

CLACKMANNANSHIRE LICENSING BOARD

MINUTE OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held within the Council Chamber, Patons Building, Kilncraigs, ALLOA, FK10 1EB, on TUESDAY 27 SEPTEMBER 2016 at 10.00 am.

PRESENT

Councillor Walter McAdam, MBE (In the Chair)
Councillor Donald Balsillie
Councillor Kenneth Earle
Councillor Irene Hamilton
Councillor Craig Holden
Councillor George Matchett, QPM

IN ATTENDANCE

June Andison, Licensing Administrator
Paul Fair, Licensing Standards Officer
Stuart McQueen, Solicitor, Depute Clerk to the Board
Sgt Marie White, Police Scotland
Margaret Summers, Business Support to the Board

1.0 APOLOGIES

Apologies for absence were received from Councillor Les Sharp and Councillor Graham Watt.

2.0 DECLARATIONS OF INTEREST

None

3.0 MINUTES OF MEETING HELD ON 30 AUGUST 2016

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 30 August 2016 were submitted for approval.

Moved by Councillor Kenneth Earle. Seconded by Councillor George Matchett, QPM

Decision

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 30 August 2016 were agreed as a correct record and signed by the Chair of the Board.

4.0 LICENSING (SCOTLAND) ACT 2005

(i) Applications for Personal Licences – Granted Under Delegated Powers

A list of personal licence applications numbered 1-3 (inclusive) which had been granted under delegated powers was put before the Board for information only.

Moved by Councillor Kenneth Earle. Seconded by Councillor Irene Hamilton.

The Board agreed to note that Personal Licence Applications numbered 1-3 (inclusive) had been granted under delegated powers.

(ii) Application for Variation of Licence (Minor) – Granted Under Delegated Powers

A list of applications (1-4 inclusive) for minor variation of licence which had attracted no objections or representations and had been granted under delegated powers was put before the Board for information only.

Moved by Councillor Kenneth Earle. Seconded by Councillor Irene Hamilton.

The Board agreed to note that the applications (1-4 inclusive) for variation of licence (minor) which had attracted no objections or representations had been granted under delegated powers.

5.0 LICENSING (SCOTLAND) ACT 2005 – OCCASIONAL LICENCE APPLICATIONS

(i) Application for Occasional Licence

Applicant: Mr Craig Stewart, Oakwood Lounge, Fairfield, Sauchie, FK10 3DE

Venue: Alloa Town Hall, Marshill, Alloa

Event: Staff Party Band Night – 7 October 2016

Attending

Paul Fair, Licensing Standards Officer

The applicant did not attend.

Motion

Having considered all of the information presented to it that the Board grants the application for an Occasional Licence subject to the conditions set out in Appendix A of the Licensing Standards Officer's report dated 25 August 2016.

Moved by Councillor George Matchett, QPM. Seconded by Councillor Kenneth Earle.

Decision

Having considered all of the information presented to it, the Board agreed unanimously to grant the application subject to the conditions set out in Appendix A of the Licensing Standards Officer's report dated 25 August 2016, namely:

- All alcohol must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate bottles and drinking vessels.
- Only alcohol sold at the event by the licence holder can be consumed at the event.
- A sufficient number of SIA licensed stewards must be on duty to control entry to the premises to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue, including a specific responsibility to make regular

checks of the toilets and to monitor the upper balcony area in relation to the safety and wellbeing of children and young persons attending the event.

- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of the event, and be responsible for authorising all sales of alcohol.
- Only staff trained in accordance with the Licensing (Training of Staff) (Scotland) Regulations 2007 are permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- No alcohol is to be taken into or consumed within the changing rooms, balcony, foyer, stairwells, upper landings or toilets.
- No glass or other forms of waste likely to produce excessive noise will be disposed of in the external bins at the premises after 9pm and before 10am the following morning.

Action

Depute Clerk to the Board

(ii) Application for Occasional Licence

Applicant: Mr Brian Stevenson, 13 Nevis Crescent, Alloa, FK10 2BL

Venue: Cochrane Hall, West Stirling Street, Alva

Event: Muay Thai – Martial Arts Event – 12 November 2016

Attending

Paul Fair, Licensing Standards Officer

The applicant did not attend.

Motion

Having considered all of the information presented to it, that the Board grants the application for an Occasional Licence subject to the conditions set out in Appendix A of the Licensing Standards Officer's report dated 10 August 2016.

Moved by Councillor George Matchett, QPM. Seconded by Councillor Donald Balsillie.

Decision

Having considered all of the information presented to it, the Board agreed unanimously to grant the application subject to the conditions set out in Appendix A of the Licensing Standards Officer's report dated 10 August 2016, namely:

- All alcohol and other drinks must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate bottles and drinking vessels.
- Only alcohol sold at the event by the licensee can be consumed at the event.
- A minimum of 6 SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue.

- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of the event, and be responsible for authorising all sales of alcohol.
- Only staff trained in accordance with the Licensing (Training of Staff) (Scotland) Regulations 2007 will be permitted to make sales of alcohol and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- Details of the Stewards to be used at the event will be forwarded by the licence holder, to the Licensing Board and the Licensing Standards Officer at least 72 hours prior to the commencement of the event. These details must include the full name and SIA Licence Number of each Steward who will work at the event.
- A written age verification policy for use at the event must be prepared and submitted to the Licensing standards Officer at least 72 hours prior to the commencement of the event.

Action

Depute Clerk to the Board

6.0 LICENSING (SCOTLAND) ACT 2005 – VARIATION (NON-MINOR)

(i) Application for Variation of Licence (Non-Minor) – No Objections or Representations received

Premises: Inglewood House and Spa, Tullibody Road, Alloa, FK10 2HU
Applicant: Inglewood House Ltd, 9 Gladstone Place, Stirling, FK8 2NN

An application for a variation of licence (non-minor) which had attracted no objections or representations was put before the Board for determination. The Board heard representation from Mr Alan Fry, Premises Manager.

Attending

Mr Alan Fry, Premises Manager
 Mr Paul Fair, Licensing Standards Officer

Motion

Having considered all of the information presented to it and having had opportunity for questions, that the Board grants the application for a variation of licence (Non Minor).

Moved by Councillor George Matchett, QPM. Seconded by Councillor Donald Balsillie.

Decision

Having considered all of the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the application for a variation of licence (non Minor)

Action

Depute Clerk to the Board

7.0 AOCB

7.1 Chief Constable's Report – Meeting: 1 November 2016

The Depute Clerk intimated that the Chief Constable's report has now been issued and will be submitted to the Licensing Board at its next meeting on 1 November 2016. The Chief Inspector will be in attendance to present the report to the Licensing Board.

Ends 1015 hrs

