
Report to Education, Sport and leisure Committee

Date: 23rd April 2015

Subject: Consultation Process for Tullibody South Proposal

Report by: Head of Education

1.0 Purpose

- 1.1. To seek member's approval for the consultation process planned to ascertain public views on the potential options for the replacement of Abercromby Primary School agreed by Council on March 5th 2015.

2.0 Recommendations

- 2.1. That the Education Sport and Leisure Committee agrees to the consultation outline being put into effect.
- 2.2. That a report on the results of the informal consultation be presented to a future Education Sport and Leisure Committee to consider whether or not to proceed to undertake a formal consultation under the Schools Consultation Act 2010 as amended by the Children and Young Person's Act 2014.

3.0 Considerations

- 3.1. For the consultation to produce valid and reliable results it must seek and record the views of a wide range of stakeholder groups across Clackmannanshire. Details of the range of stakeholders is contained in Appendix 2. The evidence produced must include both quantitative and qualitative data.
- 3.2. Information sharing activities with staff, pupils and parents have been taking place and it is intended to undertake wider public consultation in May (see appendix 1).
- 3.3. Given that the consultation includes proposals which affect denominational education across the whole of Clackmannanshire the consultation should reflect this when seeking stakeholder views.
- 3.4. The outcome of this consultation will lead to a recommendation to Education Sport and Leisure Committee to undertake a formal consultation under the Schools Consultation Act 2010 as amended by the Children and Young Person's Act 2014 on one or more options.

4.0 Sustainability Implications

4.1. There are no sustainability implications.

5.0 Resource Implication

5.1. The cost of carrying out the consultation will be met from within existing budgets.

5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes ☐

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes ☐

5.4. *Staffing*

6.0 Exempt Reports

6.1. Is this report exempt? Yes ☐ (please detail the reasons for exemption below) No ☒

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box ☒)

The area has a positive image and attracts people and businesses	<input checked="" type="checkbox"/>
Our communities are more cohesive and inclusive	<input checked="" type="checkbox"/>
People are better skilled, trained and ready for learning and employment	<input type="checkbox"/>
Our communities are safer	<input type="checkbox"/>
Vulnerable people and families are supported	<input type="checkbox"/>
Substance misuse and its effects are reduced	<input type="checkbox"/>
Health is improving and health inequalities are reducing	<input type="checkbox"/>
The environment is protected and enhanced for all	<input type="checkbox"/>
The Council is effective, efficient and recognised for excellence	<input checked="" type="checkbox"/>

(2) **Council Policies** (Please detail)

Making Clackmannanshire Better

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?
Yes ☐ No ☒

9.0 Legality

- 9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes ☐

10.0 Appendices

- 10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix 1 - Proposed Consultation Timeline

Appendix 2 - Stakeholder Groups

11.0 Background Papers

- 11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

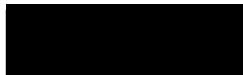
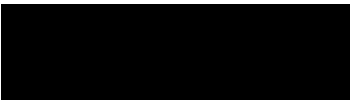
Yes ☒ (please list the documents below) No ☐

Guideline to Consultations – Clackmannanshire Council

Author(s)

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Iain McGhee	Education Officer	01786 233205

Approved by

NAME	DESIGNATION	SIGNATURE
David Leng	Head of Education	
Elaine McPherson	Chief Executive	

Community Consultation Plan Tullibody South

Who	How/What	When (Target Date)
Presentation to St Bernadette's staff	Outline of option appraisal process, how the identified proposals were reached and what happens next - opportunity for questions	9th March 2015
Presentation to St Mungo's staff	Outline of option appraisal process, how the identified proposals were reached and what happens next - opportunity for questions	10th March 2015
Meeting with chair and vice chair of St Bernadette's Parent Council.	Brief outline of proposals and process and to agree date and agenda for Parent Forum meeting	10th March 2015
Presentation to Tullibody Stakeholders group	Outline of option appraisal process, how the identified proposals were reached and what happens next - discussion around how we can best involve and utilise the stakeholders group in the process	10th March 2015
Presentation to Abercromby staff	Outline of option appraisal process, how the identified proposals were reached and what happens next - opportunity for questions	12th March 2015 (Support staff 14 30 Teaching staff 15 00)
Presentation to Abercromby parent Council	Outline of option appraisal process, how the identified proposals were reached and what happens next - opportunity for questions. Agree date and format for	19th March 2015

	Parent Forum meeting	
Presence at St Mungo's Learning afternoon	Be on hand to answer questions/provide information on proposals	25th March 2015
St Bernadette's Parent Forum	1. background to option appraisal 2. The three options 3. Where are we/what next in the process 4. Topics for consideration - Shared facilities, Nursery provision, level of integration, Identity, Transport., benefits/compromises 5. Communication	25th March 2015
St Bernadette's Pupil Assemblies	Explain to pupils the process to reach where we are today, what happens next and how they can contribute to the consultation.	31 st March 2015
St Mungo's Parent Council	Outline of option appraisal process, how the identified proposals were reached and what happens next - opportunity for questions. Agree date and format for Parent Forum meeting	31st March 2015
St Mungo's Pupils Assembly	Explain to pupils the process to reach where we are today, what happens next and how they can contribute to the consultation.	20th April 2015
Presentation to Community Stakeholders Group	Present draft consultation plan and Identify other community groups for optional presentation Prepare for drop in sessions	Week commencing 27th April 2015

Optional Presentations to Identified Community Groups.	Present options appraisal and draft indicative proposals to other community groups - record comments	Week commencing 27th April 2015
St Mungo's pupil consultation	Workshop in four rooms to get the views of St Mungo's pupils on the proposals. Will involve whole school	Week commencing 27th April 2015
Speak to Abercromby pupils in Assemblies	2 x assemblies Explain to pupils the process to reach where we are today, what happens next and how they can contribute to the consultation.	Week commencing 27th April 2015
St Bernadette's Pupil Consultation workshops	Workshop in four rooms to get the views of St Bernadette's pupils on the proposals. Will involve whole school	Week commencing 4 th May 2015
Abercromby Pupil workshop	Workshops with 4 x pupils from each class to record the views of Abercromby pupils on the proposals.	Week commencing 4 th May 2015
Wider Public Consultation	Publication of general consultation material and feedback questionnaire on ClacksWeb and Citizen Space.	Week commencing 11th May 2015
Pupils and staff notifications	Presentation of options to staff groups pupil councils etc	Week commencing 11 th May 2015
Hardcopy Publications and Marketing	Consultation document to be produced. Leaflets and posters promoting drop-in consultation day handed out and displayed in community facilities, Health Centre and at Tron Court	Week commencing 11 th May 2015
Abercromby Parent Forum	Presentation and workshop event for Abercromby Parents	Week commencing 1st June 2015

Drop in Sessions	Day and evening event organised in Tullibody Civic Centre, School or Library. With masterplan and artistic impression boards. Feedback recorded	Week commencing 8th June 2015
Ongoing publicity	Further press release issued highlighting consultation about to conclude. Throughout consultation period social media linking to web page/online consultation and publicising drop in sessions	Week commencing 15th June 2015
Conclude Consultation	Gather feedback and start to update options appraisal and proposals.	Week commencing 29th June 2015
Present	Present consultation results to community council and community groups.	August 2015
Hardcopy Publication of Consultation Feedback Report	Report presented to Council on the three options presented for informal consultation. Copies of report to be uploaded to Citizen Space and linked to relevant web pages. Once council decision is made Citizen Space to be updated with We Asked, You Said, We Did information	September 2015
Public launch of feedback report	Press release issued on council decision based on feedback from informal consultation. Explain formal consultation process. Web page updated. Social media posts. Article in Autumn edition of View.	
Council publish	If Council decides to proceed there will be	End September 2015

proposal paper	a launch of formal consultation process on Clacksweb. Press release announcing option, how to access consultation, quote from relevant councillor issued to all local media (including Advertiser, Central FM, Stirling Observer, Alloa Live). Publication of consultation document and feedback questionnaire on new ClacksWeb page and Citizen Space. Link from front page of ClacksWeb. Social media posts on council accounts, other relevant accounts encouraged to 'share' e.g. community councils, schools, parent councils etc. Article in View Item on Connect news for wider staff group. Copy of press release sent to relevant head teachers for inclusion in school newsletters.	
Consultation	Staff/ public meetings etc.	October 2015
Consultation concludes		December 2015
Education Scotland input	Education Scotland considers proposal and publishes report	Three week period
Consideration	Council considers consultation responses and Education Scotland report	
Responses published	Council publishes response to consultation and HMIE report	
Further consideration	Minimum three week period for further consideration of responses to publication.	
Decision	Council makes final decision	

If decision involves school closure	Three week period to allow for representations to Ministers requesting Ministers to 'call in' proposal.	
Ministerial decision	Three week period for Ministers to decide whether to 'call in' proposals.	
Implementation or 'call in'	Council implement decision or proposal is 'called in' by Ministers for further consideration/scrutiny.	

Notes:

Community Consultation Plan

- Presentation to community stakeholders
- Presentation to Identified community groups.
- Publication of options appraisal consultation document on web page, and citizen space and front page feature on ClacksWeb.
- Throughout consultation period social media linking to web page/online consultation.
- Leaflets and posters promoting drop-in consultation day handed out and displayed in community facilities.
- Press release issued promoting consultation.
- Drop-in day in and evening event in a community facility.
- Press release issued highlighting consultation about to conclude.
- Conclude consultation exercise and evaluate feedback.
- Update options appraisal and proposals.
- Present results to community stakeholders group and community groups.
- Upload report to ClacksWeb and citizen space consultation software as well as front page feature on ClacksWeb.
- Press release issued promoting outcome of consultation

Abercromby Stakeholder Groups

External Agencies

Education Scotland

Parent Councils

Abercromby
St Bernadette's
St Mungo's
St Modan's
Lornshill Academy
St Serf's
Banchory

Pupil Councils

Abercromby
St Bernadette's
St Mungo's
St Modan's
Lornshill Academy

Pupils

Abercromby
St Bernadette's
St Mungo's
St Modan's
Lornshill Academy

Staff

Abercromby
St Bernadette's
St Mungo's
St Modan's
Lornshill Academy

Unions

EIS
SSTA
SLS

Religious Stakeholders

Parish Councils
St Bernadette's
St Mungo's
Non Denominational

Internal Stakeholders

Council Services

Planning
Roads
IT
Customer Services & Leisure
Sports Development
Housing
Capital Projects
Education
Assets & FM
Community Councils
Social Services
Land Services
Members Services

Civic Centre

Community/Voluntary Group

Tullibody Community F.C.

Tullibody Thistle Youth F.C.
Tullibody Thistle U16's
Tullibody Soccer School
Alloa Old Boys
Alloa Saints
United Glass Football
U16's Football
Oakwood Football
Little Kicks
Tullibody Hearts

JKAWFS

Tae Kwon Do
Alloa Ju Jitsu Club
JKA Scotland
Tae Kwon Do

Community/Voluntary Group

Tullibody Wrestling Club

Army Cadets

The Braes & Banchory Residents
Association

Retired Miners Tullibody Branch

Mother & Toddler Group
Tullibody Scout Group

Badminton Club
Clackmannanshire Badminton Club
Badminton Club (Adults)
Badminton Club
Youth Club

Scottish Government Agencies

Sport Scotland
NHS
GP Practice
Patients
Fire
Police Scotland
Community Planning Partnership
Scottish Futures Trust
Scottish Infrastructure Unit
Forth Valley College

Third Sector

Alliance
CTSI

