Clackmannanshire Council
Environmental Health
Kilncraigs
Greenside Street
Alloa
Clackmannanshire
FK10 1EB

Clackmannanshire Council
www.clacksweb.org.uk

Application Form for the Registration of a Food Business Establishment

Regulation (EC) No. 852/2004 on the Hygiene of Foodstuffs Article 6(2)

This form should be completed by food business operators in respect of new food business establishments and submitted to the relevant food authority 28 days before commencing food operations. On the basis of the activities carried out. Certain food business establishments are required to be approved rather than registered. If you are unsure whether any aspect of your food operations would require your establishment to be approved, please contact Clackmannanshire Council Environmental Health for guidance.

1. **Address of establishment** (or address at which moveable establishment is kept)

Postcode

2. **Name of Food Business (trading name)**

Telephone

3. **Full Name of Food Business Operator**

4. **Address of Food Business Operator**

Postcode

Telephone No

Email:

5. **Type of Food Business (Please tick all that apply):**

Farm Shop	☐	Staff restaurant/canteen/kitchen	☐
Food manufacturing/processing	☐	Catering	☐
Packer	☐	Hospital/residential home/school	☐
Importer	☐	Hotel/pub/guest house	☐
Wholesale/cash and carry	☐	Private house used for food business	☐
Distribution/warehousing	☐	Moveable premises hot food van	☐
Retailer	☐	Market Stall	☐
Restaurant/café/snack bar	☐	Food Broker	☐
Market	☐	Takeaway	☐
Seasonal Slaughterer	☐	Other (please give details) below	

6. Type of Business:

Sole Trader ☐ Partnership ☐

Limited Company ☐ Other (please give details below) ☐

(If a limited Company, please complete 7 below)

7. Limited Company Name

Company Number

Registered Office Address

Postcode

8. If this is a New Business - Date you intend to open

9. If this a Seasonal Business

Period during which is you intend to be open each year

Date: / /

Signature of Food Business Operator:

Name (BLOCK CAPITALS)

AFTER THIS FORM HAS BEEN SUBMITTED, FOOD BUSINESS OPERATORS MUST NOTIFY ANY CHANGES TO THE ACTIVITIES STATED ABOVE TO CLACKMANNANSHIRE COUNCIL AND SHOULD DO SO WITHIN 28 DAYS OF THE CHANGE(S) HAPPENING.

Our privacy statement that details how your data shall be used is available at:
https://www.clacks.gov.uk/council/forms/environment/registrationoffoodpremises/