

CLACKMANNANSHIRE LICENSING BOARD

MINUTE OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held within the Council Chamber, Patons Building, Kilncraigs, ALLOA, FK10 1EB, on TUESDAY 1 MARCH 2016 at 10.00 am.

PRESENT

Councillor Walter McAdam, MBE, Convenor (In the Chair)
Councillor Les Sharp, Vice Convenor
Councillor Donald Balsillie
Councillor Kenneth Earle
Councillor Irene Hamilton
Councillor Craig Holden
Councillor George Matchett, QPM
Councillor Graham Watt

IN ATTENDANCE

June Andison, Licensing Administrator
Alastair MacKenzie, Team Leader, Licensing and Building Standards
Stuart McQueen, Solicitor, Depute Clerk to the Licensing Board
Gillian White, Business Support to the Licensing Board

1.0 APOLOGIES

None.

2.0 DECLARATIONS OF INTEREST

None.

3.0 MINUTES OF MEETING HELD ON 19 JANUARY 2016

The minutes of the meeting of Clackmannanshire Licensing Board held on Tuesday 19 January 2016 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 19 January 2016 were agreed as a correct record and signed by the Convenor.

4.0 LICENSING (SCOTLAND) ACT 2005

Agenda items 4(i) 4(ii) and 4(iii) had been granted under delegated powers and were put before the Board for information only. Items 4(i) 4(ii) and 4(iii) were, therefore, considered together as one item.

(i) Applications for Personal Licence - Granted Under Delegated Powers

A list of personal licence applications numbered 1-6 (inclusive) which had been granted under delegated powers was put before the Board for information only.

Moved by Councillor Kenneth Earle. Seconded by Councillor Irene Hamilton.

The Board agreed to note that the Personal Licence Applications numbered 1-6 (inclusive) had been granted under delegated powers.

(ii) Application for Variation of Licence (Minor) - Granted Under Delegated Powers

An application for a Variation of Licence (Minor) which had been granted under delegated powers was put before the Board for information only.

Moved by Councillor Kenneth Earle. Seconded by Councillor Irene Hamilton

The Board agreed to note that the application for Variation of Licence (Minor) had been granted under delegated powers.

(iii) Application for Transfer of Premises Licence - Granted Under Delegated Powers

A list of Transfer of Premises licence applications numbered 1-2 (inclusive) which had been granted under delegated powers was put before the Board for information only.

Moved by Councillor Kenneth Earle. Seconded by Councillor Irene Hamilton.

The Board agreed to note that the Transfer of Premises licence applications numbered 1-2 (inclusive) had been granted under delegated powers.

5.0 LICENSING (SCOTLAND) ACT 2005

(i) Application for Personal Licence - Mr [REDACTED]

An application for a personal licence which had attracted a Notice in Terms of Section 73(3)(b) of the Licensing (Scotland) Act 2005 from the Chief Constable, Police Scotland, was put before the Board for determination.

The applicant was not in attendance.

Motion

That the Board acknowledge the statutory requirement of the Chief Constable to submit the Notice in Terms of 73(3)(b) of the Licensing (Scotland) Act 2005 and agree to grant the application for a personal licence to Mr [REDACTED].

Moved by Councillor George Matchett, QPM. Seconded by Councillor Les Sharp.

Decision

Having acknowledged the statutory requirement of the Chief Constable to submit the Notice in Terms of 73(3)(b) of the Licensing (Scotland) Act 2005, the Board agreed unanimously to grant the application.

Action

Depute Clerk to the Board

6.0 AOCB

(i) Occasional Licence Application

Applicant: ██████████, Oakwood Lounge, Fairfield Road, Sauchie.

Venue: Alloa Town Hall, Marshall, Alloa

Event: Charity Darts Exhibition - 24 April 2016

The applicant did not attend.

Motion

Having considered all of the information presented to it, that the Board grants the application for an Occasional Licence subject to the conditions set out in Appendix A of the Licensing Standards Officer's report dated 22 February 2016 with the addition that there shall be six SIA Licensed Stewards on duty.

Moved by Councillor George Matchett, QPM. Seconded by Councillor Craig Holden.

Decision

Having considered all of the information presented to it, the Board unanimously agreed to grant the application subject to the conditions set out in Appendix A of the Licensing Standards Officer's report dated 22 February 2016, namely:

- All alcohol must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate bottles and drinking vessels.
- Only alcoholic drinks sold at the event by the Licensee can be consumed at the event.
- Six SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue, including a specific responsibility to make regular checks of the toilets and to monitor the upper balcony area in relation to the safety and wellbeing of children and young persons attending the event.
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of the event and be responsible for authorising all sales of alcohol.
- Only trained staff will be permitted to make sales of alcohol.
- Any music or other entertainment must cease at no later than 7.45 pm.
- All Children must remain in the company of a parent or other formal guardian over the age of 18 years of age and must remain in the upper Balcony area for the duration of the event.
- Young Persons permitted to all licensed areas must remain in the company of a supervising adult over the age of 18 years.
- No alcohol is to be taken to or consumed in the balcony, foyer, stairwells, upper landings or toilets.
- A full briefing document detailing the terms of the licence, including local conditions and all measures to be put in place by the applicant to ensure compliance with the protecting children from harm licensing objective should be prepared and supplied to all Stewards

on duty at the event. A copy of this document should be made available to the Licensing Board and Licensing Standards Officer at least 7 days prior to the event.

Action

Depute Clerk to the Board

(ii) PRESENTATION FROM ALCOHOL AND DRUG PARTNERSHIP - 9 FEBRUARY 2016

Following a presentation from the Alcohol and Drug Partnership on Tuesday 9th February 2016, the Depute Clerk agreed to write a letter of thanks on behalf of Clackmannanshire Licensing Board.

Action

Depute Clerk to the Board

Ends 1010 hrs