officers of NHS Forth Valley.
- 3.3 As part of a review of CHP arrangements across their area by NHS Forth Valley, a gap has been identified at strategic partnership level, particularly between councils and the NHS Board. Accordingly, the Board of NHS Forth Valley has agreed some revisions to its arrangements for CHP working which are intended to:
- improve the delivery of the CHP objectives
 - improve integration across organisational boundaries
 - enhance opportunities for health improvement.

4.0 New Arrangements

4.1 The outcome of the abovementioned review has been agreement by the Board of NHS Forth Valley to:

a) revise the role of the CHP Committee to strengthen the voice of stakeholders in the community and voluntary sectors in influencing service planning and delivery

b) establish in each local authority area in Forth Valley a Partnership Board which will set the strategic vision and objectives for the CHP, monitor CHP performance and address areas of contention. The Board of NHS Forth Valley have invited the Leader of the Council and the Council's Portfolio Holder for health to be members of the Board. (It is also the expectation that the Council's Chief Executive will be a member of the Board.)

4.2 Underpinning the Partnership Board and CHP Sub-Committee will be a Joint Management Team the purpose of which will remain the operational management of the CHP.

4.3 Appendix 1 to this report sets out in more detail the respective roles and membership of each of these mechanisms.

5.0 Conclusions

5.1 The changes to the CHP arrangements put in place by NHS Forth Valley represent an evolution of the system established in 2005.

5.2 Both the CHP Committee and the Joint Management Team have been in existence since that time and their roles have been refined: the Partnership Board is a new structure which is intended to enhance strategic partnership working between the Council and NHS Forth Valley

6.0 Sustainability Implications

NA

7.0 Resource Implications

Financial Details N/A, Staffing N/A

8.0 Declarations

8.1 The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities 2008 - 2011** (Please double click on the check box)

The area has a positive image and attracts people and businesses

Our communities are more cohesive and inclusive

People are better skilled, trained and ready for learning and employment

Our communities are safer

Vulnerable people and families are supported

- Substance misuse and its effects are reduced
- Health is improving and health inequalities are reducing
- The environment is protected and enhanced for all
- The Council is effective, efficient and recognised for excellence

(2) **Council Policies** (Please detail) N/A

9.0 Equalities Impact

9.1 N/A

10.0 Legality

10.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

The establishment of the Partnership Board and Council membership of it does not affect the duties and powers of the Council or its officers set out in our various governance documents.


11.0 Appendices

11.1 1 - CHP Arrangements: Roles and Memberships


12.0 Background Papers

1- Report dated 25 May 2010 submitted to Forth Valley NHS Board entitled:
NHS Forth Valley Community Health Partnership - Revised Arrangements

Author(s)

NAME	DESIGNATION	SIGNATURE
Elaine McPherson	Head of Strategy & Customer Services	

Approved by

NAME	DESIGNATION	SIGNATURE
Nikki Bridle	Director of Finance & Corporate Services	

APPENDIX 1 - CHP Arrangements: Roles and Memberships

CHP Committee

The role of the CHP Sub Committee will be to :-

- provide assurance to the Community in relation to the operational management, performance and delivery of services within the Community Health Partnership.
- Inform partnership and integration opportunities both within the NHS, across primary and secondary care and across sectors including local authorities, voluntary sector and the public to improving health and reducing health inequalities
- identify local need and maximize opportunities for the public, staff and key stakeholders to participate and influence service planning and redesign, change and quality improvement within the CHP.
- Influence the setting of local priorities and the development of the Single Outcome Agreement, contributing through the Joint Management Team and community planning structures.
- receive reports from the General Manager in relation to operational performance of the CHP and progress against the CHP Development Plan.

The CHP Sub Committee will be chaired by the Non Executive Director of the NHS Board and report to the Partnership Board.

The CHP Sub Committee will meet as a minimum three times a year.

In compliance with statutory regulations the membership of the CHP Sub-Committee will comprise as a minimum:-

NHS Forth Valley

A Medical Practitioner
A Registered Pharmacist
A Dental Practitioner
An Ophthalmic Optician
A Nurse
An Allied Health Professional
An officer of the Board representing the APF
An officer of the Board
A registered medical practitioner not providing PMS
A Non Executive Board Member (Chair)
A representative from Public Health/Health Promotion.

Local Authority

A member or officer of a local authority

Public / Voluntary

A member of the Public Partnership Forum
A member of a voluntary organization

Each CHP Sub Committee will determine any local additions or amendments to the core membership and anticipated attendance detailed above.

Partnership Board

The overall purpose of the Partnership Board will be to agree the joint business agenda and priorities for the CHP area, coterminous with its respective Local Authority & set the strategic vision and objectives for the CHP, monitoring performance by exception and addressing areas of contention between partners.

The key functions to be delegated from the NHS Forth Valley Board will include governance arrangements in relation to the partnership itself and services that are delivered in partnership between the two agencies and other key stakeholders, for example the voluntary sector.

The role of the Partnership Board will be :-

- Strengthen the broader partnership between health and local authority, minimising cultural barriers to joint working and maximising collaborative approaches to integration both within health, across primary and secondary care, and across sectors.
- Endorse the Single Outcome Agreement and submit for approval to the NHS Board as a statutory partner.
- Ensure that mechanisms are in place to assure the NHS Board that staff, clinical and financial governance is being addressed through the appropriate Governance Committee
- Hold the Joint Management Team to account to ensure delivery against key priorities and objectives.
- To monitor performance of the CHP and progress against the joint outcomes within the SOA.
- Ensure local community and staff engagement and involvement.

The Partnership Board will be chaired alternately between the NHS Forth Valley Board Chairman and respective Council Leader and will meet a minimum of four times a year. The Partnership Board will report to both the NHS Forth Valley Board and to the Local Authority.

Membership of the Group includes, as a minimum :-

NHS Forth Valley

NHS Board Chairman

NHS Board Chief Executive

Non Executive NHS Forth Valley Board Member (Chair of the CHP Sub Committee)

Local Authority

Council Leader

Local Authority Chief Executive

Local Authority Elected Member (e.g .Portfolio Holder for Health & Wellbeing)

Each CHP Partnership Board will determine any local additions or amendments to the core membership and anticipated attendance at its first meeting.

Joint Management Team

The overall purpose of the Joint Management Team is the operational management of the CHP & routine monitoring of performance against agreed objectives. The Management Team will also be responsible for the production of the Annual CHP Development Plan. The joint management team will ensure linkage to and involvement in the broader community planning partnership structures specific to each Local Authority area.

The role of the Joint Management Team is to :-

- Maximize the joint delivery of services, promote integration opportunities and promote organizational change capabilities to increase capacity.
- Directly manage the provision of services within the CHP. The CHP General Manager and Local Authority Lead Officer retaining accountability for their respective services and joint accountability for
- services jointly delivered.
- Ensure mechanisms are in place to involve and engage staff, contractors and maximize participation of the public & voluntary sector in projects, planning and service change and improvement initiatives.
- Ensure, through the General Manager, that compliance with clinical, staff, corporate and financial governance is in place, reporting through the respective NHS Governance Committee
- Input to the joint development of the Single Outcome Agreement and subsequent delivery against key outcomes.
- Monitor and manage the routine financial and operational performance of the CHP in relation to key targets and outcomes detailed in the SOA, taking appropriate measures to ensure targets are achieved and efficient and effective use of delegated resources.

The Joint Management Team will be chaired by the CHP General Manager.

The Joint Management Team will meet monthly

Membership of the Joint Management Team will include as a minimum :-

NHS Forth Valley

CHP General Manager
Human Resources representative
Finance representative
Clinical Lead
Nurse Lead
Heads of Service as agreed

Local Authority

Head of Social Care Services
Heads of Service as agreed
Others as defined by the needs of each CHP
Each Joint Management Team will determine any local additions or amendments to the core membership detailed above.

