



**Clackmannanshire
Council**

www.clacksweb.org.uk

Kilncraigs, Alloa, Scotland, FK10 1EB (Tel.01259-450000)

Resources and Audit Sub Committee

Wednesday 10 December 2014 at 10.00 am

**Venue: Council Chamber, Patons Building, Kilncraigs, Alloa,
FK10 1EB**

Date	Time
------	------

RESOURCES AND AUDIT SUB COMMITTEE

The Council's Scheme of delegation allows standing committees to establish sub committees subject to approval by Council (Scheme of Delegation para 4.5).

At its meeting on 14 March 2013, the Clackmannanshire Council approved the establishment of a sub committee of the Resources and Audit Committee with the following remit:

- The scrutiny of community planning and its effectiveness.
- Monitoring the performance of the Scottish Police Force and Scottish Fire Service against agreed outcomes, standards and targets as they relate to Clackmannanshire.
- The scrutiny of public sector reform

The Resources and Audit Sub Committee has no executive authority.

02 December 2014

A MEETING of the RESOURCES AND AUDIT SUB COMMITTEE will be held within the Council Chamber, Patons Building, Kilncraigs, Alloa, FK10 1EB, on WEDNESDAY 10 DECEMBER 2014 at 10.00 am.

**ELAINE MCPHERSON
Chief Executive**

B U S I N E S S

	Page No.
1. Apologies	--
2. Declarations of Interest Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest form should be completed and passed to the Committee Officer	--
3. Minutes of Meeting of the Resources and Audit Sub Committee held on 29 October 2014 (Copy herewith)	07
4. Quarter 1, 2014/15, Performance Report , Community Well-being Partnership Team - report by the Head of Strategy and Customer Services (Copy herewith)	11
5. Quarter 2, 2014/15 Performance Report, Scottish Fire and Rescue Service - report by the Head of Strategy and Customer Services (Copy herewith)	35
6. Review of Specialist Equipment in Scottish Fire and Rescue Service- report by the Head of Strategy and Customer Services (Copy herewith)	45
7. Quarter 2, 2014/15 Performance Report , Police Scotland report by the Head of Strategy and Customer Services (Copy herewith)	99

RESOURCES AND AUDIT SUB-COMMITTEE – MEMBERS

Councillors

Wards

Councillor	Archie Drummond (Convenor)	2	Clackmannanshire North	INDP
Councillor	Les Sharp (Ex Officio)	1	Clackmannanshire West	SNP
Councillor	Craig Holden	4	Clackmannanshire South	SNP
Councillor	Bobby McGill	2	Clackmannanshire North	LAB
Councillor	Jim Stalker	1	Clackmannanshire West	LAB
Councillor	Gary Womersley	3	Clackmannanshire Central	SNP



MINUTES OF MEETING of the RESOURCES AND AUDIT SUB COMMITTEE held within the Council Chamber, Patons Building, Kilncraigs, Alloa, FK10 2AD, on WEDNESDAY 29 OCTOBER 2014 at 10.00 am.

PRESENT

Councillor Archie Drummond, Convenor (In the Chair)
Councillor Craig Holden
Councillor Bobby McGill
Councillor Gary Womersley
Councillor Janet Cadenhead (S)

IN ATTENDANCE

Stuart Crickmar, Head of Strategy and Customer Services
Gillian Taylor, Acting Strategy and Performance Service Manager
Andrew G Wyse, Solicitor, Legal Services (Clerk to the Committee)
Chief Superintendent David Flynn, Divisional Commander, Police Scotland
Chief Inspector Stephen Sneddon, Area Commander, Police Scotland
PC Amy McGregor, Police Scotland
LSO Kenneth Rogers, Stirling and Clackmannanshire, Scottish Fire and Rescue Service
Gordon Pryde, Group Manager Stirling and Clackmannanshire, Scottish Fire and Rescue Service
Sidney Patten, Board Member Scottish Fire and Rescue Service

The Convenor welcomed PC McGregor to her first Sub Committee.

R&ASC.30 APOLOGIES

Apologies for absence were received from Councillor Les Sharp and Councillor Jim Stalker. Councillor Cadenhead attended as substitute for Councillor Stalker.

R&ASC.31 DECLARATIONS OF INTEREST

None.

R&ASC.32 MINUTES OF MEETING: RESOURCES AND AUDIT SUB COMMITTEE 11 JUNE 2014

The minutes of the meeting of the Resources and Audit Sub Committee held on 11 June 2014 were submitted for approval.

The minutes of the meeting of the Resources and Audit Sub Committee held on 11 June 2014 were agreed as a correct record and signed by the Convenor.

R&ASC.33 COMMUNITY WELL-BEING PARTNERSHP TEAM REPORT Q4, 2013/14

A report which provided the Sub Committee with a update on the progress of the Community Well-Being Partnership team in quarter four of 2013/14 was submitted by the Head of Strategy and Customer Services. The report also provided a summary of development and key initiatives to date.

Motion

That Committee agrees the recommendations set out in the report.

Moved by Councillor Archie Drummond. Seconded by Councillor Gary Womersley.

Decision

Having commented on and challenged the report as appropriate, the Sub Committee agreed to note the information set out in the report for Community Well-Being Partnership Quarter 4, 2013/14.

R&ASC.34 FIRE PERFORMANCE REPORT - QUARTER 1

A report which provided the Sub Committee with the 2014/15 quarter 1 performance of the Scottish Fire and Rescue Service (SFRS) in Clackmannanshire. The report is based on performance against objectives and targets set out in the Local Fire Plan for Clackmannanshire 2014/17.

Motion

That Committee agrees the recommendations set out in the report.

Moved by Councillor Archie Drummond. Seconded by Councillor Craig Holden.

Decision

Having commented on and challenged the report as appropriate, the Sub Committee agreed to note the information set out in the Fire Performance Report - Quarter 1 report.

R&ASC.35 POLICE PERFORMANCE REPORT FOR CLACKMANNANSHIRE APRIL 2013 TO JUNE 2014

A report which provided the Sub Committee with information on the performance of Police Scotland in the Clackmannanshire local authority area for the period April 2014 to June 2014.

The Sub Committee heard a presentation on Policing Clackmannanshire (1 April 2014 to 30 June from Chief Superintendent David Flynn, Divisional Commander, Police Scotland, and had opportunity to put questions to Chief Superintendent Flynn.

Motion

That Committee agrees the recommendations set out in the report.

Moved by Councillor Archie Drummond. Seconded by Councillor Gary Womersley

Decision

Having commented on and challenged the report as appropriate, the Sub Committee agreed to note the information set out in the Police Performance report for Clackmannanshire April 2013 to June 2014.

Councillor Womersley and PC McGregor withdrew from the meeting before the next item of business.

R&ASC.36 PRESENTATION BY CHIEF INSPECTOR STEPHEN SNEDDON

Chief Inspector Stephen Sneddon gave a summary on the Multi Agency Tasking and Co-ordination (MATAC).

R&ASC.37 DEVELOPMENT OF PARTNER REPORTING TO R&A SUB-COMMITTEE

A report which provided the Sub Committee with a timetable for the development of additional partner reporting to the Resources and Audit Sub-committee to the end of June 2015 was submitted by the Head of Strategy and Customer Services

Motion

That Committee agrees the recommendations set out in the report.

Moved by Councillor Archie Drummond. Seconded by Councillor Janet Cadenhead.

Decision

Having commented on and challenged the report as appropriate, the Sub Committee agreed to note the information set out in the Development of Partner Reporting to R&A Sub-committee report.

Ends 12.26 pm

Report to Resources & Audit Sub-committee

Date of Meeting: 10 December 2014

Subject: Q1, 2014/15 Performance Report, Community Wellbeing Partnership Team

Report by Head of Strategy & Customer Services

1.0 Purpose

- 1.1. This report presents to Committee information relating to Quarter 1, 2014/15 performance for the Community Wellbeing Partnership Team.

2.0 Recommendations

- 2.1. It is recommended that the Committee notes, challenges and comments on the Community Wellbeing Partnership Team report for Quarter 1, 2014/15, provided at Appendix 1.

3.0 Considerations

- 3.1. The information at Appendix 1 was provided to the Head of Strategy & Customer Services by the Chair of Clackmannanshire Alliance's Community Wellbeing Partnership Team for the purposes of scrutiny at the Resources & Audit Sub-committee.
- 3.2. The Community Wellbeing Partnership Team report for Quarter 1, 2014/15, was considered by the Clackmannanshire Alliance when it met on 5 September 2014.

4.0 Sustainability Implications

- 4.1. There are no direct sustainability implications for Clackmannanshire Council.

5.0 Resource Implications

5.1. Financial Details

- 5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate.

Yes

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.4. *Staffing* - no implications for Clackmannanshire Council.

6.0 Exempt Reports

6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Not applicable

The area has a positive image and attracts people and businesses

Our communities are more cohesive and inclusive

People are better skilled, trained and ready for learning and employment

Our communities are safer

Vulnerable people and families are supported

Substance misuse and its effects are reduced

Health is improving and health inequalities are reducing

The environment is protected and enhanced for all

The Council is effective, efficient and recognised for excellence

(2) **Council Policies** (Please detail)

Not applicable

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No Not applicable

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none"

Appendix 1- Q1, 2014/15, Performance Report, Community Wellbeing Partnership Team

11.0 Background Papers


11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Stuart Crickmar	Head of Strategy & Customer Services	2127

Approved by

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Head of Strategy & Customer Services	
Garry Dallas	Executive Director	

Appendix 1 (part 1)

Report to: Clackmannanshire Alliance

Date of Meeting: 5th September 2014

Subject: Community Well-Being Partnership Performance Report

**Report by: Kenneth Rogers, Local Senior Fire Officer & Gillian Taylor,
Acting Strategy and Performance Manager**

1.0 Purpose

1.1 The purpose of this report is to provide an update on the progress of the Community Well-being Partnership in quarter one of 2014/15. The partnership met on the 15th August 2014. This report provides a brief summary of developments to date and is appended with a covalent performance report providing more detail on partnership teams priority actions and initiatives.

2.0 Recommendations

2.1 It is recommended that the Alliance;

- Notes, Challenges and Comments on the report for quarter one of 2014/15.

3.0 Considerations

Impacts of Climate Change

3.1 The partnership considered a presentation on the impacts of climate change from Andy McPherson. A number of preventative climate change initiatives that could be developed through community planning were discussed including aligning risk assessments, developing community resilience, developing community education and considering projects suitable for joint resourcing. It was agreed that a separate meeting would be set up to discuss these areas more fully.

CWPT Partnership Self Assessment

3.2 The partnership team were introduced to the format of the self assessment exercise which they had agreed to undertake in 2014/15. The self assessment will critically evaluate partnership working in the CWPT. As a first step, an online survey will be issued to CWPT members with a deadline for completion being end September 2014. From this, a report on the findings will be prepared for discussion at the next CWPT partnership meeting in November.

Community Empowerment and Renewal Bill

3.4 The partnership considered a briefing paper on the Community Empowerment and Renewals Bill and its implications in Clackmannanshire. The bill focuses on two key areas:

- empowering community bodies through the ownership of land and buildings and strengthening their voices in the decisions that matter to them
- strengthening Community Planning Partnerships to increase the pace and scale of public service reform.

The partnership were advised that proposals under the new Bill will place higher legal duties on all partners. Local authorities, in collaboration with partners, have a key role in providing leadership and in promoting and supporting community empowerment.

Community Learning and Development

3.5 The partnership members considered a briefing paper on Community Learning and Development CLD. The briefing outlined the Scottish Government's strategic guidance on CLD which states that specific focus should be on:

- improved life chances for people of all ages, through learning, personal development and active citizenship
- stronger, more resilient, supportive, influential and inclusive communities

There is an expectation from Government that Community Planning Partnerships will lead on CLD and there was a discussion between partners on where this would best fit in the Clackmannanshire structure. It was agreed that the joint Stirling / Clackmannanshire CLD Quality Group will lead on CLD across both Councils and be responsible for producing 3 year plans. It is expected that the CLD Quality Group will report into the Adult Journey Partnership however, further discussion with the chair of the CLD Quality Group is required .

Third Sector Updates

3.6 The partnership team members considered a report by CTSI's and their draft Strategic Plan 2014-17. The plan details CTSI's role and commitment to the community planning process in Clackmannanshire. Partnership Team members were asked to review the plan and provide feedback by the end of August.

Partnership Team Delivery Plans

3.7 At the May 2014 CWPT meeting, the partnership team discussed reporting mechanisms to improve accountability and scrutiny of the CWPT. It was agreed that covalent templates would be devised for each partnership team and progress would be measured and reported in this format. Appended to this report is the first covalent version of the CWPT Delivery Plan for 2014/15.

This is a work in progress and delivery actions will require refining during quarter 2 of 2014/15.

It was also agreed in the May 2014 meeting that on a rotational basis, partnership team leads would present on progress of delivery plans at both the Alliance and the Resources and Audit Sub Committee. It was agreed that the leads of the Reshaping Care for Older People Partnership will present to the Alliance meeting on the 5th September and the Resources and Audit Sub Committee on the 29th October.

Our Priorities (Please double click on the check box ())

- The area has a positive image and attracts people and businesses ✓
- Our communities are more cohesive and inclusive ✓
- People are better skilled, trained and ready for learning and employment ✓
- Our communities are safer ✓
- Vulnerable people and families are supported ✓
- Substance misuse and its effects are reduced ✓
- Health is improving and health inequalities are reducing ✓
- The environment is protected and enhanced for all ✓
- The Council is effective, efficient and recognised for excellence ✓

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Kenneth Rogers	Local Senior Fire Officer	01324 710254
Gillian Taylor	Acting Strategy and Performance Manager	01259 452418

Community Wellbeing Partnership Team Delivery Plan 2014/15

Quarter 1 Progress Report

Contents

1. Clackmannanshire Local Community Planning Partnership Performance Report
2. Children and Young Persons Implementation Partnership Performance Report
3. Adult Journey Partnership Performance Report
4. Reshaping Care for Older People Partnership Report

Clackmannanshire Local Community Planning Partnership Performance Report

Generated on: 28 August 2014

Action Area: Enhance partnership governance and collaborative working to ensure delivery of SOA outcomes

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 001	Develop a Community Safety Strategy for Clackmannanshire	31-Mar-2015	The Strategy is now complete.	Ahsan Khan
CPP LCP 002	Pilot weekly MATAAC process - tactical profile supported by the partnership analyst	31-Mar-2015	The Partnership continues to meet fortnightly with a special sub group meeting to discuss particular concerns in Sauchie over the summer months. The Partnership continues to take a task focussed approach centred upon, Offender Victim, Place. There is a priority report and outcome tracking for the group provided by the Police Analyst.	Kenny Hutton
CPP LCP 003	Conduct self-assessment to ensure drive on continuous improvement	31-Mar-2015	Self assessments carried out during 13/14 for social housing charter. CSE evidence collected during the year.	Ahsan Khan
CPP LCP 004	Implement joint training on partnership and collaborative working (MATAAC)	31-Mar-2015	The need for joint training on Problem Solving Partnerships has been identified and included in the Housing and Community Safety training plan discussions. a provider is now sought.	Kenny Hutton
CPP LCP 005	Review joint resourcing to maximise impact of collective resources including a review of potential opportunities for co-location of key staff	31-Mar-2015	Police Scotland has now implemented new shift pattern working arrangements since May and these are being monitored for impact upon joint patrol's such as with the Community Warden's It has been agreed that collocation of the Community Warden's within the wider service at Kilncraigs will prove advantageous to Service delivery. A Project Plan for this will be agreed for completion at the end of August.	Ahsan Khan

Action Area: Take a victim centred approach to protecting the public through early and effective intervention and prevention

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 006	Keep people safe on the roads through educational inputs and interventions	31-Mar-2015	<p>Andy Bennett</p> <p>Working group being set up to review the current road safety activity on-going in the area. Schools are responsible for road safety to pupils and there is no central recording/monitoring process in place at present to confirm activity.</p> <p>Cycle Friendly Award to Banchory Primary-5 schools registered April 2014, continuing promotion of accreditation scheme</p> <p>Cycle Friendly Awards introduced Q4</p> <p>Give Me Cycle Space Campaign launch -May 2nd. All 19 Primary Schools registered. Sports Development co-ordinating.</p> <p>"Road Safety within Curriculum for Excellence 2013-2014" booklet distributed to all education establishments-Q4</p> <p>Cycle Trainer Assistants and Cycle Trainer Plus Courses held in Q4</p> <p>Give Me Cycle Space campaign extended across Authority</p>	Kenny Hutton; Gordon Pryde
CPP LCP 007	Address domestic abuse by supporting victims and families and pursuing offenders	31-Mar-2015	<p>Gail Cook</p> <p>Raising awareness of the Forth Valley MARAC and encouraging an increase in referrals</p> <p>1. Referrals to MARAC from Clacks remain worryingly low compared to Falkirk and Stirling. Discussions are underway with Falkirk Women's Aid (who chair MARAC) about holding awareness sessions in Clacks. Members of Clacks/Stirling Child Protection committee have been made aware of MARAC. Police colleagues have confirmed that they are not able to support a 'Clacks specific' MARAC. Work is still ongoing to ensure NHS FV is part of MARAC process.</p> <p>Taking steps to encourage consistent use of risk assessment tools</p> <p>2. MARAC awareness sessions and level 2 domestic abuse training will encourage all practitioners to use CAADA DASH risk assessment for domestic abuse cases.</p>	

Code	Priority Action	Due Date	Latest Note	Lead
			<p>Investigating how we might offer increased support to female victims of domestic abuse within the Court system</p> <p>3. Initial discussions have been held with Falkirk Women's Aid regarding holding a meeting in Clacks to talk about the current good practice in Falkirk and how it might be replicated in Clacks. Considering how we might implement recommendations from local and national audits</p> <p>4. Work continues to review the Action Plan from the Self-Evaluation of Services to Protect Children, with a view to aligning ongoing actions with recommendations</p> <p>Working with Police and housing providers to enhance options for women who need to feel safer in their own home and in the wider community</p> <p>5. Will be reviewing use of GPS Safety Devices (funded by Community Safety) and assessing ongoing need.</p> <p>Raising awareness of the Forth Valley MATAC process and encouraging an increase in referrals</p> <p>6. Police colleagues have been contacting relevant agencies to ensure right people are attending – report good attendance. Referrals are still fairly low so more work is required to increase numbers.</p> <p>7. Considering results from first year evaluation (MATAC) and implementing any recommendations Evaluation is due to take place towards the end of the summer. Initial feedback from National taskforce is good though.</p>	

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 008	Further reduce the probability of domestic abuse through an early and effective prevention approach	31-Mar-2015	<p>Gail Cook</p> <p>Assessing Gender Based Violence delivery in schools</p> <p>1. All Secondary Schools surveyed (May 2014) regarding GBV educational programmes and partnership engagement supporting the agenda. 100% return-survey results shared with partners including VAW, Police, Women's Aid, SHIG. Results indicate a need for "experts" and partners in this field and local data & information "</p> <p>Investigating opportunities for delivering early intervention and prevention work to young people</p> <p>2. Investigating opportunities to implement the MVP (Mentors in Violence Prevention) programme in Clackmannanshire schools. Mapping out resources currently available to support GBV in schools</p> <p>3. The Partnerships with Schools group will be taking this forward in coming months.</p> <p>Supporting national campaigns and interventions (16 days of Action, stalking awareness day etc)</p> <p>4. Councillor Sharp has accepted an invitation to speak at 16 Day opening event in Alloa. Theme is 'Impact of GBV on minority ethnic communities'. Pupils from Alloa academy will be supporting campaign through a range of activities. Identifying hidden groups or communities (for example travelling communities, older women, pregnant women, BME communities)</p> <p>5. The Violence against Partnership will work towards this activity over the coming 3 year period. Delivering staff training and awareness raising</p> <p>6. Level 1 Domestic Abuse - 5 dates have been set for multi-</p>	Andrew Aitken

Code	Priority Action	Due Date	Latest Note	Lead
			<p>agency training in addition to a session for school staff in Alloa Academy and Ochilview housing workers.</p> <p>7. Level 2 – Anticipate piloting level 2 domestic abuse training in Sept /Oct. CTSI trying to secure funding to pay Clacks Women’s Aid for their delivery.</p> <p>8. Glenochil Prison – Gail Cook met with Prison Officers to discuss domestic abuse awareness raising for Staff and Prisoners. Will update further in next report.</p> <p>9. Public Protection Conference – being held on 4th September. Scottish Government representative will attend to discuss Scotland’s new strategy for preventing and eradicating violence against women & girls (Equally safe, published June 2014)</p> <p>10. Caledonian System – Practitioners national conference is being held in Forth Valley this year. A range of workshops are being held to increase workers knowledge.</p>	
CPP LCP 009	Reduce harm caused by activities of serious and organised crime as well as other threats to communities	31-Mar-2015	SOLACE Action Plan is developed with clear improvement actions identified. There has been delayed progress in implementing actions as a result of changing leads from Police Scotland. We now have a PS contact person and will be taking forward our action plan with support from Police Scotland with priority given to the delivery of awareness raising and training sessions with key staff groups.	Cherie Jarvie
CPP LCP 010	Improve quality of life by reducing ASB (public and domestic) and tackling violent crime	31-Mar-2015	Discussions are underway to agree an extension pilot which will review the role of MAPPA groups to include violent offenders, in addition to the current focus upon registered sex offenders. This will provide a platform for engagement and awareness raising, as well as an opportunity for clearer collaboration and information sharing protocols. This is expected to be taken forward as part of a review of the broader Memo of Understanding.	Kenny Hutton

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 011	Keep people safe from fires in their homes through targeted Home Fire Safety Programme and training programme for partners	31-Mar-2015	<p>Andy Bennett</p> <p>There was 4228 points worth of HFSV's completed in June/July which is higher than the figure of 3984 reported in the previous period. The included a high number of visits to high risk houses. The high risk targeting is still significantly above the Scottish average. 17.5 (12.5 – Scottish Average) The focus was on general Home Fire Safety.</p>	Gordon Pryde

Action Area: Work in partnership to address Anti-social Behaviour

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 012	Ensure weekly ASB trends/hotspot analysis are prepared and shared with partners	31-Mar-2015	-- A weekly Anti social behavior Priority Report is prepared by the Police Analyst which highlights key trends and anti social behaviour hot spots. This is used to create a priority list of places where resources should be targeted. This Report is also supported by the fortnightly MATAC report which goes out to all partners prior to meetings. Consideration is being given to extend access for the Police Analyst to wider Council systems to inform reporting. --	Kenny Hutton
CPP LCP 013	Work with Community partners to implement local ASB plans and diversionary activities based on local knowledge/intelligence	31-Mar-2015	<p>Mary Fox</p> <p>Youth services carry out detached work in Clackmannan (Thursday), Alloa and Sauchie (Friday); mobile youth space in communities Monday and Tuesday night (Sauchie, Tullibody, Hillfoots and Clackmannan)</p> <p>Sumer programme for 12+ Young Scot week, Oor Space Oor Place community projects, Oot n About Outdoor programme and Lets Get Physical programme. Free programme referrals accepted, also running a Junior programme for 4 weeks this programme takes referrals.</p>	Bill Miller

Action Area: Work to ensure a safe environment in Clackmannanshire

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 014	Work with partners, communities and businesses to implement the Government Counter Terrorism "CONTEST" strategy through identifying and supporting vulnerable people (VPR Process) and business advice	31-Mar-2015		
CPP LCP 015	Work with key local businesses to provide advice and support on a range of risk areas - Fire Safety and Crime	31-Mar-2015	<p><u>Andy Bennett</u></p> <p><u>June</u></p> <p>audits 5 including; 2 hotels 1 caravan site 2 post fire audits</p> <p>consultations 13 including; 9 licensing Act consultations 2 building standards consultations 1 school 1 church</p> <p><u>July</u></p> <p>audits 3 including; 1 factory 1 hotel 1 licensed premises</p> <p>consultations 13 including; 5 licensing Act consultations 6 building standards 1 hall park homeless units 1 kilncraigs evacuation plan</p>	Gordon Pryde

Action Area: Work in partnership with communities to improve the quality of life for our residents

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 016	Ensure that all communities have community action plans in place which identifies local aspirations and priorities	31-Mar-2015	Continued support is being provided to Clackmannan and Tilllicoultry to develop local community plans by the Council and CTSI. 2 communities have yet to commence, although support is being provided to both.	Cherie Jarvie
CPP LCP 017	Ensure that support is in place to build capacity in communities (Asset Based Approaches)	31-Mar-2015	Ongoing support is in place with CTSI and Council to build capacity throughout communities in Clackmannanshire. This work includes asset based working in Hawkhill; community engagement in Tullibody around the Tullibody Pilot as well as a range of capacity building initiatives through Clackmannanshire including engagement activities around the QBR and Games, capacity building, organisational development and training and funding support.	Cherie Jarvie
CPP LCP 018	Implement a unified community engagement framework document which will be a practical resource for partners and communities to support planning and delivery of engagement activities. This work should include details of good practice currently in place in Clackmannanshire	31-Mar-2015	Community Engagement Framework is almost complete. The framework will provide a practical resource for partners and communities.	Cherie Jarvie
CPP LCP 019	Put in place a comprehensive guide - 'What's On' in Clackmannanshire, list of events for 2014 and opportunities for adult learning	31-Mar-2015	Whats on Guide circulated as part of legacy 2014, QBR and Games activities and included information on all community based activities. This includes details of activities throughout the remainder of the year as part of the wider legacy and 2014 agenda.	Cherie Jarvie
CPP LCP 020	Review use of community assets and one-stop shops and facilitate where appropriate community ownership/co-production models of community based service delivery	31-Mar-2015	Work not yet commenced although forms part of the proposed work programme for Making Clackmannanshire Better. Progress report will be developed by December 2014.	Cherie Jarvie

Action Area: Reduce harm caused by Alcohol and drugs in local communities

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 021	<p>Work in partnership to deliver the 2 overarching themes in the revised Alcohol and Drugs Partnership Delivery Plan:</p> <p>Theme 1 - Work with partners to deliver the outcomes of the Clackmannanshire Alcohol & Drugs Partnership (CADP) Delivery Plan in support of the SOA</p> <p>Theme 2 - Reduce harm caused by alcohol and drugs within local communities</p>	31-Mar-2015	The CADP Delivery Plan has been reviewed and revised. Partners are focusing on a range of outcomes relating to health, prevalence, families, community safety and local environment.	

Action Area: Provide support to Vulnerable People and Families

Code	Priority Action	Due Date	Latest Note	Lead
CPP LCP 022	Identify vulnerable people and families and implement timely support interventions including good quality information and advice	31-Mar-2015		
CPP LCP 023	Ensure that partner referrals are appropriate through VPR system and information sharing	31-Mar-2015		

Children and Young Persons Implementation Partnership Performance Report

Generated on: 28 August 2014

Code	Priority Action	Due Date	Latest Note	Lead
CPP CYP 001	Establish a Core Group to take forward development of a single Integrated Children's Service Plan which serves both Clackmannanshire and Stirling's Community Planning Partnerships.	31-Mar-2014	Core group was established in early 2014, however this work has now been subsumed into a new group now known as the Children and Young People's Strategic Partnership following the Joint Inspection of Children's Services. A project manager is being recruited to support development and implementation of the ICSP. An action plan arising from the Joint Inspection of Children's Services is on CPP agenda August/September for consideration.	Val de Souza David Leng
CPP CYP 002	Clarify governance arrangements and reporting requirements across the Clackmannanshire and Stirling Community Partnerships	31-Mar-2014	Governance arrangements have been agreed, and a new CPP Group, the Children and Young People's Strategic Partnership Group, has now been established to govern the work of the partnership across the two authorities. First formal meeting of this group was 25th August. The CYPIP will now be disbanded, and new groups formed to take forward key areas of development.	Stuart Crickmar
CPP CYP 003	Develop a Scoping document to define the remit, style and content of the ICSP	31-Jan-2014	Scoping Document and Plans drafted.	CYPSP
CPP CYP 004	Develop and facilitate partnership workshops to agree: Priority Themes; Aims and Objectives; Consultation and engagement plan; Key Actions; Key Measures	31-Mar-2014	Workshops held in Spring 2014 to define priority themes for the ICSP. Further development days planned as part of work of CYPSP	CYPSP
CPP CYP 005	Using outputs from workshops produce a consultative draft ICSP	30-Apr-2014	Slippage as outlined above. This is now work in progress.	Val de Souza David Leng
CPP CYP 006	CPP Leadership group sign off final draft of ICSP	30-Apr-2014	See above. Not yet progressed.	Stuart Crickmar
CPP CYP 007	Implement consultation and Engagement Plan	30-Jun-2014	See above. Not yet progressed.	Val de Souza David Leng
CPP CYP 008	Final sign off from CPP for ICSP	30-Jun-2014	See above. Not yet progressed.	Stuart Crickmar
CPP CYP 009	Implement Monitoring and Reporting Framework	30-Jun-2014	See above. Not yet progressed.	Val de Souza David Leng

Adult Journey Partnership Performance Report

Generated on: 28 August 2014


Code	Priority Action	Due Date	Latest Note	Lead
CPP AJP 001	Within the context of community planning, establish an effective adult learning partnership with all providers in Clackmannanshire, including the third sector, to deliver a more integrated information, advice and learning programme and experience centred around strategic priorities and need.	31-Mar-2014	Joint chairs have now been appointed. They are Anne Currie NHS and Ed Gibbons Adult Learning. Membership of group has been reviewed and the first meeting scheduled for the 12th September 2014.	Anne Currie Ed Gibbons
CPP AJP 002	Audit current adult learning provision in Clackmannanshire - identified gaps/overprovision and ensure plans and available resources are focus on key priorities	31-Mar-2014	Early work undertaken to map current adult learning provision. This will be further developed through the group. It has been agreed that the joint Stirling/Clackmannanshire CLD Quality Group will lead on CLD across both Council areas.	Bill Miller
CPP AJP 003	Ensure effective partnerships with schools and Forth Valley College to provide further routes to progression for learners	31-Dec-2014	The Adult Partnership Group have recently established. Work is ongoing on development plan. A full update will be provided at next meeting.	
CPP AJP 004	Develop the volunteer network which supports the work carried out by the Adult Literacy, ICT and ESOL tutors. Seek out more volunteers through events and publicity and provide them with training in their area of support	31-Mar-2015	ditto	
CPP AJP 005	Promote and increase usage of community learning resources	31-Mar-2015	ditto	
CPP AJP 006	Develop a marketing plan to ensure learners are aware of opportunities	30-Jun-2014	ditto	
CPP AJP 007	Based on Getting it Right for Everyone principles develop integrated multiagency interventions that enable key adult groups to build resilience and coping strategies	31-Mar-2015	ditto	
CPP AJP 008	Pilot a multiagency data sharing system that tracks monitors and evaluates supported adults/learners from initial contact through to self reliance/resilience	31-Mar-2015	ditto	

Code	Priority Action	Due Date	Latest Note	Lead
CPP AJP 009	Put in place a multiagency workforce plan that is designed to raise standards across the board and ensure that practice is aligned with Curriculum for Excellence and Getting it Right for Everyone	31-Mar-2015	ditto	
CPP AJP 010	Put in place robust performance and evaluation that enables understanding that required outcomes are being delivered	31-Oct-2014	ditto	

Reshaping Care for Older People Strategic Plan 2013-14

Generated on: 28 August 2014

1 Preventative and Proactive Care In the Community and Support at Home

Code	Description	2013/14	2014/15	Q1 2014/15		Latest Note
		Value	Target	Value	Short Trend	
FAM HPI 042	Average time to complete medical adaptation applications	65.7 days				There is a backlog of referrals at present with the acceleration of the capital works bathroom programme.
FAM HPI 044	New approved applications for medical adaptations during the reporting year	79				Social Service referrals arrive regularly ranging from 5 to 16 per month, an average over the year of 8 a month. There is a backlog at present with the acceleration of the capital works bathroom programme. More tenants are requesting shower installs in place of baths when the property is surveyed.

2 Anticipating and Preventing Unnecessary Hospital Admission

(No actions yet identified)

3 Reducing Hospital Stays and Supporting Early Supported Discharge

Code	Description	2013/14	2014/15	Q1 2014/15		Latest Note
		Value	Target	Value	Short Trend	
ADC ADA 007	Number of Clackmannanshire people waiting in short stay settings for more than 4 weeks for discharge to appropriate settings from April 2013	N/A	N/A	2	↓	
ADC ADA B3a	The percentage of older people (aged 65+) with intensive care needs receiving care at home, according to the figures published for the Local Government Benchmarking Framework (LGBF), provided by the Scottish Government			N/A		

4 Promoting Independence and Reducing Dependence

Code	Description	2013/14	2014/15	Q1 2014/15		Latest Note
		Value	Target	Value	Short Trend	
SOS CUS 006	% service users surveyed who feel safer as a result of social services involvement in Clackmannanshire	73%	80%			Efforts are being made to continue to involve service users and for them to guide service development. This will be further achieved with third sector colleagues and through working more closely with communities. (take this out - does not relate to this indicator?) The outcomes based assessment process will ensure that clients articulate what intervention will work best for them and support them to feel safe. Annual indicator, next Social Services Service User survey Spring 2015.

Code	Priority Action	Due Date	Latest Note	Lead
CPP RCO 001	2 Roll out of intermediate case model	31-Mar-2015		Maureen Dryden

Report to Resources & Audit Sub-committee

Date of Meeting: 10 December 2014

Subject: Quarter 2, 2014/15 Performance Report, Scottish Fire & Rescue Service

Report by Head of Strategy & Customer Services

1.0 Purpose

- 1.1. This report presents to Sub-committee information relating to Quarter 2, 2014/15 performance that has been provided by the Scottish Fire & Rescue Service for the purposes of scrutiny in relation to progress against the approved Clackmannanshire Fire & Rescue Plan.

2.0 Recommendations

- 2.1. It is recommended that the Committee notes, challenges and comments on the performance information provided by the Scottish Fire & Rescue Service for Quarter 2, 2014/15.

3.0 Considerations

- 3.1. The report at Appendix 1 was provided to the Head of Strategy & Customer Services by the Local Senior Officer of the Scottish Fire & Rescue Service for the purposes of scrutiny at the Resources & Audit Sub-committee in relation to progress against the approved Clackmannanshire Fire & Rescue Plan.

4.0 Sustainability Implications

- 4.1. There are no direct sustainability implications for Clackmannanshire Council.

5.0 Resource Implications

5.1. *Financial Details*

- 5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate.

Yes

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.4. *Staffing* - no implications for Clackmannanshire Council.

6.0 Exempt Reports

6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Not applicable

The area has a positive image and attracts people and businesses

Our communities are more cohesive and inclusive

People are better skilled, trained and ready for learning and employment

Our communities are safer

Vulnerable people and families are supported

Substance misuse and its effects are reduced

Health is improving and health inequalities are reducing

The environment is protected and enhanced for all

The Council is effective, efficient and recognised for excellence

(2) **Council Policies** (Please detail)

Not applicable

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No Not applicable

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none"

Appendix 1- Quarter 2, 2014/15 Performance Report

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Stuart Crickmar	Head of Strategy & Customer Services	2127

Approved by

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Head of Strategy & Customer Services	
Garry Dallas	Executive Director	

Clackmannanshire Local Fire Plan

Performance Report Quarter 2 2014/15

Kenneth Rogers, Local Senior Officer, Scottish Fire & Rescue Service





- 1.1. A number of significant trends are worth highlighting.
- 1.2. There have been no fire related fatalities and one casualty in the reporting quarter which is a reduction of 1 casualty when compared to the second quarter of 2013/14. We have seen a steady downward reduction in fire casualties and fatalities in the last 5 years in Clackmannanshire.
- 1.3. Accidental Dwelling fires have decreased by 1 compared with quarter 2 in 2013/14. The cause of these fires has predominantly been cooking related activities.
- 1.4. Work is on-going to identify and support vulnerable people in Clackmannanshire, through the Home Fire Safety Programme and Fire Safety referrals through the multi-agency Vulnerable Persons Reporting (VPR) system. The quantity and quality of referrals from partners allow the service to target resources within Clackmannanshire, this will aim to reduce the number of accidental dwelling fires in the long term.
- 1.5. Non-domestic fires have reduced when compared to the second quarter of 2013/14. While the recorded incidents have not caused significant damage the high risk potential of this type of fire prompts a thorough incident review and a post fire audit completed where required. This ensures that we work closely with local businesses to reduce fire risks in this sector.
- 1.6. The trend in the number of false alarm calls has remained constant in this period when compared to the second quarter. It is noteworthy that false alarm calls continue to make up more than 50% of all calls received in Clackmannanshire and such as their reduction remains a focus for the SFRS. This is achieved by SFRS working with local businesses on their legislative responsibility in relation to fire safety and will be supported by the implementation of a new false alarm reduction policy from the 1st of December.



Clackmannanshire Local Fire Plan





Performance Report Quarter 2 14/15 - DRAFT

Generated on: 12 November 2014

Covalent Ref.	PI Description	2013/14	2014/15	Q1 2014/15		Latest Note
		Value	Target	Value	Short Trend	
SAP FIR 01	Local Risk Management Preparedness		TBA	TBA	■	<p>The Service identifies, prioritises and plans to meet the risks in each local community.</p> <p>We said we would:</p> <ul style="list-style-type: none"> actively participate in the Community Planning Arrangements develop our staff to deal with our local risks gather and analyse risk information work with partners to mitigate risks deal with major events. <p>All our operational staff continue to gather and analyse local risk information and operational intelligence which is used in our preparations to resolve incidents.</p> <p>We conduct Post Incident debriefs to identify any lessons that can be learned from our preparedness and response to emergency events.</p> <p>We use Urgent Operational Intelligence Briefings to inform our operational staff of any safety critical information that ensure their, and the communities , continued safety.</p> <p>We continue to be an active member of the Forth Valley Local Resilience Partnership.</p> <p>We share information with local authority partners and other key stakeholders (e.g Police Scotland, ScottishAmbulance Service, Clackmannanshire Council Emergency Planning Department) to ensure emergency event risks are mitigated. The Forth Valley Local Resilience Partnership Risk Management Sub Group is currently reviewing risk mapping within the Forth Valley area.</p> <p>During the reporting period the service did not attend any major fires or incidents in the Clackmannanshire area.</p> <p>Incident response time is the time which elapses from the Service receiving an emergency call to a fire appliance arriving at the incident location. Scotland currently has no national standard for response times but in the former Central</p>

Covalent Ref.	PI Description	2013/14	2014/15	Q1 2014/15		Latest Note
		Value	Target	Value	Short Trend	
						Scotland Fire & Rescue Service the benchmark time was set at 10 minutes. During the second quarter of this year the average response time to incidents in Clackmannanshire was 7 minutes 55 seconds which is well within the benchmark 10 minute period. This statistic will continue to be monitored and reported to the committee as appropriate.
SAP FIR 02	Number of accidental dwelling fires	38	38	13		There were 13 accidental dwelling fires during the second quarter, a decrease of 1 incident when compared to the same reporting period during 2013/14. 6 of the incidents occurred in Clackmannanshire Central Ward, 4 in Clackmannanshire South Ward, 2 in Clackmannanshire West and 1 in Clackmannanshire North. The main cause of these incidents was cooking related activities. In 12 incidents we were able to identify the person whose actions caused the fire; 9 incidents involved adults between the age of 18 and 64, with 2 incidents involving adults aged 65 or over and 1 incident involved a child below the age of 10. Smoke detection was present in 10 of the 13 premises. 3 of these incidents had alcohol or drugs noted as a contributory factor.
SAP FIR 03	Number of fire casualties and fatalities	3	8	1		There have not been any fatalities recorded during the reporting period and there has been one casualty which was at a non-domestic incident. This is a reduction of 1 from the same reporting period in 2013/14.
SAP FIR 04	Number of deliberate fires	114	116	30		<p>There were 30 instances in the quarter. This is a reduction of 17 when compare to the same period during 2013/14.</p> <p>We have seen a decrease of 3 deliberate primary fires to 9; we have seen a decrease of 14 deliberate secondary fires when compared against same reporting period in 2013/14.</p> <p>Of the primary fires 1 involved a dwelling, 3 were woodland, 3 was a baled crops, 1 was a lorry, one was a lamppost and one was garden furniture.</p> <p>Of the secondary fires 55% involved grassland/heathland or other small vegetation, 13% involved trees/hedges and 32% involved refuse or refuse containers.</p> <p>Nationally the average rate of deliberate fires is 7.66 per 10,000 population for the reporting period. The Clacks rate is 5.91 which is significantly lower.</p>
SAP FIR 05	Number of non-domestic property fires	21	19	5		There were 5 non-domestic fires during this reporting period this is a reduction of 3 when compared to the same period during 2013/14. None of these fires were deliberately started.
SAP FIR 06	Number of casualties from Road Traffic Collisions, Flooding and other Special Service Calls	8	17	7		Scottish Fire and Rescue Service attended 7 RTC's during the reporting period, an increase of 4 incidents compared with the same period during 2013/14. There were 7 casualties reported which is an increase 5 on the same reporting period in 2013/14. The actions identified in SAP FIR 016 reflect this

Covalent Ref.	PI Description	2013/14	2014/15	Q1 2014/15		Latest Note
		Value	Target	Value	Short Trend	
						<p>statistic in addition to the incidents attended by the service and the accepted role that SFRS has in road safety education.</p> <p>In addition to the RTC's, the service attended a further 19 special service incidents. These include 4 Bariatric rescues, 4 assisting other agencies, assisting 5 persons locked on or out of a property, one child stuck in a chair and one adult trapped by a bed. Whilst attending these incidents we forced entry to a premise for the ambulance service where there was an adult fatality, one adult with crush injuries taken to hospital and one adult who received medical assistance but refused to attend hospital.</p>
SAP FIR 07	Number of unwanted fire alarm signals	407	445	106		<p>There has been an increase of 2 false alarms during the reporting period when compared with the same period in 2013/14. This increase is mainly due to an increase of 12 in equipment failure incidents.</p> <p>A new national policy for dealing with False Alarms will be implemented on the 1st of December which will improve management of such calls and will promote a further reduction.</p>

Covalent Ref.	Action	Due Date	Progress	Expected Outcome	Latest Note
SAP FIR 001	Support operational staff through a centrally supported maintenance phase development programme delivering	31-Mar-2015	50%		All targeted modules were completed during the reporting period. Scheduled visitations to Alloa and Tillicoultry Retained Duty Stations by an officer from the Training and Employee development department are on target.
SAP FIR 002	Support the development of officers through internal and external exercises.	31-Mar-2015	50%		One officer from Alloa station attended a Command Competence Development Course.
SAP FIR 003	Ensure currency of operational intelligence by completing or reviewing tactical information plans in known high risk premises.	31-Mar-2015	44%		<p>The SFRS has a statutory duty to reduce the risks to our communities to make certain that they receive the best possible service. The management of risk within our community means:</p> <ul style="list-style-type: none"> Identifying the risks to the community which fall within the scope of responsibility of the SFRS. Undertaking a process to prioritise these risks. Ensuring that appropriate Local and National resource capability and trained <p>A new process to ensure that the operational intelligence gathered in an efficient manner ensuring the information remains current is being piloted in the LSO area. If successful, this will then be delivered through the East Service delivery area.</p>
SAP FIR 004	Support the local communities in both the prevention and mitigating the impact of flood water.	31-Mar-2015	50%		SFRS is represented on the local Flood Liaison Advisory Group and is working closely with this Group and Clacks Emergency Planning Officer to integrate flood response plans. The service has offered support to local groups and will offer further support to deliver these plans.

Covalent Ref.	Action	Due Date	Progress	Expected Outcome	Latest Note
SAP FIR 005	Home Fire Safety visits. Number targeted at vulnerable people	31-Mar-2015	65%	✓	The service has completed 253 home fire safety visits in the reporting period. 205 of these have been in dwellings we class as most vulnerable and we have fitted smoke detectors at 96 of these visits. The focus on dwellings classed as high risk has been enhanced by local partnership working with referral processes set up with partner organisations in Clacks.
SAP FIR 006	Data analysis to ensure engagement is targeted at vulnerable groups	31-Mar-2015	50%	✓	SFRS monitor engagement activities to ensure that they are targeted where most required. Through improved partnership referrals the skills and knowledge of our partners are being used to proactively target people at risk. The service also monitors the operational response to identify any trends and through reactive measures we ensure that these are addressed. Over the last 15 months there has been an increase in the number of special services involving Bariatric Patients. This has been addressed with the NHS to ensure that resources are best utilised and that Bariatric Patients are supported in an appropriate manner. The service has over 12 partners referring HFSV regularly with Scottish Autism and the Mobile Emergency Care Service delivering an especially high quality of referrals during the reporting period.
SAP FIR 007	Links with community and community partners	31-Mar-2015	50%	✓	Local Officers are involved in the local Community planning process at all levels with the Station commander for Alloa and Tillicoultry now embedded in the local community planning partnership and the Prevention and Protection team supporting the CTSI develop their annual action plan. The service continues to support the Asset Based Approach in Hawkhill and have been working with the pupils at Alva Academy delivering sports coaching to build the links with the youths in the local area.
SAP FIR 008	Diversionary activities with young people at risk of fire setting and fire ASB, supporting young firesetters, school education.	31-Mar-2015	40%	✓	During the reporting period there have been 13 educational visits with 7 other visits to Gala's community events or targeted leaflet drops.
SAP FIR 009	Identify young people at risk of fire setting and fire ASB	31-Mar-2015	50%	✓	Partnerships are established with Police Scotland, Barnardos, Axis and Early and Effective Intervention (EEI) - Youth Justice Referrals with the local area liaison officer from the fire service attending the EEI each time a youth has been identified with fire related issues. There has been one young fire setter visit required during the reporting period.
SAP FIR 010	Improve information sharing with partners	31-Mar-2015	50%	✓	Through the risk proportionate audit process high risk premises are identified. This process is under constant review. Businesses that are considered high risk commercially include premises where high numbers of people are employed or when valuable or unique service is offered to the community.
SAP FIR 011	Identify high risk commercial premises and carry out annual safety audits of these premises.	31-Mar-2015	50%	✓	Premises that are identified as high risk are audited on an annual basis by a local enforcement officer. 14 high risk premises have been audited in the reporting quarter. Through the audit process, advice and assistance is given to businesses to ensure that fire alarm systems are appropriately installed and maintained to reduce the incidences of unwanted fire alarm signals and the negative impact that they can have both on businesses and the fire service. In addition there have been 20 consultations carried out in Clackmannanshire.

Covalent Ref.	Action	Due Date	Progress	Expected Outcome	Latest Note
SAP FIR 012	Work in partnership to ensure business continuity	31-Mar-2015	35%	✓	Enforcement officers are available to give fire safety advice to duty holders when requested. The service works in partnership with Healthy Working Lives programme to support and educate businesses on risks at work. The main focus of the partnership work with health working lives is the implementation of the new national unwanted fire signal procedure.
SAP FIR 013	Provide accessible information on fire safety and fire legislation for businesses through various communications channels	31-Mar-2015	50%	✓	Relevant Fire Safety Risk Assessment advice is given to duty holders when required to support their compliance with Fire Safety Law. Businesses are signposted to the government web site for Fire Safety legislation on all correspondence.
SAP FIR 014	Deliver a national unwanted fire alarm signal procedure ensuring the targeting of buildings with high levels of unwanted fire alarm signals to ensure they have appropriate procedures in place	1-Dec-2014	90%	✓	Training of all staff with the exception on Control has been completed.
SAP FIR 015	Share information and develop engagement programmes to reduce the number of malicious calls	31-Mar-2015	50%	✓	Following a rise in the number of malicious calls in 2013-14 there is close monitoring of all malicious calls received in the Stirling and Clacks area. During the reporting period there have only been two malicious calls a reduction of 2 from the same reporting period in 2013/14. A focus on this has been added to the input given during the visits to Schools.
SAP FIR 016	Support educational work targeted at high risk groups on driving safety, work in partnership to get messages across to targeted groups	31-Mar-2015	30%	✓	The service has taken an active role in developing the road safety agenda through the development of a Forth Valley wide multiagency partnership and supporting the local authority in delivering road safety advice to local schools. A modular educational resource called "Go- Safe Scotland" has been rolled out to all Primary Schools in Clackmannanshire which contains a Road Safety module in addition to modules on Fire and Water Safety.