

CLACKMANNANSHIRE LICENSING BOARD

MINUTE OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held within the Council Chamber, Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on TUESDAY 28 FEBRUARY 2017.

PRESENT

Councillor Les Sharp, Vice Chair (In the Chair)
Councillor Kenneth Earle
Councillor George Matchett, QPM
Councillor Graham Watt

IN ATTENDANCE

June Andison, Licensing Administrator
Paul Fair, Licensing Standards Officer
Stuart McQueen, Solicitor, Depute Clerk to the Board.

1.0 APOLOGIES

Apologies for absence were received from Councillor Walter McAdam, MBE (Chair) and Councillor Donald Balsillie.

In the absence of the Chair, the meeting was chaired by the Vice Chair, Councillor Les Sharp.

2.0 DECLARATIONS OF INTEREST

None

3.0 MINUTES OF MEETING: LICENSING BOARD 24 JANUARY 2017

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 24 January 2017 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 24 January 2017 were agreed as a correct record and signed by the Vice-Chair.

4.0 LICENSING (SCOTLAND) ACT 2005

Agenda items 4(i), 4(ii) and 4(iii) had been granted under delegated powers and were put before the Board for information only. Items 4(i), 4(ii) and 4(iii) were, therefore, considered together as one item.

(i) Applications for Personal Licences – Granted Under Delegated Powers

A list of personal licence applications numbered 1-2 (inclusive) which had been granted under delegated powers was put before the Board for information only.

Moved by Councillor Kenneth Earle. Seconded by Councillor George Matchett, QPM

Decision/

Decision

The Board agreed to note that Personal Licence Applications numbered 1-2 (inclusive) had been granted under delegated powers.

(ii) Applications for Variation of Licence (Minor) – Granted Under Delegated Powers

A list of applications for minor variations numbered 1-3 (inclusive) which had attracted no objections or representations and had been granted under delegated powers was put before the Board for information only.

Moved by Councillor Kenneth Earle. Seconded by Councillor George Matchett, QPM.

Decision

The Board agreed to note that the applications for minor variations which had attracted no objections or representations had been granted under delegated powers.

(iii) Applications for Transfer of Licence – Granted Under Delegated Powers

A list of applications for transfer of licence numbered 1-2 (inclusive) which had attracted no objections or representations and had been granted under delegated powers was put before the Board for information only.

Moved by Councillor Kenneth Earle. Seconded by Councillor George Matchett, QPM.

Decision

The Board agreed to note that the applications for transfer of licence numbered 1-2 (inclusive) which had attracted no objections or representations had been granted under delegated powers.

5.0 LICENSING (SCOTLAND) ACT 2005 – OCCASIONAL LICENCE APPLICATIONS

(i) Application for Occasional Licence – 19 March 2017

Applicant: Mr Craig Stewart, Oakwood Lounge, Fairfield Road, Sauchie
Venue: Alloa Town Hall, Marshall, Alloa, FK10 1AB
Event: Charity Darts Exhibition – 19 March 2017

Attending

Paul Fair, Licensing Standards Officer
The applicant did not attend.

Motion

Having considered all of the information presented to it that the Board grants the application for an occasional licence subject to the conditions set out in Appendix A (page 25) of the Licensing Standards Officer's report dated 16 February 2017.

Moved by Councillor George Matchett, QPM. Seconded by Councillor Graham Watt.

Decision

Having considered all of the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the application subject to the conditions set

out in Appendix A (page 25) of the Licensing Standards Officer's report dated 16 February 2017, namely:

- All alcohol must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate bottles and drinking vessels.
- Only alcoholic drinks sold at the event by the Licensee can be consumed at the event.
- A sufficient number of SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke and to monitor and supervise the behaviour of persons within the venue, including a specific responsibility to make regular checks of the toilets and to monitor the upper balcony area in relation to the safety and wellbeing of children and young persons attending the event.
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of the event and be responsible for authorising all sales of alcohol.
- Only trained staff will be permitted to make sales of alcohol.
- Any music or other entertainment must cease at no later than 7.45 pm.
- All children must remain in the company of a parent or other formal guardian over the age of 18 years of age and must remain in the upper balcony area for the duration of the event.
- Young persons permitted to all licensed areas must remain in the company of a supervising adult over the age of 18 years.
- No alcohol is to be taken to or consumed in the balcony, foyer, stairwells, upper landings or toilets.
- A full briefing document detailing the terms of the licence, including local conditions and all measures to be put in place by the applicant to ensure compliance with the protecting children from harm licensing objective should be prepared and supplied to all stewards on duty at the event. A copy of this document should be made available to the Licensing Board and the Licensing standards Officer at least 7 days prior to the event.

Action

Depute Clerk to the Board

(ii) Application for Occasional Licence – 02 April 2017

Applicant: Mr Paul Hedges, c/o Flint Bishop Solicitors, St Michael's Court, St Michael's Lane, Derby.

Venue: Alloa Town Hall, Marshall, Alloa, FK10 1AB

Event: Ultra White Collar Boxing Event – 2 April 2017

Attending

Paul Fair, Licensing Standards Officer

The applicant did not attend.

Motion

Having considered all of the information presented to it that the Board grants the application for an occasional licence subject to the conditions set out in Appendix A (page 31) of the Licensing Standards Officer's report dated 16 February 2017.

Moved by Councillor George Matchett, QPM. Seconded by Councillor Kenneth Earle.

Decision

Having considered all of the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the application subject to the conditions set out in Appendix A (page 31) of the Licensing Standards Officer's report dated 16 February 2017, namely:

- All alcohol and other drinks must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate bottles and drinking vessels, except bottled wine (including sparkling wine) which may be served at a table by waitress/bar staff and left with a seated customer. Empty glass bottles must be removed from tables as soon as reasonably possible after being emptied. At least one dedicated member of staff must be briefed in relation to this condition.
- Only alcohol sold at the event by the licenses can be consumed at the event.
- A minimum of 6 SIA Licensed Stewards must be on duty to control entry to the premises to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke and to monitor and supervise the behaviour of persons within the venue.
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of the event and be responsible for authorising all sales of alcohol.
- Only trained staff will be permitted to make sales of alcohol and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- The applicant must prepare an age verification policy; this policy should be made available to the Licensing Standards Officer and Police (if requested) at least 48 hours prior to the event.
- The applicant must brief all stewards and staff authorised to serve or make sales of alcohol prior to the commencement of the event; this briefing should include information relating to the terms and conditions of the licence and any other relevant licensing matters.

Action

Depute Clerk to the Board

6.0 AOCB

None.

Ends 1010 hrs

