



**MINUTES OF MEETING of the CLACKMANNANSHIRE COUNCIL held in the Council Chamber, Kilncraigs, Alloa, on Thursday 1 February 2024 at 9.30 am.**

**PRESENT**

Councillor Phil Fairlie, Convener (Chair)  
Councillor Donald Balsillie  
Councillor Martha Benny  
Councillor Denis Coyne  
Councillor Kenneth Earle  
Councillor Ellen Forson  
Councillor Wendy Hamilton  
Councillor Craig Holden  
Councillor Fiona Law  
Councillor Darren Lee  
Councillor Graham Lindsay  
Councillor Kathleen Martin  
Councillor Jane McTaggart  
Councillor Janine Rennie  
Councillor Bryan Quinn

**IN ATTENDANCE**

Nikki Bridle, Chief Executive  
Pete Leonard, Strategic Director (Place)  
Lorraine Sanda, Strategic Director (People)  
Stuart Crickmar, Strategic Director (Partnership & Performance)  
Lee Robertson, Senior Manager, Legal and Governance (Partnership & Performance) (Clerk to the Council)  
Lindsay Sim, Chief Finance Officer (Partnership & Performance)  
Chris Alliston, Senior Manager, HR and Workforce Development (Partnership & Performance)  
Clair Fullarton, Communications Officer (Partnership & Performance)  
Colin Bruce, Chief Social Work Officer (People)  
Sharon Robertson, Chief Education Officer (People)  
Robbie Stewart, Senior Manager, Sport and Leisure (People)  
Gillian Scott, Senior Manager, Early Intervention (People)  
Michael Boyle, Senior Manager  
Murray Sharp, Senior Manager, Housing (Place)  
Andrew Buchanan, Housing Operations Manager (Place)  
Wendy Robertson, Senior Manager, Transformation  
Wendy Forrest, Head of Strategic Planning and Health Improvement, HSCP  
Audrey McCormick, Improving Outcomes ASN Team Leader (People)  
Alison Bonner, Digital Team Leader (Partnership & Performance)  
Gavin Wright, Planned Works & Compliance Team Leader (Place)  
Helena Arthur, Solicitor (Partnership & Performance)  
Andrew Ayres, Thomas & Adamson (Item 7)  
Gillian White, Committee Services (Partnership & Performance)  
Melanie Moore, Committee Services (Partnership & Performance)

**CC(24)001 APOLOGIES**

Apologies were received from Councillor Mark McLuckie, Councillor William Keogh and Councillor Scott Harrison

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**CC(24)002 DECLARATIONS OF INTEREST**

None.

### **CC(24)003      MINUTES OF CLACKMANNANSHIRE COUNCIL – 30 NOVEMBER 2023**

The minutes of the meeting of the Clackmannanshire Council held on 30 November 2023 were submitted for approval.

Amendment to **CC(23)122** – Councillor Bryan Quinn advised that his first name had been spelt incorrectly as Brian.

#### **Decision**

Subject to the amendment noted above, the minutes of the meeting of Clackmannanshire Council held on 30 November were agreed as a correct record and signed by the Convener.

### **CC(24)004      HOUSING REVENUE ACCOUNT BUDGET 2024/25 AND CAPITAL PROGRAMME 2024/25**

The Housing Revenue Account (HRA) budget setting process is subject to statutory, regulatory and governance requirements including consultation with tenants.

The report, submitted by the SNP Administration and presented by the Senior Manager (Housing), presented the proposed Housing Revenue Account budget and Housing Capital Programme for the financial year 2024/25 for approval as defined within the Housing (Scotland) Act 1987

#### **Motion**

To agree the recommendations as set out in the report.

Moved by Councillor Jane McTaggart. Seconded by Councillor Fiona Law.

#### **Decision**

The Council:

1. Approved an increased level for Council house rents of 6.7% for the financial year 2024/25, as set out in Appendix 6;
2. Approved the same level of increase (6.7%) to be applied equally to lock-up garages, garage pitch-site rentals and associated tenancy charges, as set out in Appendix 6;
3. Approved the summary Housing Revenue Account budget 2024/25, as set out in Appendix 1;
4. Approved the Housing Capital Programme 2024/25 and illustrative programme to 2028/29, as set out in Appendix 2;
5. Approved HRA Borrowing Requirement 2024/25 to 2028/29 based on the assumption as laid out in this report, as set out in Appendix 3;
6. Noted the results of the tenant rent consultation process and the specific views expressed by the Clackmannanshire Tenants and Residents Federation as set out at paragraph 5.3;
7. Noted that the Westthugh Gypsy/Travellers site remains closed and under redevelopment. The site is programmed to reopen during 2024/25, and Council will be asked prior to re-opening to approve a rent figure for these homes;
8. Note the progress on the HRA Financial Business Plan, including the risks going forward and work required to fully update the 30 year financial planning model; and
9. Noted the remainder of the report.

**Action**

Strategic Director (Place)

**CC(24)005 TRANSITIONS POLICY**

The report, submitted by the Head of Strategic Planning and Health Improvement, Health and Social Care Partnership, presented a Transitions Policy (Appendix 1) which outlined the requirements of Education Services, Children's and Adult Services across the Health and Social Care Partnership, both Councils, and NHS processes to support transitions for young people and their families.

**Motion**

To agree the recommendations set out in the report.

Moved by Councillor Wendy Hamilton. Seconded by Councillor Graham Lindsay.

**Decision**

The Council agreed the draft Transitions Policy for young people moving from Education and Children's Services to Adult Services as a guide for young people, families and carers.

**Action**

Head of Strategic Planning and Health Improvement, Health and Social Care Partnership

**CC(24)006 BE THE FUTURE UPDATE**

The report, submitted by the Chief Executive, provided the latest update in respect of the Council's Be the Future Target Operating Model (BtF TOM) and associated Transformation Programme. The report provided updates in respect of the review of governance arrangements for the BtF TOM and Transformation Programme and a thematic update on the work being progressed in respect of Digital and Data Transformation.

**Motion**

To agree the recommendations set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Graham Lindsay.

**Decision**

The Council:

1. Approved the updated governance framework for the Be the Future programme (Appendices 1 and 2)
2. Noted progress with the Be the Future priorities previously agreed by Council (Appendix 3)
3. Noted that all Be the Future Board agenda and supporting papers will be distributed to all Council members from February onwards to better facilitate scrutiny and awareness of progress (paragraph 3.5); and
4. Noted the thematic update on progress with the Digital and Data Transformation programme (section 4 and Appendices 4 and 5).

**Action**

Chief Executive

**CC(24)007 WELLBEING HUB AND LOCHIES SCHOOL PROJECT UPDATE**

The report, submitted by the Senior Manager, Sport and Leisure (People), provided Council with an update on the progress of the Wellbeing Hub & Lochies School project.

**Motion**

To agree the recommendations set out in the report.

Moved by Councillor Graham Lindsay. Seconded by Councillor Donald Balsillie.

**Decision**

The Council noted:

1. The updated pre construction programme. (Paragraphs 3.1 to 3.6); and
2. The Council's successful application for funding from Scottish Government from the Learning Estate Investment Programme (LEIP). (Paragraphs 3.7 to 3.11).

**CC(24)008 ADDITIONAL SUPPORT FOR LEARNING (ASL) STRATEGY**

The report, submitted by the Improving Outcomes Team Leader, presented the Education Services: Additional Support for Learning Strategy, which sets out how the Service will ensure that it delivers inclusive and equitable opportunities for all children and young people, but in particular for learners with Additional Support Needs (ASN).

**Motion**

To agree the recommendations set out in the report.

Moved by Councillor Graham Lindsay. Seconded by Councillor Wendy Hamilton.

**Decision**

Having challenged and commented on the report, the Council approved the ASL Strategy and associated ASL Action Plan 2024-2027 (Appendix1)

**Action**

Strategic Director (People)

*The Convener paused the meeting at 11.20 am to provide an opportunity for external parties to leave the meeting. The meeting resumed at 11.30 am with 15 members present.*

## **EXEMPT ITEMS**

**The Council resolved in terms of Section 50(a) of the Local Government (Scotland) Act, 1973, that the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as detailed in Schedule 7A, Part 1, Paragraph 1 and Paragraph 9.**

### **CC(24)009      EXEMPT MINUTES OF CLACKMANNANSHIRE COUNCIL – 30 NOVEMBER 2023**

The exempt minutes of the meeting of the Clackmannanshire Council held on 30 November 2023 were submitted for approval.

Amendment to **CC(23)130** – Councillor Denis Coyne asked that the minute be corrected to note that Councillor Janine Rennie will be representing the Labour Group and Councillor Martha Benny will be representing the Conservative Group.

### **Decision**

Subject to the amendment noted above, the exempt minutes of the meeting of Clackmannanshire Council held on 30 November were agreed as a correct record and signed by the Convener.

Ends: 11.35 am

