
Report to Audit and Finance Committee

Date of Meeting: 16 March 2017

Subject: Council Financial Performance 2016/17 – December Outturn

Report by: Chief Accountant

1.0 Purpose

- 1.1 This paper provides an update on the financial performance of the Council in respect of both revenue and capital spend for the current financial year, 2016/17.

2.0 Recommendations

- 2.1. The Committee is asked to note:

2.1.1 The draft General Fund revenue underspend for the year of £0.570m.

2.1.2 Progress on delivering planned savings in the year.

2.1.3 The draft favourable outturn of £1.017m on the Housing Revenue Account.

2.1.4 The draft underspend in General Services capital of £3.347m of which £0.393m are savings in delivery of the programme with the remainder carried forward to 2017/18.

2.1.5 The draft underspend on HRA capital of £5.723m of which £2.601m is additional income from house and land sales and £0.388m are savings in delivery of programme with the remainder carried forward to 2017/18.

3.0 Background

- 3.1. This report summarises the financial position of the Council. This report consolidates all of the detailed service financial data to provide a corporate position. The report also provides detail of individual Service positions showing the overall variance and the movement from the previous reported projected outturn. The draft Outturn position reflected in this report is based on rigorous reviews of service spending activity by accountants and service managers.

4.0 General Fund Revenue

- 4.1 Appendix A to this paper sets out the actual spend for each service area.
- 4.2 Overall the Council's net expenditure this year is expected to record an underspend of (£0.570m) for the year ended 31st March 2017. This is a reduction of £0.117m on the previously reported outturn of (£0.687m) reported in January.
- 4.3 Although most Services are reporting an underspend there is an overspend in Social Services of £1.527m which is an increase of £0.049m to the previous reported overspend. Adult Services is reporting an overspend of £1.016m primarily due to unachievable savings of £0.469m, Reablement service staffing of £0.323m with the balance relating to the high level of activity in care at home and long term placements. Residential schools overspend of £0.554m has reduced by £0.141m since last reported. A separate report to this Committee details the overspend and progress on the management recovery plan.
- 4.4 Table 1 below provides an overview of the Council's outturn position within each Service Expenditure area. The commentary aims to flag the **key** reasons for material variances from the approved budget.

Table 1: Summary of Service Budget Variances

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31 st March 2017	Previous reported over/(under) spend at August	Movement
Resources & Governance	£22.644m	(£0.621m)	(£0.559m)	(£0.062m)
<p>Resources and Governance is projecting a net underspend of (£0.621m) resulting in a movement of (£0.062m) since last outturn. The underspend and material movements are explained as follows:</p> <p>Accountancy is reporting an underspend of (£0.163m) resulting in movement of (£0.053m). The underspend and movement is attributable to the non filling of staff vacancies.</p> <p>Asset Management is forecasting an overspend of £0.067m, movement of £0.032m. The overspend is largely due to unachievable savings on rental income. However, this overspend is reduced by cash saving within staffing.</p> <p>Catering is reporting underspend of (£0.401m), movement £0.016m. This underspend is mainly attributable to efficiencies in staff and food purchases for P1-P3 free school meals. The movement is caused by reduction in meals uptake within Central Catering and Primary School meals. A related budget saving is being put forward for consideration by D&E who are now operationally responsible for the Service for 17/18.</p>				

IT is projecting an overspend of £0.133m resulting in a movement £0.110m. Within this, Central IT is forecasting an overspend of £0.148m primarily due to higher than budgeted software and Licence costs. However this is offset by an underspend (cash saving) of (£0.015m) due to secondments, reduced hours and staff absence.

Governance is projecting an underspend of (£0.002m), movement of £0.093m. The overspend and movement is largely due to a proportion of staff costs in relation to the iTrent system that was initially thought to be able to be capitalized but has subsequently been moved to revenue as the project ended and moved into a business as usual phase.

Property Maintenance is projecting an overspend of £0.249m, movement of £0.103m. The overspend is mainly due to unachievable savings that were based on renegotiation of employee's terms and conditions, wind and water tight maintenance of properties, retirement, vacation of some properties that are still in use and uplift in costs due to winter maintenance. The movement is caused by changes in rates, janitorial and cleaning services estimates.

Corporate Training is projecting an underspend of (£0.06m).

Schools PPP is forecasting an underspend of (£0.443m) resulting in a movement of (£0.238m). The underspend is a partial cash saving largely due to an Insurance rebate of £0.230m and estimates of agreed deductions.

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31st March 2017	Previous reported over/(under) spend at October	Movement
Strategy and Customer Services	£5.684m	(£0.101m)	(£0.075m)	(£0.026m)

The service is forecasting a net underspend of (£0.101m) compared to the previous forecast underspend of (£0.075m). This is mainly due to having more information regarding Leisure payroll forecasts. There has also been an increase in the amount of income projected to be received in Leisure.

There is an underspend in Business Support (£0.109m) due to salary variations with the main underspend in Business Support Adult Care (£0.047m). Business Support Child Care also has an underspend of (£0.035m) which is a proposed budget saving for 17/18 (£0.019m). There are other underspends in salaries as a result of vacancies not being filled on a temporary basis, reduction in hours related to the budgeted family friendly saving for 16/17 and flexi retirement

Strategy & Performance is reporting an overspend of £0.034m due to an unachieved saving from targeted VR. There is a slight movement from the last forecast of £0.002m mainly due to updated forecasts for Advertising in Strategy & Partnership.

Customer Services/Leisure is forecasting an underspend of (£0.029m) and movement of (£0.035m) made up as follows:

The Customer Services function is reporting an underspend of (£0.052m) as a result of salary underspends arising from a delay in filling vacancies and increased income projections. This underspend has remained the same since the last forecast despite a decrease in Scottish Certificates income forecast due to a drop in the number of orders being placed. This loss in income has been offset by various staff savings.

Leisure is reporting an overspend of £0.023m, which is a movement of (£0.035m) from the previous forecast. The overspend is mainly a result of a historic £0.095m unallocated saving. A marketing plan is being developed in partnership with Stirling University to increase usage of the leisure facilities, and the service has continued to pursue a range of actions to reduce costs whilst increasing income.

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31st March 2017	Previous reported over/(under) spend at August	Movement
Development & Environment Services	£11.099m	(£0.458m)	(£0.505m)	£0.047m

D&E is reporting a net underspend of (£0.458m) resulting in an adverse movement of £0.047m since last quarter.

Roads & Transportation is forecasting underspend of (£0.117m) in the year, resulting in adverse movement of £0.005m. This relates to cash savings and is as a result of cost control within Street Lighting Maintenance and staff savings due to vacancies. Adverse movement is due to increase in projected costs as a result of higher anticipated costs in last quarter of year.

Environmental Services is reporting underspend of (£0.267m), resulting in adverse movement of £0.111m. The projected underspend and movement is mainly due to reduction in forecast payments to contractors, reduction in fuel price, reduction in anticipated income and vacancies within staffing. Whilst these are expected to be budget savings, budget realignments within the service may be required to offset 17/18 pressures.

Regulatory Services is projecting underspend of (£0.048m), resulting in a movement of (£0.023). The underspend is a cash saving mainly due to temporary vacancies. Revision of miscellaneous forecasts within Environmental Health also contributed to the projected underspend.

Development Services is forecasting an underspend of (£0.028m), resulting in a movement of (£0.046m). The underspend and movement is due to accrued 2015/16 income and Earmarked Reserves used to offset historic income budget.

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31st March 2017	Previous reported over/(under) spend at October	Movement
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Social Services	£27.743m	£1.527m	£1.478m	£0.049m
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Social Services is forecasting an overspend of £1.527m. This is an increase of £0.049m compared to the last report.

The number of high cost Children's External Placements has reduced by 2 since the previous report resulting in a reduction in the projection of (£0.141m).

The Child Care projection has increased by £0.078m since the previous report. This is primarily due to 2 family placements for 10 children with the Lilius Graham Trust in order to prevent admission to care.

The projection for Adult Services has increased by £0.115m. This mainly relates to revised financial projections as more accurate information became available.

The full detail of the Social Services overspend is provided in the Finance Report also on the agenda of this Committee.

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31 st March 2017	Previous reported over/(under) spend at October	Movement
Education	£37.223m	(£0.232m)	(£0.098m)	(£0.134m)

The Service is forecasting an underspend of (£0.232m) which is £0.133m more than previously forecast.

Business Management is currently forecasting an underspend of (£0.063m). This is mainly due to majority of shared services staff ending in December 2016 with a couple of posts due to end in March 2017. The forecast also includes two new posts within Chief Education resulting in a net underspend of (£0.056m).

Early Years Non Devolved is forecasting to overspend by £0.141m, movement of £0.188m. The underspend and movement from the previous forecast is mainly attributable to updated staffing costs.

Primary Non Devolved is projected to overspend by £0.333m of which £0.080m relates to supply cover and £0.053m relating to additional expenditure incurred by primary schools. Staffing costs are forecasted to overspend by £0.037m due to unachievable FSW savings and teacher refresh costs. Assistance to pupils transport is projected to overspend by £0.026m. This is offset by teachers flexibility projected underspend of (£0.531m) due to schools receiving their correct per capita budgets and secondary schools receiving the correct teaching budget. The movement from the previous forecast of (£0.494m) is attributable to a reduction in teachers flexibility, additional supply cover costs and transfer of surplus staffing balances from secondary schools.

Primary Devolved and ASN Devolved are projected to overspend by £0.168m due to staffing costs being projected at current levels. This has resulted in a movement of £0.194m from the previous forecast as staffing costs were forecasted to budget.

Secondary Non Devolved is projecting an underspend of (£0.199m) of which (£0.234m) relates to secondary supply cover and (£0.007m) relating to curriculum for excellence. There are also small net underspend of (£0.004m) within this area. This is offset by an overspend of £0.046m due to unachievable savings relating to HSLO posts.

ASN Non Devolved is overspent by £0.134m mainly due to overspends on assistance to pupils transport, insurance, agency payments, accessibility strategy and ASN primary teaching staff totalling £0.215m. This is offset by underspends of (£0.081m) relating to staffing in Learning Support, Learning Assistants and Primary Inclusion Support.

Sports Development is forecasting an underspend of (£0.037m) which includes a mixture of staffing and non-staffing underspends.

Youth Services was previously outturned to budget but more accurate forecasting has resulted in a projected underspend of (£0.017m) which is also the movement.

There are small underspends within Education Psychology Service, School Crossing Patrols and Adult Services totalling (0.024m).

Service	Annual Budget 2016/17	Projected Over/(underspend) at 31st March 2017	Previous reported over/(underspend) at October	Movement
Housing	£2.964m	(£1.057m)	(£1.338m)	£0.281m

The service is forecasting an underspend of £1.057m. This is £0.281m less than previously forecast. This is in line with the final outcome for last financial year where an underspend of £0.987m was recorded which due to the timing of the income being confirmed this was not able to be included in the 2016/17 budget process.

The main reason for the reduction in the underspend is in respect of the income receivable for the Homeless Units. The forecast income is now £0.203m less than previously reported. The rental income in these units is paid by benefit and at the start of the year there were 118 claims while recently this has reduced to 88. The number of claimants who have been impacted by the Benefit Cap has increased as has the amount capped from the start of the year. In addition to the number of homeless occupants reducing, the length of stay has reduced as Void HRA properties become available people are able to be move to mainstream properties earlier.

The main reason for the underspend continues to be in the Rent Allowances of £0.024m and Rent Rebates of £0.886m. This has reduced from the last forecast as examination of the expenditure and associated grant income with Rent Allowances has resulted in reducing the percentage of grant income received in respect of payments made. The previous forecast had higher income than expenditure, this has now been reduced to reflect the anticipated grant income due in line with the mid year estimate return.

An underspend of £0.344m is forecast within staffing as the Service continues to examine all vacancies in line with the ongoing restructure in conjunction with Housing Revenue Account. All vacant posts have now been forecast not to be filled this financial year.

An underspend of £0.312m in Billing & Assessment is forecast. This is £0.013m greater than previously reported and is as a result of examination of the grant income.

The Scottish Welfare Fund received an additional in year allocation of £0.150m to cover an increase in the number of awards being made. The service also undertook mitigating action on the overspend and this has resulted in the service only projecting to use £0.100m of the in-year demand pressure.

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31st March 2017	Previous reported over/(under) spend at October	Movement
Executive Team	£0.432m	£0	£0	£0m

The Executive Team are projecting spend in line with budget.

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31st March 2017	Previous reported over/(under) spend at October	Movement
Corporate Adjustments	(£0.348m)	£0.524m	£0.563m	(£0.039m)

There is an overspend in the Corporate Budget of £0.524m which is a favourable movement of £0.039m compared to the variance reported in the previous report.

The overall overspend relates to the unachievement of savings, including Review of the working week £0.513m and Review of General Fund Debtors £0.046m.

The overspend also includes the Corporate VS saving of £0.400m which is shown within Service projections.

This overspend is offset by an underspend on the Universal Credit budget of (£0.400m) due to delays in full implementation of the scheme by the DWP.

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31st March 2017	Previous reported over/(under) spend at October	Movement
Non Distributed Costs	£1.215m	£0	£0	£0

The Service is projecting spend in line with budget.

Service	Annual Budget 2016/17	Projected Over/(under spend) at 31 st March 2017	Previous reported over/(under) spend at October	Movement
Total	£108.656m	(£0.018m)	(£0.534m)	(£0.516m)

- 4.5 Appendix A also highlights a number of non-service expenditure and income areas of the Council budget (not detailed in Table 1). Additional income of £0.214m due to redeterminations of Revenue Grant adds to the underspend in the above table.
- 4.6 The above projections for Education and Social Services include estimates of the cost of decoupling which are yet to be finalised with Stirling Council.
- 4.7 The 2016/17 budget incorporated approved savings of £7.501m. 66% are forecast to be achieved in the year. Table 2 below sets out the position for each council service portfolio.

Table 2: Budgeted 2016/17 savings progress

Department	Savings full year 16/17 (£000)	Draft full Year Saving (£000)	(Under)/ Over Achievement (£000)	Comments and Reason for Variance
Resources & Governance	1,532	1,213	(319)	Under-achievements of TVR savings and delay in vacating properties partly offset by PPP Service reductions.
Strategy and Customer	839	714	(125)	Under-achievement of TVR savings.
Development & Environment	1,126	1,140	14	Under-achievements have been covered through over-achievement of other approved savings.
Social Services	2,025	857	(1,168)	Progress has been made on a number of savings however, a significant proportion of savings are not expected to be achieved.
Education	611	301	(310)	A number of small savings are deemed not to be achievable within the year.
Housing	417	420	3	All savings are forecast to be

				achieved.
Corporate	951	263	(688)	Underachievement in relation to: Corporate severance, review of working week and pursuit of debtors.
Total	7,501	4,908	(2,593)	

4.8 Of the £7.501m savings approved by Council, £4,908m are forecast to be achieved. Appendix E provides further detail of the unachievable savings within each service.

5.0 Housing Revenue Account

5.1 Appendix B to this paper sets out the summary budget for the Housing Revenue Account for this year in accordance with its Business Plan. It is forecast that the Service will achieve a surplus in the year of £5.935m which is £1.017m greater than budgeted. This is an increase of £0.391m from that previously forecast.

5.2 Repairs and Maintenance are forecasting an underspend of £657k. This is an increase of £194k from that previously forecast. The main reason for this is an underspend of £475k for the Property Contracts element which includes reduced charge for Central Support and increased Income from charges. The forecast of expenditure on Private Contractors and Voids is now £172k less than budget as the Service continues to examine all work that is placed with external firms. This underspend has increased from that previously forecast as expenditure continues to reduce.

5.3 Supervision & Management is forecasting an underspend of £487k, this is £86k more than previously forecast. There is an underspend of £303k forecast in staffing costs, vacancies have now being filled in line with the revised structure but a delay in this process taking place has resulted in the forecast underspend increasing. Central Support is forecasting an underspend of £101k as the revised basis of allocation is less than HRA had initially allowed in the budget.

5.4 There has been a spike in void numbers, resulting in a forecast overspend on void rent loss of £180k. This has reduced from the last forecast as Void numbers are falling again. The budget had been significantly reduced reflecting last year's performance. The current cost of Special Uplifts is now forecasting an overspend of £27k.

5.5 There is now projected a small increase in Rental Income of £19k. Although the number of house sales still remains the same they have actually been sold late in the year. This has led to the Rent being continued to be due for the majority of the year. Examination of the current level of debt has led to the forecast contribution to the bad debt provision being £41k less than the budget.

6.0 Capital

6.1 General Services

6.2 Appendix C to this paper details progress on the General Services capital programme for the period ended 31st December 2016 where individual projects are listed within the various asset management plans.

6.3 Overall, the General Services capital programme is expected to record an underspend of £3.347m against the £11.325m gross budget, of which £2.954m is expected to be carried forward to 2017/18 due to revised timing of project expenditure. Overall there is a movement of £0.312m from the previous reported underspend projected as at October of £3.035m. This is mainly due to Street lighting improvements, Village and Town Centre Initiative (Tullibody) and Schools works that have been committed now forecast to be completed in April 2017.

6.4 A summary of the projected outturn position and movement for each of the Asset plans is shown in the table below.

Table 3 General Services Capital Budget Variances

Asset Plan	Budget (£000)	Projected to 31st March 2017 (£000)	Over / (under) Spend (£000)	Comments
Community Investment Strategy	6,026	3,783	(2,243)	Land in Dollar to settle before development can commence £0.3m, Ongoing review of school estate and early years strategy £1.5m
Property	1,040	31	(1,009)	Childcare Residential Unit – Concept design to identify potential sites has been completed. Ongoing further assessments required.
Roads	2,703	2,703	0	Spend is projected to be in line with budget.
Lands	30	30	0	Spend is projected to be in line with budget.
Fleet	726	726	0	Spend is projected to be in line with budget .
IT	800	705	(95)	Due to staff reprioritisation in other digital transformation projects, projects delayed into 17/18.
Total Capital Programme	11,325	7,978	(3,347)	

Housing Revenue Account

6.5 Appendix D to this paper details the HRA capital programme for the current year where individual projects are listed within the various asset management plans.

- 6.6 The current net HRA Capital Budget is £11.754m. The expenditure forecast is £6.031m showing a projected underspend of £5.723m, £2.601m of which relates to additional income from house and land sales and £0.388m project savings. It is also anticipated that £2.734m will be required to be carried forward to future year's Capital Programme.
- 6.7 Of this carry forward, £0.727m relates to Roof and Render where significant delays are forecast where the work involves private owners and landlords, £0.828m relates to the new build at The Orchard, Tullibody, where a final decision regarding this site has still to be confirmed, but will now be in the 2018/19 financial year.
- 6.8 The forecast carry forward in respect of £0.637m for Off the Shelf Purchase and Refurbishment has reduced from that previously approved. This budget was identified to maximise spend on the affordable housing grant programme. An additional eight units have been acquired. Since the last forecast a bungalow has been acquired as it fulfilled the needs of a family who have been looking for more suitable accommodation. As well as this it could be the case that another four properties could be acquired if deemed suitable. Any underspend is proposed to be carried forward to allow for ongoing support for the Strategic Housing Investment Plan if required and for the refurbishment of any units that are bought later in the year.
- 6.9 Delays in the Bowmar Community Energy Savings Project has resulted in a requirement for a carry forward of £0.183m while the Service works towards finding a long term solution. Within the Kitchen renewal programme, less Kitchens have been completed than expected with a carry forward of £0.116m. Delays in other projects have resulted in the need for an increased carry forward required from that previously notified.
- 6.10 The significant projects that contribute to the savings underspend of £2.99m are detailed in Table 4 below and comments are also recorded in Appendix D:

Table 4 HRA Capital Budget Variances

Project	Variance (£000)	Comments
Structural Works	(94)	Less expenditure on Asbestos as programme moves away from Kitchens & Bathrooms
Roads & Footpaths	(30)	Less projects identified than budget
Construction Design Management	(15)	Delay in procuring contract
Fairfield School New Build	(122)	Project now handed over to Housing with less costs than expected.
Tillicoultry Community Centre	(134)	Project now handed over to Housing with less costs than expected.
Income from Sale of Council Property & Land	(2,601)	More sales materialised than predicted. The deadline for applying has now passed.

7.0 Conclusions

- 7.1 General Services revenue spend is anticipated to record an underspend of £0.570m.
- 7.2 Of the £7.501m approved savings, £4.908m is expected to be achieved in the year.
- 7.3 The Housing Revenue Account is anticipating an underspend of £1.017m.
- 7.4 The current review of the capital programme indicates a projected underspend in the year (including carry forwards) of £3.347m on General Services Capital. Detail on each project is shown in appendix C.
- 7.5 The HRA Capital Programme indicates an underspend of £5.723m, including additional income from house & land sales £2.601m and in year savings of £0.388m. A carry forward of £2.734m is also proposed.

8.0 Sustainability Implications

8.1 None

9.0 Resource Implications

9.1 Financial Details

9.2 The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

9.3 Finance have been consulted and have agreed the financial implications as set out in the report. Yes

9.4 Staffing

9.5 None

10.0 Exempt Reports

10.1 Is this report exempt? Yes (please detail the reasons for exemption below) No

11.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

- The area has a positive image and attracts people and businesses
- Our communities are more cohesive and inclusive
- People are better skilled, trained and ready for learning and employment
- Our communities are safer

- Vulnerable people and families are supported
- Substance misuse and its effects are reduced
- Health is improving and health inequalities are reducing
- The environment is protected and enhanced for all
- The Council is effective, efficient and recognised for excellence

(2) Council Policies (Please detail)

12.0 Equalities Impact

12.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

13.0 Legality

13.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

14.0 Appendices

14.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix A Council summary of expenditure

Appendix B HRA Revenues

Appendix C General Services Capital

Appendix D HRA Capital

Appendix E Corporate Savings Position

15.0 Background Papers



15.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

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Approved by

NAME	DESIGNATION	SIGNATURE
Stephen Coulter	Head of Resources & Governance	
Nikki Bridle	Depute Chief Executive	



	Annual Budget 2016/2017	Forecast to March 2017	Variance Forecast to Budget	Previous Variance	Variance Movement
Resource & Governance	22,644	22,023	(621)	(559)	(62)
Strategy & Customer Services	5,684	5,583	(101)	(75)	(26)
	28,328	27,606	(722)	(634)	(88)
less allocated to non general fund	(1,305)	(1,305)	0	0	0
	27,023	26,301	(722)	(634)	(88)
Executive Team	432	432	0	0	0
Development & Environmental	11,099	10,641	(458)	(505)	47
Education Service	37,223	36,991	(232)	(98)	(134)
Housing & Community Safety	2,964	1,907	(1,057)	(1,338)	281
Social Services	27,743	29,270	1,527	1,478	49
Corporate Services	(348)	176	524	563	(39)
Misc Services - Non Distributed Costs	1,215	1,215	0	0	0
Services Expenditure	107,351	106,934	(417)	(534)	117
Add Requisitions from Joint Boards					
Central Scotland Valuation	321	321	0	0	0
	107,672	107,255	(417)	(534)	117
Add/Deduct					
Interest on Revenue Balances	(52)	(52)	0	0	0
Loans Fund Contribution	9,401	9,462	61	61	0
Contribution to Bad Debt Provision	200	200	0	0	0
	117,221	116,865	(356)	(473)	117
Sources of Funding					
General Revenue Funding/Non-Domes	(90,603)	(90,817)	(214)	(214)	0
Council Tax	(18,758)	(18,758)	0	0	0
Council Tax Reduction Scheme	(3,520)	(3,520)	0	0	0
Contribution from Reserves	(1,523)	(1,523)	0	0	0
Application of unapplied Capital receipt	0	0	0	0	0
Contribution from Earmarked Reserve	0	0	0	0	0
Contribution from Uncommitted Reserves	(2,817)	(2,817)	0	0	0
	(117,221)	(117,435)	(214)	(214)	0
Projected (Surplus)/Shortfall	0	(570)	(570)	(687)	117
Contribution to (from) Reserves			(3,770)	(3,268)	(502)

HRA Budget v Forecast
As at December 2016

APPENDIX B

The Service has the ambition to become one of Scotland's leading providers of local authority housing. To help achieve this Vanguard consultants have been engaged as part of the housing business management system improvement project to work with staff to redesign work. The aim is to transform the service by involving people in the organisation in the redesign of the process.

As a result of this the restructuring of the roles and responsibilities of the staff members is progressing during this year.

	Budget 16-17 £'000	Forecast 16-17 £'000	Variance 16-17 £'000	Previous Forecast 16-17 £'000	Forecast Variance £'000
Housing Revenue Account	-4,918	-5,935	-1,017	-5,544	-391
Private Contractors - continued less expenditure placed with outside firms.	295	134	-161	178	-44
Void Houses	42	31	-11	36	-5
General Maintenance - Income in respect of rechargeable repairs help offset costs.	-13	-35	-22	-15	-20
Property Factors -Income now generated charging for common repairs	-25	-12	13	-19	7
Gas Contract	11	11	0	11	0
Property Contracts - Reduction in Central Support allocation and increased income from charges	5,464	4,988	-476	5,120	-132
Service Manager -Reduced costs for Central Support from that included in original budget	1,392	1,275	-117	1,288	-13
Tenancy & Estate Management - Restructuring has identified need for extra staff in this area. Appointment of these staff now complete.	810	1,026	216	1,014	12
Housing Business Management - Vacant posts has resulted in staffing saving.	307	217	-90	231	-14
Housing Options -Vacant post identified as resource for restructuring. Increased allocation of staff to VPR and transfer of staff to Tenancy	474	215	-259	227	-12

HRA General Staff - Vacant posts identified as resource for restructuring. Delay in filling vacant posts.	179	61	-118	109	-48
Housing Investment Team - Current staff vacancies that are being reviewed as part of restructure. Will be taken up by increase in number of Grade 6 Housing Officers.	353	258	-95	269	-11
Community Engagement - Lower cost on Tenants Survey.	49	23	-26	24	-1
Housing Capital -	3,130	3,128	-2	3,128	0
Tenancy Overheads - Now predicting an overspend on Void Rent Loss of £180k as levels of Voids have increased. Reduced provision made for contribution to bad debt provision.	1,102	1,251	149	1,271	-20
Rents - Increased prediction in the number of house sales results in shortfall of income	-18,488	-18,506	-18	-18,416	-90
	<u><u>-4,918</u></u>	<u><u>-5,935</u></u>	<u><u>-1,017</u></u>	<u><u>-5,544</u></u>	<u><u>-391</u></u>

	(A)	Community Investment Strategy :			Amended Budget 16/17 £	Expenditure as at 24.02.17 £	Income as at 24.02.17 £	Net Expenditure as at 24.02.17 £	Projection of estimated total capital spend to 31.3.17 £	(Under) / Over spend as at 31.3.17 £	October Out-turn £	Movement from October £	Notes	Saving in 16/17 £	C/fwd to future years £	(Under) / Over spend as at 31.3.17 £	
Project coo Alloa Cluster																	
10000	A1	Schools ICT Replacement	Alloa Academy	I.T.	46,000	43,712	0	43,712	46,000	0	46,000	0	Project complete - Final invoices only			0	
10010	A11	Kilncraigs	Alloa	Property	16,230	3,653	0	3,653	16,230	0	16,230	0				0	
10006	A3	Park Primary School	Alloa	Property	270,980	130,761	0	130,761	140,000	(130,980)	173,000	(33,000)	Lighting programmed into 17/18 due to ongoing other works in 16/17. Works committed in 16/17 to be completed early in 17/18		(130,980)	(130,980)	
10005	A6	Park, Play Area & Open Space Improvements	Alloa	Land	50,000	6,816	0	6,816	50,000	0	50,000	0	On target for completion in 16/17			0	
10116	A7	3-12 School Development	Alloa	Property	24,000	1,487	0	1,487	2,000	(22,000)	2,000	0	Park Primary Fire Alarms re-programmed to 17/18 due to ongoing other works in 16/17.		(22,000)	(22,000)	
10008	A9	Heritage Improvements	Alloa	Land/Property	40,200	14,240	(580)	13,659	40,200	0	40,200	0	Project complete - Final invoices and retention only			0	
10133	A46	ALLOA SECONDARY SCHOOL SUPPORT	Alloa	Property	103,000	93,063	0	93,063	103,000	0	103,000	0	Project complete - Retention only			0	
10021	A48	Sunnyside Primary School	Alloa	Property	27,000	0	0	0	13,500	(13,500)	27,000	(13,500)	50% of works complete to be completed in April 17		(13,500)	(13,500)	
10136	A51	Regeneration Speirs Centre	Alloa	Property	88,760	16,948	0	16,948	88,760	0	88,760	0	Working towards completion in 16/17 but due to re-tendering of the project there may be a delay into 17/18			0	
10137	A53	Alloa Town Hall	Alloa	Property	55,440	45,139	0	45,139	55,440	0	55,440	0	Project complete - Retention only			0	
10150	A54	Bowmar Area Enhancements	Alloa	Property	23,270	113,403	0	113,403	23,270	0	23,270	0	Final invoices due. Project completed. £100K grant funded.			0	
10138	A55	Kelliebank	Alloa	Property	0	(1,062)	0	(1,062)	0	0	0	0	Final invoices due. Project completed			0	
10144	A56	Redwell Primary School	Alloa	Property	0	(62,819)	0	(62,819)	0	0	0	0	Final invoices due. Project completed			0	
TOTAL Alloa Cluster					744,880	406,240	(580)	405,660	578,400	(166,480)	624,900	(46,500)		0	(166,480)	(166,480)	
Lornshill Cluster																	
10011	A12	Schools ICT Replacement	Lornshill Academy	I.T.	47,000	49,036	0	49,036	47,000	0	47,000	0	Project complete - Final invoices only			0	
10012	A13	Sauchie Hall Locality Hub	Sauchie	Property	81,000	0	0	0	-	(81,000)	-	-	Project on Hold pending Councillors decision	(81,000)		(81,000)	
10122	A14	Deerpark Primary School Roof	Sauchie	Property	54,050	48,446	0	48,446	60,000	5,950	54,050	5,950	Cladding work yet to be completed	5,950		5,950	
10127	A17	St Serfs Primary School	Tullibody	Property	202,060	92,325	0	92,325	20,000	(182,060)	30,060	(10,060)	Due to high risk asbestos, Heating project £105k and other works are unlikely to commence in 17/18. Tender being prepared for tender for works in the summer.		(182,060)	(182,060)	
10017	A18	School Estate - Tullibody South Campus	Tullibody	Property	125,000	0	0	0	125,000	0	125,000	0	Spend dependant on Council decision			0	
10018	A19	Village and Small Town Initiative including safer routes to communities	Tullibody	Land/Property/ Roads	391,750	177,615	(22,795)	154,820	290,000	(101,750)	391,750	(101,750)	Cost of Cambus/Tullibody cycle route of £155K is grant funded £80K from Sustran. Tender out in October for other works with works being completed November - March. There is a delay in works which will be carried forward to 17/18		(101,750)	(101,750)	
10126	A22	3-12 School Development	Tullibody / Sauchie	Property	60,000	8,252	0	8,252	60,000	0	60,000	0				0	
10024	A25	Clackmannan Primary School Refurbishment/Localty Hub	Clackmannan	Property	623,000	80,035	0	80,035	200,000	(423,000)	200,000	0	Due to procurement issues with no responses to a tender, works in 16/17 are less than anticipated. Estimated spend is for Classroom upgrades & Auxilliary areas only		(423,000)	(423,000)	
10149	A57	Clackmannan Regeneration Project	Clackmannan	Corporate	0	64,368	0	64,368	410,000	410,000	410,000	0	£2M Fully funded Clackmannan Regeneration Project which will be fully committed by end of March. Spend anticipated in 17/18			0	
10149 B	A57 B	Clackmannan Regeneration Project Grant Funding	Clackmannan	Corporate	0	0	0	0	(410,000)	(410,000)	(410,000)	0				0	
TOTAL Lornshill Cluster					1,583,860	523,720	(22,795)	500,925	802,000	(781,860)	907,860	(105,860)		(75,050)	(706,810)	(781,860)	
Hillfoots Cluster (Alva/Tillicoultry/Dollar)																	
10030	A27	Village and Small Town Initiative including safer routes to communities	Tillicoultry	Land/Property/ Roads	70,000	0	0	0	-	(70,000)	-	-	Unable to resource project in 16/17. Project delayed to future years		(70,000)	(70,000)	
10026	A28	Hillfoots Glen - Upgrading	Tillicoultry	Land	300,000	251,508	0	251,508	290,000	(10,000)	275,000	15,000	Project cost estimated to be lower than budgeted	(10,000)		(10,000)	
10027	A29	Allotment Extension	Tillicoultry	Land	12,000	1,255	0	1,255	1,800	(10,200)	1,800	0	Due to unexpected soil contamination, works on hold for further investigation, expected completion in 17/18		(10,200)	(10,200)	
10028	A30	Flood Prevention Generator	Tillicoultry	Roads	25,000	0	0	0	20,000	(5,000)	20,000	0	Completion in 16/17	(5,000)		(5,000)	
10029	A31	Street Lighting Improvements	Tillicoultry / Alva	Roads	1,375,000	360,059	0	360,059	1,225,000	(150,000)	1,375,000	(150,000)	Works committed and will be completed in April 17		(150,000)	(150,000)	
10031	A32	Schools ICT Replacement	Alva Academy	I.T.	47,000	41,132	0	41,132	47,000	0	47,000	0	Project complete - Final invoices only			0	
10032	A33	Alva Community Campus/Localty Hub/ Primary school	Alva	Property	240,000	107,425	0	107,425	240,000	0	240,000	0	Completion in 16/17			0	
10121	A38	Menstrie Primary School	Menstrie	Property	56,000	5,982	0	5,982	40,000	(16,000)	56,000	(16,000)	Works to be completed in early 17/18		(16,000)	(16,000)	
10038	A39	New Cemetery	Dollar	Land	200,000	0	0	0	-	(200,000)	-	-	Land is currently not at the point for works to be completed. Land requires to lie for 6 months before works can commence. Delay due to preparation of land by developers.		(200,000)	(200,000)	
10039	A40	Village and Small Town Initiative including Playing field development & Temporary Changing facilities	Dollar	Land/Property/ Roads	125,000	0	0	0	25,000	(100,000)	25,000	0	Land to settle before development can commence.		(100,000)	(100,000)	
10114	A41	3-12 School Development	Hillfoots	Property	64,000	57,267	0	57,267	64,000	0	64,000	0	Completion in 16/17			0	
10119	A47	Strathdevon Primary	Dollar	Property	770	26,976	0	26,976	770	0	770	0	Completion in 16/17 - From 3 yr old monies			0	
10135	A52	Demolition of Alva Pool	Alva	Property	94,360	96,177	0	96,177	96,200	1,840	94,360	1,840	Completion in 16/17	1,840		1,840	
TOTAL Hillfoots Cluster (Alva/Tillicoultry/Dollar)					2,609,130	948,682	0	948,682	2,049,770	(559,360)	2,198,930	(149,160)		0	(13,160)	(559,360)	
All Clackmannanshire Areas - not seperated into a Cluster																	
10041	A42	Schools ICT Replacement - All primaries	All Clackmannanshire	I.T.	100,000	24,394	0	24,394	100,000	0	100,000	0	Full programme being reviewed to re-align to other agreed capital works. The applications process for Community Matters funding is well underway, with applications form due back by the year end, at which time we will be in a better place to forecast outturns. Successful projects will be awarded funding in January 2017.			0	
10042	A43	Community Empowerment	All Clackmannanshire	Corporate	113,000	73,260	0	73,260	103,000	(10,000)	103,000	0		(10,000)		(10,000)	
10043	A44	2yr Old School Development	All Clackmannanshire	Property	540,550	311	0	311	100,000	(440,550)	100,000	0	Further review of early year strategy ongoing. Budget will be agreed per project.	0	(440,550)	(440,550)	
10044	A45	3yr Old School Development	All Clackmannanshire	Property	294,000	2,239	0	2,239	0	(294,000)	0	0		(294,000)		(294,000)	
10147	A50	Free School Meal Equipment	All Clackmannanshire	Property	40,860	32,371	0	32,371	50,000	9,140	40,860	9,140	Works on site scheduled for completion by Year End. Additional costs due to moving utility cable.	9,140		9,140	
TOTAL All Clackmannanshire Areas - not seperated into a Cluster					1,088,410	132,575	0	132,575	353,000	(735,410)	343,860	9,140		(294,860)	(440,550)	(735,410)	
Total (A) Total Community Investment Strategy					6,026,280	2,011,217	(23,375)	1,987,842	3,783,170	(2,243,110)	4,075,550	(292,380)		0	(383,070)	(1,860,040)	(2,243,110)
(B) Property Asset Management Strategy :																	
10045	B1	Statutory Compliance DDA Schools	All Clackmannanshire	Property	20,000	13,909	0	13,909	20,000	-	20,000	0	Projected as fully spent in 16/17			0	
10046	B2	Compliance - Asbestos Removal (Schools)	All Clackmannanshire	Property	20,000	0	0	0	0	(20,000)	20,000	(20,000)	St Serfs Primary School works commencing in 17/18. Delay due to QS being required for project		(20,000)	(20,000)	

10047	B3	Childcare Residential Unit	tbc	Property	1,000,000	22,000	0	22,000	11,000	(989,000)	11,000	0	Strategic Design brief agreed with Social Services. Concept design to identify potential sites completed. Using a site assessment matrix a quantitative assessment is now being undertaken to narrow down the number of potential sites identified. Qualitative assessment will then be undertaken by Social Services. Spend will therefore not be in 16/17	(989,000)	(989,000)
Total (B) Total Property Asset Management Strategy :					1,040,000	35,909	0	35,909	31,000	(1,009,000)	51,000	(20,000)	0	(1,009,000)	(1,009,000)
(C) Roads Asset Management Strategy :															
10048	C1	- A907 Braehead	Alloa	Roads	50,000	50,000	0	50,000	50,000	-	50,000	0	Project Complete		0
10049	C2	- Flood Prevention	All Clackmannanshire	Roads	104,000	77,841	0	77,841	104,000	-	104,000	0	Works Programmed for 16/17. Contribution to be paid towards larger drainage project with Scottish Water in Jan/Feb		0
10050	C3	- Cycle Routes	All Clackmannanshire	Roads	65,000	64,696	0	64,696	65,000	-	65,000	0	Works carried forward from 15/16 to be completed in 16/17.		0
10051	C4	- Carriageways	All Clackmannanshire	Roads	1,459,000	1,261,990	0	1,261,990	1,459,000	-	1,459,000	0			0
10052	C5	- Footways	All Clackmannanshire	Roads	100,000	100,000	0	100,000	100,000	-	100,000	0			0
10053	C6	- Surface Treatment	All Clackmannanshire	Roads	100,000	102,510	0	102,510	100,000	-	100,000	0			0
10054	C7	- Bridge Improvements	All Clackmannanshire	Roads	96,000	32,362	0	32,362	96,000	-	96,000	0			0
10055	C8	- Road Safety	All Clackmannanshire	Roads	264,710	412,997	(77,098)	335,899	264,710	-	264,710	0			0
10056	C9	- Lighting Replacement	All Clackmannanshire	Roads	265,000	83,489	0	83,489	265,000	-	265,000	0			0
10057	C10	Road & Footpath Improvements	All Clackmannanshire	Roads	154,000	106,379	0	106,379	154,000	-	154,000	0			0
10058	C11	Road Safety (Claremont/Kellie Place)	Alloa	Roads	45,000	6,103	0	6,103	45,000	-	45,000	0			0
Total (C) Total Roads Asset Management Strategy :					2,702,710	2,342,606	(77,098)	2,265,508	2,702,710	-	2,702,710	0	0	0	0
(D) Lands Asset Management Strategy :															
10061	D1	SWF/Wheeled Bins	Various	Lands	30,000	26,595	0	26,595	30,000	-	30,000	0	Fully committed in 16/17		0
Total (D) Total Lands Asset Management Strategy :					30,000	26,595	0	26,595	30,000	-	30,000	0	0	0	0
(E) Fleet Asset Management Strategy :															
10145	E2	Electric Vehicles	N/A	Fleet	0	0	(950)	(950)	0	-	0	0	Fully Grant Funded		0
10062	E1	Vehicle Replacement	N/A	Fleet	726,000	111,186	(26,243)	84,943	726,000	-	726,000	0	Dependant on the outcome of the fleet review & replacement plan with Alternative procurement models - Lease v Purchase.		0
Total (E) Total Fleet Asset Management Strategy :					726,000	111,186	(27,193)	83,993	726,000	-	726,000	0	0	0	0
(F) IT Asset Management Strategy :															
10064	F1	IT Infrastructure	tbc	I.T.	160,000	145,880	0	145,880	160,000	-	160,000	0	Programme on target for completion in 16/17		0
10065	F2	Telecare	tbc	I.T.	75,000	(6,000)	0	(6,000)	75,000	0	75,000	0			0
10066	F3	Social Services Integrated System	N/A	I.T.	25,000	0	0	0	0	(25,000)	0	0	Project on Hold pending Management decision. Underspent Budget transferred to CCTV Kelliebank as approved at Council on 15th Dec 16	(25,000)	(25,000)
10067	F4	Digital Transformation	N/A	I.T.	135,000	45,307	0	45,307	50,000	(85,000)	50,000	0	Due to staff reprioritisation of resources, projects for Roads & Leisure Systems have been delayed into 17/18	(85,000)	(85,000)
10068	F5	e-Building Standards	N/A	I.T.	20,000	2,047	0	2,047	15,000	(5,000)	15,000	0	Project costs less than originally estimated	(5,000)	(5,000)
10069	F6	Managed Wi-fi	N/A	I.T.	140,000	159,858	0	159,858	160,000	20,000	160,000	0	Phase One costs higher than expected. This will be offset by reduced costs in Phase three in 18/19.	20,000	20,000
10070	F7	Financial Management System Replacement	N/A	I.T.	185,000	157,187	0	157,187	185,000	-	185,000	0			0
	F8	CCTV - Kelliebank	N/A	I.T.	60,000	0	0	0	60,000	-	60,000	0			0
Total (F) Total IT Asset Management Strategy :					800,000	504,279	0	504,279	705,000	(95,000)	705,000	0	(10,000)	(85,000)	(95,000)
TOTAL CAPITAL PROGRAMME					11,324,990	5,031,791	(127,666)	4,904,125	7,977,880	(3,347,110)	8,290,260	(312,380)	(393,070)	(2,954,040)	(3,347,110)

C/fwd from 15/16 (301,000)
Grant (4,737,000)
2,924,880

Housing Capital Programme 2016-17 Period to March 2017	16-17 Net Budget	Gross Expenditure to 31/12/16	Income to 31/12/16	Net Expenditure to 31/12/16	Forecast as at 31/03/17	Budget to Forecast Variance	October Forecast	Movement from October Forecast	Comment	C/F to 2017-18
SCOTTISH HOUSING QUALITY STANDARD										
TACKLING SERIOUS DISREPAIR PRIMARY BUILDING ELEMENTS										
Structural Works										
Asbestos Testing for Council Houses 2013-17	25,000	5,979		5,979	18,000	(7,000)	20,000	(2,000)	Less work now being carried out as Capital Programme moves away from Kitchens & Bathrooms	
Asbestos Removal Works for Council Houses 2013-17	125,000	15,403		15,403	38,000	(87,000)	50,000	(12,000)		
Structural Works	150,000	21,382	0	21,382	56,000	(94,000)	70,000	(14,000)		
SECONDARY BUILDING ELEMENTS										
Damp/Rot										
2013-17 Damp & Rot Works	100,000	36,703		36,703	100,000	0	100,000	0	Investigation currently on going as to work required to be undertaken in Alva this financial year.	
Damp/Rot	100,000	36,703	0	36,703	100,000	0	100,000	0		
Roofs / Rainwater / External Walls										
2014-17 Roof & Render Upgrading Works	2,527,000	827,470		827,470	1,800,000	(727,000)	2,000,000	(200,000)	Programme on going in Hutton Park. Extra work required from previously thought this year to put Canopies over sills and extra roofing as investigation has discovered water ingress in roofs.. As always weather dependent.	727,000
Roofs / Rainwater / External Walls	2,527,000	827,470	0	827,470	1,800,000	(727,000)	2,000,000	(200,000)		
Doors										
External Door Replacement 2014-18	10,000	0		0	10,000	0	10,000	0	Property Contracts currently working on this.	
Window & Doors	10,000	0	0	0	10,000	0	10,000	0		
Windows										
Window Replacement 2014-18 Sidey	1,011,400	756,253		756,253	1,011,400	0	1,011,400	0	Contractor likely to be finised on Site in January. 75 completed out of 229 in programme.	
Window Replacement 2014-18 PCU	807,600	232,970		232,970	807,600	0	807,600	0		
Windows	1,819,000		0	989,223	1,819,000	0	1,819,000	0		
Secondary Building Elements										
	4,456,000	864,173	0	1,853,396	3,729,000	(727,000)	3,929,000	(200,000)		
ENERGY EFFICIENCY										
Full/Efficient Central Heating										
2013/16 Central Heating Replacement	1,854,000	1,170,521		1,170,521	1,854,000	0	1,854,000	0	390 houses completed 300 still to do. Grant applied for against those houses in areas of Multiple Deprivation where house currently does not meet EESH. Budget carried forward as Service works towards finding a long term solution. This project will be on site soon in Clackmannan & Hawkhill. Support for current HEEPs project.	183,000
Bowmar Community Energy Savings Programme (CESP)	183,000	0		0	0	(183,000)	183,000	(183,000)		
Home Energy Efficiency Programme Area Based 2015-16 (HEEPS)	355,000	332,226		332,226	356,000	1,000	356,000	0		
Energy Efficiency Works	250,000	0		0	250,000	0	250,000	0		
Full/Efficient Central Heating	2,642,000	1,502,747	0	1,502,747	2,460,000	(182,000)	2,643,000	(183,000)		
	2,642,000	1,502,747	0	1,502,747	2,460,000	(182,000)	2,643,000	(183,000)		

MODERN FACILITIES & SERVICES

Kitchen Renewal

Kitchen Replacement 2014-18

Kitchen Renewal

Bathrooms

2013-16 Bathroom Replacements PCU Team

Bathrooms

HEALTHY, SAFE & SECURE

Safe Electrical Systems / CO Detectors

Safe Electrical Rewire 2013-17

Safe Electrical Systems

Communal Areas (Environmentals)

2011-15 Rep/Up Door Entry Systems

External Works : Fencing, Gates, Paths

Door Entry Upgrade Term Contract 2016-20

Communal Areas (Environmentals)

NON-SHS ELEMENTS

PARTICULAR NEEDS HOUSING (CITC)

Conversions & Upgradings

Conversions & Upgradings

Conversions & Upgradings

Disabled Adaptations

Aids & Adaptations 2013-17

Disabled Adaptations

Demolitions

Demolitions - The Orchard

Demolitions

Environmental Improvements

HRA Roads & Footpaths Improvements

MCB Tenant Community Improvement Fund

Fencing Replacement Contract 2015-19

Environmental Improvements

Council New Build Housing (Transforming Communities)

Hallpark New Build

New Build - Fairfield School

New Build - Tilly Community Centre Phase 1a

	263,000	0	0	147,000	(116,000)	263,000	(116,000)	Property Contracts plan to complete 35.	116,000	
	263,000	0	0	147,000	(116,000)	263,000	(116,000)			
	50,000	0	0	50,000	0	50,000	0	Property Contracts completed but not yet invoiced.		
	50,000	0	0	50,000	0	50,000	0			
	313,000	0	0	197,000	(116,000)	313,000	(116,000)			
	300,000	235,806	0	235,806	300,000	0	300,000	0	Amey currently on site. Programme will require increase in future years as requirement to test now every five years.	
	300,000	235,806	0	235,806	300,000	0	300,000	0		
	205,000	49,232	0	49,232	120,000	(85,000)	205,000	(85,000)	New contract will on site with programme in place until year end. Carry forward required.	85,000
	125,000			0	125,000	0	125,000	0	Currently on site in Clackmannan & Coalsnaughton with work instructed for the year.	
	330,000	49,232	0	49,232	245,000	(85,000)	330,000	(85,000)		
	630,000	285,038	0	285,038	545,000	(85,000)	630,000	(85,000)		
	50,000	1,448	0	1,448	1,450	(48,550)	50,000	(48,550)	To be utilised for Bungalow Conversion in Tullibody.	48,550
	50,000	1,448	0	1,448	1,450	(48,550)	50,000	(48,550)		
	50,000			0	50,000	0	50,000	0		
	50,000	0	0	0	50,000	0	50,000	0		
	2,000	410	0	410	2,000	0	2,000	0		
	2,000	410	0	410	2,000	0	2,000	0		
	112,000	12,700		12,700	81,500	(30,500)	112,000	(30,500)	Door Entries and Close Refurbishment in Sauchie still to be carried out.	58,000
	268,000	67,267	0	67,267	210,000	(58,000)	268,000	(58,000)		
	0									
	380,000	79,967	0	79,967	291,500	(88,500)	380,000	(88,500)		
	482,000	81,825	0	81,825	344,950	(137,050)	482,000	(137,050)		
	35,000	2,025		2,025	41,000	6,000	35,000	6,000		
	516,000	337,771		337,771	363,000	(153,000)	363,000	0	Project now completed excluding retention	31,000
	119,000	147,177		147,177	178,000	59,000	178,000	0	Project now completed	

New Build - Tilly Community Centre Phase 1b/OTSP Refurbishment	193,000	0	0	0	(193,000)	0	0	0	Phase 1b sold to Kingdom HA	
New Build - Tilly Community Centre Phase 2	20,000	0	0	0	(20,000)	20,000	(20,000)	0	Land assembly to be completed	20,000
The Orchard	828,000	0	0	0	(828,000)	0	0	0	Expenditure on hold pending final decision	828,000
									Forecast to acquire 13. Carry forward to support future investment in SHIP and refurbishment of properties acquired late in financial year.	
Off The Shelf Purchase	1,300,000	418,328		418,328	663,000	(637,000)	313,000	350,000		637,000
Off The Shelf Refurbishment	230,000	142,428	0	142,428	230,000	0	230,000	0		
Council New Build Housing (Transforming Communities)	3,241,000	1,047,729	0	1,047,729	1,475,000	(1,766,000)	1,139,000	336,000		
	3,241,000	1,047,729	0	1,047,729	1,475,000	(1,766,000)	1,139,000	336,000		
Other Costs / HBMS										
Computer Equipment - New (HBMS)	60,000	0	0	0	60,000	0	60,000	0		
Construction Design Management	20,000	720		720	5,000	(15,000)	20,000	(15,000)	Delay in procuring contract	
Other Costs / HBMS	80,000	720	0	720	65,000	(15,000)	80,000	(15,000)		
	80,000	720	0	720	65,000	(15,000)	80,000	(15,000)		
TOTAL CAPITAL EXPENDITURE	11,994,000	3,803,614	0	4,792,837	8,871,950	(3,122,050)	9,286,000	(414,050)		
Sale of Council Property										
Sale of Council Houses	(240,000)	773	(1,550,130)	(1,549,357)	(2,800,000)	(2,560,000)	(2,800,000)	0	Last year of SOCH scheme. 70 sales forecast.	
Sale of Mortgage Rescue	0		(37,500)	(37,500)	(37,500)	(37,500)	0	(37,500)	Sale of one property	
Sale of Council Land	0		(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	0		
Sale of Council Property	(240,000)	773	(1,591,130)	(1,590,357)	(2,841,000)	(2,601,000)	(2,803,500)	(37,500)		
NET EXPENDITURE	11,754,000	3,804,387	(1,591,130)	3,202,480	6,030,950	(5,723,050)	6,482,500	(451,550)		2,733,550



Corporate Savings Position

1 February 2017

1.0 Introduction

This document outlines the corporate position in achieving savings approved by Council in February 2016. The revised, approved savings total for 2016/17 is £7,501,258.

All 2016/17 budgets reflect the approved savings.

Section 2: Summarises the key points arising from this position statement.

Section 3: Summarises the 2016/17 savings forecast by service (achievable and unachievable).

Section 4: Details the individual service savings which are forecast not to be achieved either partially or in full during 2016/17 (Business case references provided).

Section 5: Provides details of potential compensatory savings in 2016/17 and impact where appropriate.

2.0 Summary of key points from progress report on implementing agreed savings

- The total forecast savings for 2016/17 currently stands at £4,908,017. This is £135,286 less than forecasted at 21 December 2016.
- When compared with the approved 2016/17 Budget, this means £2.6 million of unachievable savings are currently being forecast ('worst case scenario')
- Services have identified £530k of compensating savings in 2016/17
- If all of the compensating savings are delivered, the shortfall in the delivery of planned 2016/17 savings is reduced to £2m (Best Case scenario)
- 5/6 services are forecasting under-achievement of targeted savings in 2016/17
- Social Services is forecasting £1.3million of savings will not be delivered in 2016/17 (highest)
- Corporate savings are forecasted to under-achieve by £700k in 2016/17.

3.0 Approved Council Savings 2016/17

All services and their Accountants have provided an updated position on implementation of 2016/17 approved savings. This is collated in Table 1 below.

Table 1. Clackmannanshire Council Savings Monitoring 2016/17

Service	Council Approved 2016/17 Savings, Feb 2016	2016/17 Revised Savings Targets, Dec 2016	2016/17				
			Forecast savings to 31 March 2017	Difference between target and actual savings to-date	Proposed Compensatory Savings	Difference between target and forecast savings. (Worst Case Scenario)	Difference between target and forecast savings with compensatory savings. (Best Case Scenario)
D&E	£1,131,464	£1,125,907	£1,139,951	£20,217	£0	£14,044	£14,044
EDU	£644,628	£610,863	£301,076	£309,787	£113,000	£309,787	£196,787
HCS	£454,430	£417,363	£420,038	£28,985	£0	£2,675	£2,675
R&G	£2,452,721	£1,531,521	£1,212,501	£418,227	£417,000	£319,020	£97,980
SOS	£1,919,874	£2,024,939	£856,928	£1,337,598	£0	£1,168,011	£1,168,011
SCS	£897,741	£839,480	£713,980	£178,932	£0	£125,500	£125,500
Corporate Council	£0	£951,185	£263,544	£908,979	£0	£687,641	£687,641
Total:	£7,500,858	£7,501,258	£4,908,017	£3,162,291	£530,000	£2,593,241	£2,063,241

4.0 Forecast Unachievable Savings 2016/17 (Full/Partial)

Service	Approved Saving	2016/17 Target Saving	2016/17 Revised Expected Saving
Corporate (RAG)	Review of working week, role flexibility and other terms and conditions	£363,000	£0
Corporate (RAG)	Corporate Severance	£400,000	Increased from £91,605 to £101,359
Corporate (HCS)	Pursuit of General Fund Debtors	£46,000	£0
Development and Environment	DAE 167 013 Increase Burial Charges	£3,750	£0
Development and Environment	DAE 167 022 Review & Re-design GIS	£16,333	£0
Education	(NEW) EDU 167 045 Other savings approved for 2016/17 by Council in February 2015.	£95,019	£5,020
Education	(NEW) EDU 167 002 Re-profile ABC Nursery Budget	£30,000	£0
Education	EDU 167 003 Replace head of Sauchie Nursery with single status post	£9,375	£0
Education	EDU 167 008 Stop school mail delivery service	£7,000	£0
Education	EDU 167 013 Primary PE & Sport Team Coordinator / Administrator	£14,058	£0
Education	EDU 167 016 Removal of Family Support Workers (Park Primary School)	£41,875	Reduced from £19,353 to £12,807
Education	(NEW) EDU 167 018 Reduction of staffing within the central team	£27,500	£0
Education	EDU 167 019 Review of ASN Transport	£12,638	£0
Education	EDU 167 021 Removal of Home School Liaison / Transition	£71,563	£16,363

Savings Position Statement	Status: Active	Version 0.1
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	Coordinator Posts		
Education	EDU 167 029 Home School Liaison and Inclusion Support Worker in Lochies	£49,375	£12,710
Resources and Governance	(NEW) MCB RAG 018 RAG Delivery Model	£447,529	£397,087
Resources and Governance	MCB RAG 067 Assets Review: Cleaning Service	£80,000	£0
Resources and Governance	RAG PST 02n Reduce Cleaning Service by 25%	£100,000	Increased from £36,000 to £79,000
Resources and Governance	RAG 167 010 Realign Property Maintenance costs on active property to reflect 14/15 out-turn	£117,457	£100,000
Resources and Governance	RAG 167 036 Increased Income from Registrar's Building	£5,340	£0
Resources and Governance	RAG 167 036 Budget reduction on vacating Greenfield	£101,229	£0
Resources and Governance	RAG 167 042 Budget reduction on vacating Limetree	£12,000	£9,000
Resources and Governance	RAG 167 057 Transfer pavilions	£23,276	£0
Resources and Governance	RAG 167 062 Relocate Centrespace	£86,600	£0
Resources and Governance	RAG 167 066 Remove unnecessary building lease costs	£32,220	£0
Resources and Governance	RAG 167 069 15 Mar Street (Museum Store)	£8,671	£0
Resources and Governance	MCB SOS 003 Property Savings	£25,000	£0
Resources and Governance	MCB SCS 06b Hubs	£20,420	£0
Resources and Governance	RAG 111 003 Income and Charging Savings	£2,525	£0
Resources and Governance	SCS 032 002 ParentPay Savings	£1,840	£0
Social Services	MCB SOS 001 Review of High Value Care Packages	£214,000	£0
Social Services	MCB 002 Review of Day Care Provision	£416,000	Improved from £220,779 to £223,089
Social Services	MCB 003 Redesign of Intermediate Care	£117,000	£0

Savings Position Statement	Status: Active	Version 0.1
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Social Services	MCB 024 Review of Social Services Equipment	£52,000	Improved from £14,514 to £24,514
Social Services	MCB 050 Review of Commissioning	£131,000	£0
Social Services	MCB SOS 036 Social Services Workforce Strategy Review	£68,000	£0
Social Services	SCS 014 004 Voluntary Organisations' Savings	£51,562	£45,079
Social Services	SOS 167 04a Absorb Complaints Role	£12,833	£0
Social Services	SOS 167 04b Remove Performance and Quality Role	£14,583	£0
Social Services	SOS 167 04d Absorb Team Leader post into long-term team	£15,166	£13,750
Social Services	SOS 167 014 Reduce External Care Home Provision by 3%	£200,000	£0
Social Services	SOS 167 017 Review EDT (out of hours) service hosted by Stirling	£9,000	£0
Social Services	SOS 167 24a Reduction in third party payment to Family Support service to Falkirk Council by 15%	£3,000	£1,420
Social Services	SOS 167 24b Reduction in third party payment to Signpost service to FV NHS by 15%	£8,076	£3,823
Social Services	SOS 167 24c Reduction in third party payment to Time4Us service to FV NHS by 15%	£1,500	£710
Social Services	SOS 167 24d Reduction in third party payment to Alcohol Support Service to FN NHS by 15%	£1,242	£0
Social Services	SOS 167 04e Remove Corporate Parenting post	£16,916	£0
Social Services	SOS 167 032 Vacancy Management	£156,000	£0
Social Services	SOS 167 034 Redesign MECS service to realise 15% efficiency	£57,000	£0
Social Services	SOS 167 039 Reduce costs of staff absence	£30,000	£0
Strategy and Customer Services	SCS 167 026 Reconfiguration of Customer Services	£61,296	£3,849
Strategy and Customer Services	SCS 167 029 Reduce Establishment – Strategy and Performance	£113,176	Increased from from £24,751 to £24,829

4.1 Forecast Over-recovery of Approved Savings 2016/17

Service	Approved Saving	2016/17 Target Saving	2016/17 Revised Expected Saving
Corporate	Family Friendly Savings	£60,000	Reduced from £94,185 to £80,000
Development and Environment	Total Savings Approved for 2016/17 by Council in February 2015	£309,500	£317,000
Development and Environment	Redesign of Roads traffic Management & Signage Service.	£22,166	£26,325
Development and Environment	Redesign Sustainability Service. Reduce and stop delivery of discretionary elements.	£11,170	£33,638
Education	(NEW) Redesign Sport and Youth Services	£100,000	£101,780
Education	(NEW) Voluntary Organisations' Saving	£1,730	£1,771
Housing and Community Safety	Restructure Grade 8 roles	£15,149	Increased from £15,631 to £17,824
Resources and Governance	PPP service reductions	£0	£160,000
Social Services	(NEW) Combine Adults & Childrens Protection Post	£15,166	£18,807
Social Services	Alloa Family Centre: Reconfiguration of Early Years provision to mainstream Education services.	£0	£90,841
Strategy and Customer Services	Hubs	£41,286	Increased from £60,379 to £60,772
Strategy and Customer Services	Parentpay	£7,576	Decreased from £8,512 to £8,384

5.0 Compensatory Savings for 2016/17

5.1 Compensatory savings not requiring Council approval.

Service	Approved Saving	2016/17 Target Saving	2016/17 Revised Expected Saving
Education	(NEW) Pay for Primary Supply Cover from Permanent Supply Budget and remove budget for Primary Supply Cover	£0	£65,000
Education	(NEW) Increase income budget from early learning and child care spaces available in nursery classes	£0	Increased from £20,000 to £48,000
Resources and Governance	(A one-off cash saving) Catering underspend due to securing Scottish Government funding	£0	Reduced from £425,000 to £417,000

5.2 Compensatory Savings which would require Council approval.

Non-applicable.

