



# Application For Erection OF A Raised Structure

## Notes of Guidance for Applicant

1. 2 copies of detailed plans of the raised structure, drawn accurately to a scale of not less than 1:100 must be submitted with this application and should include elevations and sections.
2. The plans should indicate the types and sizes of all materials used in constructing the raised platform; dimensions relating to the width of exit stairs, exit routes, gangways and seatways; headroom where appropriate; details of balustrading, rise, pitch and going of stairs; and positioning and size of toe boards/kickboards.
3. The plans should indicate the type of seats (if any) to be used ie permanently fixed or tip-up.
4. The position of exit signs should be clearly indicated on the plans and, where necessary, a maintained system of exit lighting, including exit boxes, should be provided and the individual lighting points indicated (on inspection of the structure, Clackmannanshire Council's Building Standards Team reserve the right to require additional exit lighting be provided).
5. There should be no gaps in any of the horizontal surfaces of the structure and any gaps in the vertical surfaces of the structure (ie between treads on stairs or between rows of seats) should be of such a size as to prevent the passage of a 100mm sphere.
6. The plans should include, when necessary, structural design calculations or a Design Certificate relating to the suitability of the structure. **N.B. Where structural engineers are involved they will be required to provide a signed statement confirming the structural stability of the raised structure(s) prior to Clackmannanshire Council providing permission to use the raised structure(s).**
7. The plans should state the nature of the surface on which the raised structure is to be sited and, if necessary, the bearing capacity of this surface.
8. If the raised structure is to be divided into sections, the capacity of each section must be stated.
9. If it is proposed to provide facilities for the disabled, full details of how this is to be achieved should be indicated on the plans.
10. This application must be accompanied by the appropriate fee (per structure):
  - a. £175 when inspection falls within normal working hours (Monday to Friday, 9am to 5pm); or
  - b. £225 when inspection falls outwith normal working hours.