

## Further Information

For more information on the Integrated Mental Health Service and partnership working, please refer to our main service leaflet and other team leaflets or visit the Integrated Mental Health Service webpage on [www.clacksweb.org.uk](http://www.clacksweb.org.uk). Alternatively, you can contact us by email, letter or telephone.

## Contact us

### By email:

[integratedmentalhealth@clacks.gov.uk](mailto:integratedmentalhealth@clacks.gov.uk)

### By letter or telephone:

#### Carsebridge House

Team Manager  
Carsebridge House  
3-8 Carsebridge Court  
Alloa FK10 3LQ  
Tel: 01259 215048

#### Mental Health Resource Centre

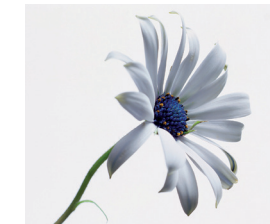
Team Leader  
Clackmannanshire Community  
Healthcare Centre  
Hallpark  
Sauchie FK10 3JQ  
Tel: 01259 290343

#### Service Manager Partnership

Integrated Mental Health Service  
Social Services  
4th Floor  
Kilncraigs  
Greenside Street  
Alloa FK10 1EB  
Tel: 01259 452376/450000

## CLACKMANNANSHIRE

## Mental Health Services



## Information Sharing and Support for People with Mental Health Issues



Clackmannanshire  
Council



Updated November 2015

## Introduction

Clackmannanshire Mental Health Services have recently received a referral for you, which contains information about your health and current concerns.

We would like to offer you an appointment to assess your needs but first, we would like to tell you a bit about our services and what this means for you.

## Who are Clackmannanshire Mental Health Services

We are a range of teams from the NHS Forth Valley, Clackmannanshire Council and Third Sector agencies based in Alloa, providing mental health services in the Clackmannanshire area for individuals age 18 and over.

Each team has staff with a range of skills and abilities, who work in partnership with each other and specialise in the treatment of mental health problems.

## What happens when we receive a referral?

We use a Single Referral Pathway to ensure that all mental health referrals are directed to one place.

A meeting is held every week so that a decision can be made quickly to make sure your referral goes directly to the team best able to help you.

As a result of working together, we can make sure we provide you with the right service to meet your

needs quickly and you won't have to repeat the same information each time you see someone from Mental Health Services.

Once your referral is allocated to a team, you will be contacted to attend an appointment to carry out an assessment of your needs, discuss options available and agree the best way to help you.

### *How much will the service cost?*

There is no charge for any of our services, but if support is required to access activities within the community (e.g. swimming, bowling) then you will need to pay for those activities.

## What does sharing information mean?

When we meet with you we will ask for information to make sure we provide the right care and support to help you. This sometimes means we may need to pass on information about you to the other teams we work with or may work with in the future.

This information will only be shared with staff who are involved in your care. However, in rare circumstances, there may be a statutory duty to disclose information about you without your consent, for example, if there are concerns about child protection or the safety of others.

You have the right to refuse consent to sharing your details. However, please contact us first about any concerns you may have regarding this as it could have an impact on the level of service that we are able to provide for you.

## Confidentiality

All Mental Health Services abide by the principle of the Data Protection Act 1998.

Your information will be kept secure and confidential, using case files and computer records.

## What do I have to do?

We plan to get in touch with you in the near future, therefore, you **do not** need to do anything at this stage.

However, if you do have concerns about sharing information, or require further information, please contact us **as soon as possible**:

### **By letter or telephone:**

Single Referral Pathway Administrator  
Mental Health Resource Centre  
Clackmannanshire Community Healthcare Centre  
Hallpark Road  
Sauchie FK10 3JQ  
Tel: 01259 290343 (Monday - Friday 9am - 5pm)

### **By email:**

[integratedmentalhealth@clacks.gov.uk](mailto:integratedmentalhealth@clacks.gov.uk)