



**MINUTES OF MEETING of the REGULATORY COMMITTEE held within the Council Chamber, Kilncraigs, Greenside Street, Alloa, FK10 1EB, on TUESDAY 31 JANUARY 2017 at 10.00 am.**

**Present**

Councillor Kenneth Earle, (In the Chair)  
Councillor George Matchett, QPM (Vice Chair)  
Councillor Alastair Campbell  
Councillor Ellen Forson  
Councillor Irene Hamilton  
Councillor Walter McAdam, MBE  
Councillor Les Sharp (S)

**In Attendance**

June Andison, Licensing Administrator  
Andrew Crawford, Team Leader Environmental Health and Licensing  
Paul Fair, Licensing Standards Officer  
Susan Fallone, Solicitor, Clerk to the Committee  
Gillian White, Committee Services Officer

**RC(17)01 APOLOGIES**

Apologies for absence were received from Councillor Kathleen Martin and Councillor Archie Drummond. Councillor Les Sharp attended as substitute for Councillor Drummond.

**RC(17)02 DECLARATIONS OF INTERESTS**

None.

**RC(17)03 MINUTES OF MEETING: REGULATORY COMMITTEE 25 OCTOBER 2016**

The minutes of the meeting of the Regulatory Committee held on Tuesday 25 October 2016 were submitted for approval.

**Decision**

The minutes of the meeting of the Regulatory Committee held on Tuesday 25 October 2016 were agreed as a correct record and signed by the Chair.

**RC(17)04      CIVIC GOVERNMENT (SCOTLAND) ACT 1982 LICENCE CONDITIONS**

A report was submitted by the Head of Development and Environment which sought approval to review and update the conditions attached to licences issued under the Civic Government (Scotland) Act 1982.

**Decision**

The Committee agreed unanimously to approve a review of all conditions and agreed that any changes considered necessary be reported back to the Committee for approval.

**Action**

Head of Development and Environment

**RC(17)05      APPROVAL OF STATUTORY POST AND ROLE OF CIVIC LICENSING STANDARDS OFFICER**

A report was submitted by the Head of Development and Environment which detailed the remit of the Licensing Standards Officer (LSO) and updated the Committee on past and future LSO work activity. The report sought approval for a change to the Council's Scheme of Delegation in relation to the statutory appointment of officers and the remit of the LSO in terms of the Civic Government (Scotland) Act 1982.

**Decision**

The Committee agreed unanimously:

1. to recommend to the Council that paragraph 13.1 of the Council's Scheme of Delegation in relation to the statutory appointment of officers be amended to include the entry as set out in paragraph 3.2 of the report; and
2. to approve the remit of the LSO in terms of Civic Government (Scotland) Act 1982 as referred to in Annex A of the report.

**Action**

Head of Development and Environment

Ends 1025 hrs