

<p align="center"><b>Asset Transfer Request</b>  <b>Reporting Template 2024/25 for Relevant Authorities</b></p>	
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Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

## Section One – Relevant Authority Information

Organisation: Clackmannanshire Council	Address: Kilncraigs, Greenside Street, Alloa
Completed by: Lesley Baillie	Role: Strategy & Performance Adviser
Email: lbaillie@clacks.gov.uk	Telephone: 01259 452012
Date of completion: 12 <sup>th</sup> June 2025	
Are you the Asset Transfer Lead Contact for the organisation: Yes	
If not please provide the name, job title and email address for the lead contact for any queries:	

## Section 2: Asset Transfer Data in 2024/25

2.1 Please complete the following table for the 2024/25 reporting period :

Total Applications Received	Number of successful applications determined	Number of unsuccessful applications determined	Number received and yet to be determined	Number received prior to 2024/25 and yet to be determined
1	0	0	1	0

2.2 Please provide details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from your relevant authority to a community transfer body in 2024/25:

The follow Request was received in the reporting period:-

Asset : Marshill House

CTB: Alloa Community Shed

Type of Transfer : Ownership

Decision Date: 1<sup>st</sup> May 2025

2.3 Please provide details of Asset Transfer Requests that went to a relevant authority appeal or review which were concluded in 2024/25:

Name of Community Transfer Body	Was the Asset Transfer Appeal/Review accepted? (Y/N)	Why was the Appeal/Review accepted/refused? <i>Please provide details of the asset transfer request and reasons for your decision.</i>
n/a		

2.4 Please use this space to provide any further comments relating to the above data:

n/a

### **Section Three – Promotion and Equality**

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

We work in partnership with the Third Sector Interface where possible in order to promote the benefits of asset transfer to local communities.

We provided management information about the property in question and we have discussed the process and the options available to the CTB. We arranged for site visits for the CTBs to allow them to assess the suitability of the assets and gather information for a professional survey.

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

The information we provide on our website encourages dialogue at an early stage the better to provide tailored support to disadvantaged communities and we are available to meet to provide support at a time and place to suit. We signpost potential applicants to their options for other sources of support which may be more appropriate to their needs.

We circulate, both directly and through community networks, the information we receive from Scottish Government and support organisations with opportunities for learning, support and funding to help communities engage with the asset transfer process.

### **Section Four – Additional Information**

4.1 Please use this space to provide any further feedback not covered in the above sections.

n/a