
Report to: Clackmannanshire Council

Date: 12 August, 2010

Subject: Amendments to Council Standing Orders

Report by: Chief Executive

1.0 Purpose

1.1 The purpose of this report is to obtain Council approval of amendments to Standing Orders.

2.0 Background

2.1 Standing Order 3.2 states: *"The standing orders can only be changed or abolished when (at a meeting of the Council) there has been an indication that proposals to amend standing orders will be brought before the next Council meeting."*

2.2 A report to Council on 3 June approved changes to the Council's Scheme of Delegation, Contract Standing Orders and Financial Regulations and gave notice of consequent changes to Standing Orders.

2.3 These changes were:

a) changes to titles of relevant post-holders as a result of approved changes to the documents referred to in paragraph 2.2 above, viz:

- "Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services" or "Head of Strategy & Customer Services in consultation with Legal Services Manager" or "Legal Services Manager " as appropriate
- "Head of Adult Care" becomes "Head of Social Policy"

b) amend Standing Order 46.2 so that the number of members of the Local Review Body reads "10" and not "8", correcting a previous typographical error.

3.0 Recommendations

3.1 It is recommended that the Council approve the changes to Standing Orders set out in paragraph 2.3 of this report. For ease of reference, the consequent changes are set out in the Appendix to this report.

4.0 Sustainability Implications

NA

5.0 Resource Implications

Financial Details

The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate.

N/A

Finance have been consulted and have agreed the financial implications as set out in the report.

N/A

Staffing N/A

6.0 Declarations

6.1 The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities 2008 - 2011** (Please double click on the check box)

The area has a positive image and attracts people and businesses

Our communities are more cohesive and inclusive

People are better skilled, trained and ready for learning and employment

Our communities are safer

Vulnerable people and families are supported

Substance misuse and its effects are reduced

Health is improving and health inequalities are reducing

The environment is protected and enhanced for all

The Council is effective, efficient and recognised for excellence

(2) **Council Policies** (Please detail) N/A

7.0 Equalities Impact

7.1 N/A

8.0 Legality

8.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

9.0 Appendices

9.1 None

10.0 Background Papers

- Report to Council of 3 June, 2010, by Chief Executive
- Standing Orders, May 2007

- Scheme of Delegation as amended June 2010
- Contract Standing Orders as amended June 2010
- Financial Regulations as amended June 2010

Author(s)

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Approved by

NAME	DESIGNATION	SIGNATURE
Nikki Bridle	Director	(Signed: N Bridle)
Angela Leitch	Chief Executive	(Signed: A Leitch)

Proposed Changes to Standing Orders Incorporating Approved Changes to Scheme of Delegation etc Agreed at June 2010 Council

	<u>Existing Ref.</u>	<u>Proposed Change Incorporating Approved Changes to Scheme of Delegation etc Agreed at June 2010 Council</u>
1	Page 5	Re Councillors' personal financial interests, "Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services"
2	Page 9	"Head of Adult Care Service" becomes "Head of Social Policy"
3	Page 16, paras 6.2, 6.3	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services"
4	Page 17, paras 7.1, 8.1, 8.1.1	As above
5	Page 18, para 9.1	As above
6	Page 19, para 11.1	As above
7	Page 20, para 11.4	As above
8	Page 21, para 11.7	As above
9	Page 22, para 12.3	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services in consultation with Legal Services Manager"
10	Page 25, para 18.2	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services"
11	Page 29, para 21.1	As above
12	Page 31, para 23.1	As above
13	Page 42, para 31.2	As above
14	Page 42, paras 31.3, 31.4	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services in consultation with Legal Services Manager"
15	Page 43, paras 31.5, 31.6	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services"
16	Page 43, para 32.1	As above
17	Page 45, para 33.1	As above
18	Page 47, para 36.1	As above
19	Page 49, paras 37.1, 37.2	"Head of Administration & Legal Services" becomes "Legal Services Manager"
20	Page 49, para 38.1	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services in consultation with Legal Services Manager"
21	Page 50, para 39.1	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services"
22	Page 57, para 49.1	As above
23	Page 62, para 53.1	As above
24	Chart 1 - first box Chart 1 - last box	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services" "Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services in consultation with Legal Services Manager"
25	Chart 2b	"Head of Administration & Legal Services" becomes "Head of Strategy & Customer Services"
26	Chart 6	As above

