



LIBRARY CHARGES FROM 1ST APRIL 2019

B&W photocopying / computer print outs – A4	£0.25	per sheet
B&W photocopy – A3	£0.40	per sheet
Colour photocopying – A3	£1.00	per sheet
Colour photocopying / computer print outs – A4	£0.45	per sheet
Microfilm printout – A4 B&W and colour	£0.50	per sheet
Laminating A4	£1.00	per sheet
Laminating A3	£1.30	per sheet
Fax – all incoming faxes (per sheet)	£1.10	per sheet
Fax – sending UK fax – all pages	£1.50	per sheet
Fax – sending European fax – all pages	£2.10	per sheet
Fax – sending to rest of the world – all pages	£3.20	per sheet
Lost & damaged items	100% original or replacement cost	per item
Lost ticket	£2.60	per item
Overdue items - 1 week	£0.25	per item
Overdue items - 2 weeks	£0.50	per item
Overdue items - 3 weeks	£0.75	per item
Overdue items - 4 weeks	£1.00	per item
Overdue items - 5 weeks	£1.25	per item
Overdue items - 6 weeks	£1.50	per item
Overdue items - 7 weeks	£1.75	per item
Overdue items - 8 weeks	£2.00	per item
Overdue items - 9 weeks	£2.25	per item
Overdue items - 10 weeks	£2.50	per item
Overdue items - 11 weeks+	£2.75	per item
Talking Book (single use)	£1.50	per item
Withdrawn stock sales	£1.00 max	per item
Request service	£1.00	per item
Request service – Inter Library Loan	Full cost recovery	
Archive Service – basic search – free for 15mins then £16.00 per 30mins thereafter		
Archive photos 5 x 7½	£6.30	per item
Archive photos 9 x 6	£8.40	per item
Archive photos 12 x 8	£12.60	per item
Provision of digital material	£1.00	per item
Provision of digital material	£5.00	per day
Reproduction fee for original council archive material	£50.00	per item