



MINUTES OF MEETING of the CLACKMANNANSHIRE COUNCIL held in the Council Chamber, Kilncraigs, Alloa, on Thursday 21 August 2025 at 9.30 am.

PRESENT

Councillor Phil Fairlie (Convener) (Chair)
Councillor Donald Balsillie (Provost)
Councillor Martha Benny
Councillor Denis Coyne
Councillor Kenneth Earle
Councillor Ellen Forson
Councillor Wendy Hamilton
Councillor Scott Harrison
Councillor Craig Holden (Via Teams)
Councillor William Keogh
Councillor Fiona Law
Councillor Darren Lee (Chambers & via Teams)
Councillor Graham Lindsay
Councillor Jane McTaggart
Councillor Janine Rennie (Via Teams)
Councillor Bryan Quinn

IN ATTENDANCE

Nikki Bridle, Chief Executive (Via Teams)
Chris Alliston, Strategic Director (Partnership & Performance)
Lorraine Sanda, Strategic Director (People) (Professional Adviser to the Chair)
Lindsay Sim, Chief Finance Officer (Partnership & Performance)
Colin Bruce, Chief Education Officer (People)
Sharon Robertson, Chief Social Work Officer (People)
Adrienne Aitken, Improving Outcomes Team Leader (People) (Chambers & Via Teams)
Claire Baillie, Assistant to the Chief Executive
Monika Bicev, Policy Officer, Housing (Place) (Chambers & Via Teams)
Michael Boyle, Improving Outcomes Business Manager (People) (Chambers & Via Teams)
Andrew Buchanan, Housing Operations Manager (Place)
Veronica Cully, Senior Manager, Partnership and Inclusion (People) (Chambers & Via Teams)
Wendy Forrest, Head of Strategic Planning and Health Improvement, HSCP (via Teams)
Claire Fullarton, Communications Officer (Partnership & Performance) (Via Teams)
Sarah Goldberg, Team Leader, Legal & Governance (Partnership & Performance) (Clerk to the Council)
Alastair Hair, Team Leader/Senior Manager (Partnership & Performance)
Cherie Jarvie, Senior Manager, Partnership & Transformation (Partnership & Performance)
Sarah Langsford, Team Leader/Senior Manager (Partnership & Performance)
Nicola Mack, Chief Accountant (Partnership & Performance) (Via Teams)
Carla MacFarlane, Communications Officer (Partnership & Performance)
Ross McGuire, Team Leader, Wellbeing Hub (People)
Wendy Robertson, Senior Manager, Transformation
Johan Roddie, Senior Manager, Permanence (People)
Catriona Scott, Senior Manager, Secondary Education (People)
Gillian Scott, Senior Manager, Early Intervention (People)
Murray Sharp, Senior Manager, Housing (Place)
Robbie Stewart, Senior Manager, Sport and Leisure (People)
Lesley Taylor, Psychological Services (People)
Melanie Moore, Committee Services (Partnership & Performance)
Gillian White, Committee Services (Partnership & Performance) (Minute)

CC(25)056 APOLOGIES

Apologies were received from Councillor Mark McLuckie and Councillor Kathleen Martin.

CC(25)057 DECLARATIONS OF INTEREST

There were no declarations of interest.

CC(25)058 MINUTES OF CLACKMANNANSHIRE COUNCIL – 26 JUNE 2025

The minutes of the meeting of the Clackmannanshire Council held on 26 June 2025 were submitted for approval.

Decision

The minutes of the meeting of Clackmannanshire Council held on 26 June 2025 were agreed as a correct record and signed by the Convener.

Action

Clerk to the Council

Councillor Darren Lee joined the meeting in the Council Chamber prior to the next item of business (9.36 am)

CC(25)059 DISPOSAL OF SL1

The report, submitted by the Strategic Director (Place), sought approval to terminate the agreement between Clackmannanshire Council and the Earl of Mar in respect to the use of SL1 licence plate on or around the year 1996 ("Agreement") on the vehicle used for civic purposes together with the sale of the civic vehicle to the Earl of Mar.

Motion

To agree the recommendations in the report.

Moved by Councillor Scott Harrison. Seconded by Councillor Jane McTaggart.

Decision

The Council:

1. Agreed to the termination of the Agreement which included relinquishing all rights associated with the use of the SL1 licence plate as outlined within paragraph 3.1 of the report;
2. Approved the sale of the civic vehicle as part of a private sale for the value outlined within paragraph 4.4 of the report; and otherwise
3. Noted the contents of this report.

The Provost gave his thanks to the Earl of Mar for the use of the licence plate and noted that it had been a privilege for the Council to be able to use it.

Action

Strategic Director (Place)

CC(25)060 WELLBEING HUB AND LOCHIES SCHOOL PROJECT UPDATE

The report, submitted by the Senior Manager, Sport and Leisure, provided Council with an update on the progress of the Wellbeing Hub & Lochies School project and sought approval of the Full Business Case (FBC) to allow the project to proceed to Financial Close and Contract Finalisation for the main construction programme.

The Strategic Director (People) shared information that confirmation had been received on 20 August 2025 that, in recognition of the progress of the project, and the aims the Council has committed to in terms of improving equalities and promoting inclusion, Sport Scotland have committed £500,000 of capital funding to the project. That is in addition to the money the Council is already receiving for the contribution to Lochies School, and also the £1m in contribution from Sport Scotland to the project so far.

The Senior Manager, Sport and Leisure presented the report to the Council.

Motion

To agree the recommendations in the report.

Moved by Councillor Graham Lindsay. Seconded by Councillor Scott Harrison.

Decision

The Council:

1. Approved the Hubco Stage 2 Submission and the Full Business Case (FBC) to allow the project to proceed to Financial Close and the Council to enter into a Design Build Development Agreement (DBDA) with Hub East Central Scotland Ltd (Hubco) (see paragraphs 3.1 to 3.18); and
2. Noted the key programme updates (see paragraphs 3.19 to 3.22).

Action

Senior Manager, Sport and Leisure

CC(25)061 COMMUNITY WELLBEING PLAN 2025-2026

The report, submitted by the Strategic Director (People), sought Council approval for the overarching Community Wellbeing Plan (the One Plan) for 2025-2026 (Appendix 1).

Motion

To agree the recommendations in the report.

Moved by Councillor Graham Lindsay. Seconded by Councillor Fiona Law.

Decision

The Council:

1. Approved the Strategic Priorities, Outcomes and Actions as set out in the Plan; and
2. Noted the continued pioneering approach to planning and reporting which is being supported at national level.

Action

Strategic Director (People)

**CC(25)062 PARTNERSHIP AND PERFORMANCE DIRECTORATE BUSINESS
PLAN 2025-26**

The report, submitted by the Strategic Director (Partnership and Performance), presented the Partnership and Performance Directorate Business Plan for 2025/26 for Council consideration and approval. The plan set out how the Directorate will enable the Council to deliver on its strategic priorities, respond to a complex and evolving operating environment, and drive forward transformation, innovation, and continuous improvement.

Motion

To agree the recommendations in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Wendy Hamilton.

Decision

The Council:

1. Noted the strategic context and key priorities outlined in the report; and
2. Approved the Partnership and Performance Business Plan 2025/26, attached at Appendix 1.

Action

Strategic Director (Partnership and Performance)

The Convener adjourned the meeting at 11.36 am for a comfort break. When the meeting resumed at 11.52 am, 16 members remained present.

CC(25)063 MISSING SHARES POLICY (HOUSING)

The report, submitted by the Strategic Director (Place), provided Council with information on the work undertaken to develop a Housing Service Missing Shares Policy. The Policy supports Clackmannanshire Council's Private Sector Scheme of Assistance and adheres to the statutory guidelines and recommendations outlined within the Housing (Scotland) 2006 Act.

Councillor William Keogh withdrew from the meeting at 12.02pm, during questions to this item of business. 15 Councillors remained present in the meeting.

Motion

To agree the recommendations in the report.

Moved by Councillor Jane McTaggart. Seconded by Councillor Scott Harrison.

Decision

The Council:

1. Noted the powers provided to local authorities to contribute a missing share payment under section 50 of the Housing (Scotland) Act 2006;
2. Noted that where a local authority does contribute a missing share there is a requirement for the Council to front fund such payments, and to manage the process thereafter in the recovery of funding and associated costs; and
3. Approved the Missing Shares Policy.

Action

Strategic Director (Place)

CC(25)064 HOUSING POLICIES: DAMP AND MOULD POLICY, HOUSING REPAIRS POLICY, RECHARGEABLE REPAIRS POLICY, WESTHAUGH PITCH ALLOCATIONS POLICY & HOMELESSNESS APPLICANT AREA CHOICE.

The report, submitted by the Strategic Director (Place), outlined the work undertaken to develop and review Housing Policies within the following areas: Damp and Mould; Housing Repairs; Rechargeable Repairs; Westhaugh Pitch Allocations; and Homelessness Applicant Area Choice.

These policies underpin the Council's commitment to maintaining its housing stock and travelling persons site to the latest required standards and in line with current legislation, ensuring homes are safe, secure, and well-maintained for tenants. The policies also ensure that there is clarity in situations where the Service may seek to recover the cost of repairs where applicable, and, in reference to homelessness, provide an efficient and effective service to our homelessness waiting list applicants.

Motion

To agree the recommendations in the report.

Moved by Councillor Jane McTaggart. Seconded by Councillor Scott Harrison.

Decision

The Council:

1. Approved the Housing Damp and Mould Policy (Appendix 1);
2. Approved the Housing Repairs Policy (Appendix 2);
3. Approved the Housing Rechargeable Repairs Policy Appendix 3);
4. Approve the Westhaugh Pitch Allocations Policy (Appendix 8);
5. Approve the proposed amendments to the existing Housing Allocations Policy to enable changes in the allocating of properties to homeless waiting list applicants (as noted in section 4.40 to 4.48 of the report); and
6. Note the child-friendly, plain English summary versions of the policies in line with the UNCRC requirements for all public bodies to present information in an accessible format for all children and young people (Appendices 4,5 and 6).

Action

Strategic Director (Place)

The Convener adjourned the meeting at 12.43 pm for a meal break. When the meeting resumed at 1.33 pm, 14 members remained present as Councillor Darren Lee had not re-joined the meeting.

CC(25)065 HR POLICIES

The report, submitted by the Strategic Director (Partnership and Performance), invited Council to approve the new Gender Based Violence and Domestic Abuse Procedure and the updated Health and Safety Policy.

Motion

To agree the recommendations in the report and to nominate Councillor Scott Harrison as Health and Safety Champion.

Moved by Councillor Ellen Forson. Seconded by Councillor Wendy Hamilton.

Decision

The Council:

1. Agreed that the policies and procedures, as tabled, are formally approved;
2. Noted the attached Equality/Fairer Scotland Impact Assessments;
3. As per paragraph 2.1.1 contained within the Health and Safety Policy, agreed to nominate an Elected Member as Health and Safety Champion; and
4. Agreed that Councillor Scott Harrison will be appointed as Health and Safety Champion.

Action

Strategic Director (Partnership and Performance)

Councillor Janine Rennie withdrew from the meeting at 1.55 pm and Councillor Darren Lee re-joined the meeting via Teams at 2.00 pm during the following item of business, therefore 14 members remained present in the meeting.

CC(25)066 EQUALITY IMPACT ASSESSMENT OF HOME TO SCHOOL TRANSPORT POLICY

The report, submitted by the Strategic Director, People, provided an Equality Impact Assessment (EQIA) of the Councils Home to School Transport Policy.

Motion

To agree the recommendations in the report.

Moved by Councillor Graham Lindsay. Seconded by Councillor Scott Harrison.

Voting

For the motion	14 votes
Against the motion	0 votes
Abstain from voting	0 votes

The motion was carried unanimously by 14 votes to 0 with 0 abstentions.

Decision

The Council:

1. Considered the findings of the EQIA and agreed that the current policy, while identifying a limited inequality, continues to support positive pupil transition and social inclusion. Given the small number of pupils affected and the wider implications of any policy change, agreed that the existing transport arrangements remain in place at this time; and
2. Agreed that a further paper be brought back to enable the Council to decide on the scope of any future public consultation on revisions to the home to school transport policy. The paper will outline the financial and equalities implications associated with the options to be considered as part of the consultation.

Action

Strategic Director (People)

CC(25)067 MOTION TO COUNCIL – CLOTHES RECYCLING

A notice of motion in terms of Standing Order 16.0 was submitted by Councillor Ellen Forson.

Motion

“Council notes that the current arrangement for clothes recycling bins across Clackmannanshire is delivered in partnership with the Salvation Army, under an agreement established in 2020.

While recognising the valuable contribution made by the Salvation Army, Council also notes that other organisations offer similar textile recycling services, including arrangements whereby a financial contribution is made for each bin uplifted.

In line with the principles of Community Wealth Building, and Clackmannanshire Council’s commitment to maximising local social and economic benefit, Council believes there is potential to review the current model and explore options that could generate income for local priorities.

In particular, there may be scope to channel any income received through such schemes directly to support community organisations and initiatives at a ward level, thereby enabling local benefit from local recycling activity.

Council therefore instructs officers to:

- Review the existing clothes recycling bin arrangement with the Salvation Army, including current performance, benefits and limitations;
- Explore alternative or supplementary models offered by other textile recycling providers, including those that offer a fee-per-uplift or community benefit payment; and
- Consider mechanisms to allocate any future income on a ward basis, in line with the Council’s Community Wealth Building approach.

Officers are requested to report back to a future meeting of Council or the relevant committee with findings and recommendations for next steps.”

Moved by Councillor Ellen Forson. Seconded by Councillor Scott Harrison.

Decision

The Council agreed the motion as set out above.

Action

Chief Executive

CC(25)068 MOTION TO COUNCIL – INVESTING IN INCLUSIVE PLAY: REFURBISHMENT AND FUTURE MANAGEMENT OF PUBLIC TOILETS AT WEST END PARK, ALLOA

A notice of motion in terms of Standing Order 16.0 was submitted by Councillor Ellen Forson.

Motion

“Council Notes:

- The Scottish Government’s £60 million Playpark Renewal Programme supports the enhancement of play spaces across Scotland.
- This funding may be used not only for play equipment but also for supporting infrastructure, including public toilets located within or adjacent to playparks.
- West End Park is Alloa’s largest public park and a key community space, with £372,000 already invested in play facility upgrades through this programme.

Council Recognises:

- The park's public toilet facilities are currently closed, limiting accessibility and reducing the overall impact of recent investment.
- Clean, safe, and accessible toilets enhance our parks inclusivity and sense of welcome — particularly for families, disabled users, and others with additional support needs.
- The Scottish Government has confirmed (letter dated 2 July 2025, attached) that toilet refurbishment is an eligible use of Playpark Renewal Programme funding.

Council Further Notes:

- The need to identify a financially sustainable and community-led model for the long-term operation of any refurbished facility.
- Contactless payment systems, as successfully introduced in Stirling, Arbroath, and North Ayrshire, offer a practical way to support ongoing operational costs while maintaining access and minimising misuse.
- There may be further opportunities to explore community ownership and management, including via a Community Asset Transfer, to ensure long-term sustainability and local empowerment.

Council Agrees:

- To progress with any required refurbishment of the public toilets within West End Park, Alloa, using eligible capital funding from the Playpark Renewal Programme.
- To consider a range of operational models for the future management of the facility, including:
 - Implementation of a contactless payment system;
 - A potential Community Asset Transfer to a suitable local organisation;
 - Other community-led or partnership models that ensure long-term sustainability.
 - To engage with local stakeholders and community groups to shape potential options.
 - To request a report by early 2026 outlining possible ownership or management models, and a proposed delivery timeline."

Moved by Councillor Ellen Forson. Seconded by Councillor Scott Harrison.

Decision

The Council agreed the motion as set out above.

Action

Councillor Ellen Forson

EXEMPT ITEM

The Council resolved in terms of Section 50(a) of the Local Government (Scotland) Act, 1973, that the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as detailed in Schedule 7A, Part 1, Paragraph 8 and Paragraph 9

CC(25)069 BE THE FUTURE UPDATE - REPLACEMENT SOCIAL WORK IT SYSTEM AND REIMAGINING SOCIAL CARE TOM

The report, submitted by the Strategic Director (People), provided the latest update in respect of the Council's Be the Future Target Operating Model (BtF TOM) and associated Transformation Programme. The report provided the highlights on the top three themes and sought approval for investment in the transformation of social care Target Operating Model (TOM) underpinned by the procurement and implementation of a replacement Social Work IT System (SWITS).

Motion

To agree the recommendations in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Fiona Law.

Councillor Scott Harrison withdrew from the meeting during debate on this item of business.

Decision

The Council agreed the recommendations as set out in the report.

The detailed minute from this item of business is recorded separately as an exempt item of business.

CC(25)070 EXEMPT MINUTE OF CLACKMANNANSHIRE COUNCIL - 26 JUNE 2025

The exempt minutes of the meeting of the Clackmannanshire Council held on 26 June 2025 were submitted for approval.

Decision

The exempt minutes of the meeting of Clackmannanshire Council held on 26 June 2025 were agreed as a correct record and signed by the Convener.

Action

Clerk to the Council

Ends: 2.53 pm

