



Asset Transfer Request Reporting Template 2025/26 for Clackmannanshire Council

Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

Section One – Relevant Authority Information

Organisation: Clackmannanshire Council

Address: Kilncraigs, Greenside Street, Alloa

Completed by: Lesley Baillie

Role: Strategy & Performance Adviser

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Telephone: 01259 452012

Date of completion: 30^h June 2026

Are you the Asset Transfer Lead Contact for the organisation: Yes

Section 2: Asset Transfer Data in 2025/26

2.1

| Total Applications Received | Number of successful applications determined | Number of unsuccessful applications determined | Number received and yet to be determined | Number received prior to 2025/26 and yet to be determined |
|-----------------------------|--|--|--|---|
| 2 | 2 | 0 | 1 | 0 |

Asset Transfer Requests 2025/26



2.2 Details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from Clackmannanshire Council to a community transfer body in 2025/26:

The following Requests were received / determined in the reporting period:-

| Asset | CTB | Type of Transfer | Decision Date |
|--------------------------------------|-------------------------------|-------------------------|-------------------------------|
| Marshall House (received 2024/25) | Alloa Community Shed | Ownership | 1 st May 2025 |
| Clackmannan Town Hall and former CAP | Clackmannan Development Trust | Ownership | 28 th October 2025 |
| Ben Cleuch Centre | Ochils Community Trust | Lease | Pending |

2.3 Details of Asset Transfer Requests that went to a review or appeal which were concluded in 2025/26:

| Name of Community Transfer Body | Was the Asset Transfer Appeal/Review accepted? (Y/N) | Why was the Appeal/Review accepted/refused? <i>Please provide details of the asset transfer request and reasons for your decision.</i> |
|---------------------------------|--|--|
| n/a | | |
| | | |

2.4 further comments relating to the above data:

n/a



Section Three – Promotion and Equality

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

We promote Community Asset Transfer via our website and proactively if a community facility becomes available following the withdrawal of Council services.

We encourage potential applicants to enquire informally in the first instance so that we can discuss possible approaches to community use of the asset in question. We make any information about the property which is held on file readily available to potential applicants. We arrange for site visits for the CTBs to allow them to assess the suitability of the assets and gather information, for example, for a professional survey.

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

The information we provide on our website encourages dialogue at an early stage and we are available to meet in person to provide dedicated support where needed. We signpost potential applicants to their options for other sources of support which may be more appropriate to their needs.

We circulate, both directly and through community networks, the information we receive from Scottish Government and support organisations with opportunities for learning, support and funding to help communities engage with the asset transfer process.

Section Four – Additional Information

4.1 Please use this space to provide any further feedback not covered in the above sections.

n/a