

If your home is more than 1 mile from the catchment school and your child is under eight years of age or your home is more than two miles from the catchment school and your child is eight years of age or over, your child **may** be entitled to free home to school transport. If you think this is the case, please contact the Travel and Transport Team (details overleaf).

If you move to a new home and there is no place available at the catchment area school for your child, the Council will provide free home to school transport to the nearest suitable school, until such time as a place becomes available at the catchment area school, subject to the normal distance entitlement criteria.

- b) **You can choose to keep your child at his/her current school.** To do this you must make a special kind of placing request for "continued attendance". You can get a placing request form from your child's school, from the Facilities, Schools and Welfare Team (details overleaf) or at **www.clacksweb.org.uk**. Because your child will be attending school as a result of a placing request, s/he will not be entitled to free home to school transport.

However a "concession" may be granted when there is a place available on a contract hire vehicle and there is no additional cost to the Council. If the seat is subsequently needed for a distance entitled child, transport for the oldest non-entitled child will be withdrawn.

Free home to school transport

The Council has a policy on free home to school transport. Please contact the Travel and Transport Team for further details.

Cross boundary placing requests both into or out of Clackmannanshire Council area receive no financial assistance with transport or other associated costs.

USEFUL CONTACTS

FACILITIES SCHOOLS & WELFARE TEAM

Tel: 01259 452499
fswsupport@clacks.gov.uk

TRAVEL & TRANSPORT TEAM

Tel: 01259 452359
tandtssupport@clacks.gov.uk

CLACKMANNANSHIRE COUNCIL

Tel: 01259 450000
www.clacksweb.org.uk



Services to People Education and Community Services

Moving Home and Your Child's Attendance at School

Information for Parents
September 2008



BED 116/Sept 2008



MOVING HOME AND YOUR CHILD'S ATTENDANCE AT SCHOOL



Catchment areas and placing requests

Every primary and secondary school in Clackmannanshire has a catchment (or zoned) area.

For a primary school, this is always a geographic area immediately around the school site. Generally, main roads, settlement boundaries or other geographic features will bound catchment areas. A secondary school has a catchment area made up of the catchment areas of its associated primary schools. **Normally**, children living within a school's catchment area attend that particular school. When a child completes primary education, s/he will **normally** transfer to the secondary school with which his/her primary school is associated.

Each address in Clackmannanshire has two catchment area schools, one non-denominational and one denominational ie. Roman Catholic. For example, children living in Menstrie have the catchment primary schools of Menstrie Primary School and St Bernadette's R.C. Primary School. In the secondary sector, their catchment schools are Alva Academy and St Modan's R.C. High School.

Secondary Schools and Associated Primary Schools

ALLOA ACADEMY

Claremont Primary, Park Primary, St John's Primary, Sunnyside Primary.

ALVA ACADEMY

Alva Primary, Coalsnaughton Primary, Menstrie Primary, Muckhart Primary, Strathdevon Primary, Tillicoultry Primary.

LORNSHILL ACADEMY

Abercromby Primary, Banchory Primary, Clackmannan Primary, Craigbank Primary, Deerpark Primary, Fishcross Primary, St. Serf's Primary.

ST MODAN'S RC HIGH SCHOOL

St Mungo's RC Primary, St Bernadette's RC Primary.

If you have access to the Council's website, www.clacksweb.org.uk, you can use the postcode finder to find the catchment school for your home.

Although most children attend their catchment school, parents have a right to ask the Council for their child to have a place in any of the Council's schools. This is called a placing request. If you want to make a placing request, you should submit your placing request in writing using a placing request form. This form is available in all schools, from the Facilities, Schools and Welfare Team (details overleaf) or at www.clacksweb.org.uk.

Children who attend a school other than their catchment school, as a result of a placing request, are not entitled to free home to school transport.

At the end of P7, a child automatically transfers to the secondary school serving their home address, even if they have attended a different primary school as the result of a successful placing request, so a further placing request may be required at this time.

Moving Home

If you move home, it is important that you let your child's school know your new address and contact details.

If you move home from one school catchment area to another, you have two choices.

- a) **You can choose to move your child to the school that serves the catchment area in which your new house is located.** If you choose to do this, simply visit the new school to enrol your child and let the old school know when your child will be leaving. This will ensure that his/her records are quickly transferred.