

**Present:** Ian Fraser (*Chair*), Margaret Mary Rafferty (*Ceteris*); Graham Struthers (FSB); Jane Adamson, Gillian Taylor, (Clackmannanshire Council); Ann Floyd, Kevin Kelman [from 10.30am] (Education); Zak Stark (Forth Valley College); Maureen Blair (Job Centre Plus); Liz Buchanan (Visit Scotland); Val Ormiston (Skills Development Scotland); Kenny Hampton (CTSI).

**Apologies:** Gordon McNeil, Julie Hamilton, Susan White (Clackmannanshire Council); Malcolm McArdle, represented by Kenny Hampton. Gillian Ballie (Scottish Enterprise); Euan Halliday represented by Maureen Blair; Kevin Deighan (Clacksfirst).

In attendance: Carolyn McGill (Clackmannanshire Council)

ACTION

### 1.0 Welcome and Introduction

Ian Fraser chaired the meeting in Gordon's McNeil's absence. He welcomed everyone to the meeting and instigated introductions.

### 2.0 Minute of the meeting of the 20th February 2015 & Matters Arising

2.1 The minute of the previous meeting was approved.

#### *Matters Arising*

Items 5.1 & 10.1 ii - info to be circulated

Item 10.1 iii The Team agreed that item will go onto the agenda of the next meeting.

agenda

### 3.0 Alliance Feedback

3.1 Gillian Taylor summarised the business of the March meeting of the Alliance and the agenda of the June meeting. The Team noted that a paper from the BJSPT is required for the June meeting and that it would be in keeping with the working relationship between the Partnership Team and the Alliance itself for the Team's report to include 'actions' for the Alliance.

### 4.0 Tourism in Clackmannanshire - presentation

4.1 Liz Buchanan presented information on the work of Visit Scotland and on the shape of tourism in Clackmannanshire, highlighting the trend for promoting the tourism product and visitor experience rather than the area and the need to promote tourism collectively across Forth Valley, not just on a Clackmannanshire basis. She and Carolyn McGill answered questions on the constraints and opportunities for collectively developing the visitor economy in Clackmannanshire.

4.2 The Team observed the opportunities for developing the young workforce and agreed to investigate with Clacks Business how a Clackmannanshire 'Welcome Programme' can be taken forward.

IF

4.3 In the absence of Kevin Dieghan, there was no update under item on the Alloa Tower event.

### 5.0 BJSPT Going Forward

5.1 The Team noted the drop in the number of representatives from business and agreed to route requests for representation on supporting groups through Clacks

IF

Business.

- 5.2 Ian Fraser circulated and asked for feedback on the high level elements of a rough draft of a template and content for the Action Plan. He proposed that small teams could be set up where none already existed to take priorities forward and asked for Partners to indicate which actions they could provide the lead for and develop. ALL

#### **6.0 Contribute in Clackmannanshire**

- 6.1 Ian Fraser outlined, for information, the concept behind this new Council initiative, on which Gordon McNeil is the lead, to review and develop the partnership with businesses. Partners are invited to note this and pass any comments to Gordon McNeil via Ian Fraser. ALL
- 6.2 The potential for a new 'brand' such as 'Contribute in Clackmannanshire' to overshadow or exclude existing initiatives was noted. IF

#### **7.0 Clackmannanshire Employability Strategy Action Plan**

- 7.1 Jane Adamson circulated the action plan, for information, and drew the Team's attention to the workstream relevant to the BJSPT.
- 7.2 The Team also noted the progress of the Employer Engagement Sub-group which works across Stirling and Clackmannanshire.

#### **8.0 Modern Apprenticeship Week**

- 8.1 Zak Stark gave a verbal update on the success of the events organised in Falkirk, Stirling and Clackmannanshire and relayed the learning drawn from the experience of the different event formats.
- 8.2 The Team noted that the Local Employability Partnership can ensure Clackmannanshire benefits from the opportunity presented by 'Learning through Work' week in Autumn and 'School Opportunity' Programme next year. LEP

#### **9.0 Update on vacant position of Chair**

- 9.1 Colin Lynch, Clacks Business, is able to re-join the BJSPT and has indicated willingness to resume the position of Chair.

#### **10.0 Forward Programme of Agenda Items**

- 10.1 - Developing Scotland's Young Workforce  
- Action Plan
- Further suggestions from Partners for items for the next or future agendas should be forwarded to Ian Fraser. ALL

**Next Meeting:** 10.00 am 21st August 2015, Forth Valley College,

There was no further business and the meeting closed at 12.15 p.m.