



**Clackmannanshire  
Council**

www.clacksweb.org.uk

**THIS PAPER RELATES TO  
ITEM 03(i)  
ON THE AGENDA**

**MINUTES OF MEETING of the CLACKMANNANSHIRE COUNCIL held within the Council Chamber, Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on THURSDAY 9 MARCH 2017 at 10.00 am.**

**PRESENT**

Provost Gary Womersley (In the Chair)  
Councillor Donald Balsillie  
Councillor Janet Cadenhead  
Councillor Alastair Campbell  
Councillor Archie Drummond  
Councillor Kenneth Earle  
Councillor Ellen Forson  
Councillor Irene Hamilton  
Councillor Craig Holden  
Councillor Kathleen Martin  
Councillor George Matchett  
Councillor Walter McAdam  
Councillor Bobby McGill  
Councillor Tina Murphy  
Councillor Les Sharp  
Councillor Jim Stalker  
Councillor Derek Stewart  
Councillor Graham Watt

Rev Sang Y Cha, Religious Representative (Appointed Member) (Items 09-11)

**IN ATTENDANCE**

Elaine McPherson, Chief Executive  
Garry Dallas, Executive Director  
Stephen Coulter, Head of Resources and Governance  
Stuart Crickmar, Head of Strategy and Customer Services  
Celia Gray, Head of Social Services  
Ahsan Khan, Head of Housing and Community Safety  
Gordon McNeil, Head of Development and Environment  
Anne Pearson, Chief Education Officer  
Chris Alliston, HR Service Manager  
Michael Boyle, Business Manager, Education Development  
Ashley MacGregor, Team Leader, Management Accounting  
Andrew Wyse, Acting Legal Services Manager  
Margaret Summers, Committee Services Officer

**CC(17)023 APOLOGIES**

Apologies for absence were received from Father Michael Freyne (Appointed Member) and Pastor David Fraser (Appointed Member).

**CC(17)024 DECLARATIONS OF INTERESTS**

None

**CC(17)025 MINUTES OF MEETING: CLACKMANNANSHIRE COUNCIL**

**(i) Minutes of Meeting held on 9 February 2017**

The minutes of the meeting of the Clackmannanshire Council held on 9 February 2017 were submitted for approval.

**Decision**

The minutes of the meeting of the Clackmannanshire Council held on 9 February 2017 were agreed as a correct record and signed by the Provost.

**(ii) Minutes of Special Meeting held on 23 February 2017**

The minutes of the Special Meeting of the Clackmannanshire Council held on 23 February 2017 were submitted for approval.

**Decision**

The minutes of the Special Meeting of the Clackmannanshire Council held on 23 February 2017 were agreed as a correct record and signed by the Provost.

**CC(17)026 COMMITTEE MEETINGS CONVENED SINCE THE PREVIOUS COUNCIL MEETING ON 9 FEBRUARY 2017**

The Council agreed to note the Committee meetings that had taken place since the last ordinary meeting on 9 February 2017.

- (i) Planning Committee on 24 February 2017
- (ii) Clackmannanshire Licensing Board on 28 February 2017
- (iii) Scrutiny Committee on 2 March 2017

**CC(17)027 COUNCIL POLITICAL ADMINISTRATION**

A report was submitted by the Chief Executive which asked Council to appoint a new political Administration further to the resignation of the Labour Group at the special meeting of the Clackmannanshire Council held on 23 February 2017.

The Provost invited nominations for the following positions:

**(a) Leader of the Council**

That Councillor Les Sharp is nominated as Leader of the Council.

Moved by Councillor Donald Balsillie. Seconded by Councillor Tina Murphy.

**Decision**

The Council agreed to appoint Councillor Les Sharp as Leader of the Council.

**(b) Depute Leader of the Council**

That Councillor Donald Balsillie is nominated as Depute Leader of the Council.

Moved by Councillor Les Sharp. Seconded by Councillor Irene Hamilton.

**Decision**

The Council agreed to appoint Councillor Donald Balsillie as Depute Leader of the Council.

**(c) Depute Provost**

That Councillor Tina Murphy is nominated as Depute Provost.

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed to appoint Councillor Tina Murphy as Depute Provost.

**(d) Chair of the Regulatory Committee**

That Councillor Craig Holden is nominated as Chair of the Regulatory Committee.

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed to appoint Councillor Craig Holden as Chair of the Regulatory Committee.

**(e) Chair of the Audit and Finance Committee**

That Councillor Archie Drummond is nominated as Chair of the Audit and Finance Committee.

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed to appoint Councillor Archie Drummond as Chair of the Audit and Finance Committee.

**(f) Chair of the Scrutiny Committee (From the Main Opposition Group)**

That Councillor Graham Watt is nominated as Chair of the Scrutiny Committee.

Moved by Councillor Kenneth Earle. Seconded by Councillor George Matchett, QPM.

**Decision**

The Council agreed to appoint Councillor Graham Watt as Chair of the Scrutiny Committee.

**(g) Spokesperson for Education**

That Councillor Ellen Forson is nominated as Spokesperson for Education.

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed to appoint Councillor Ellen Forson as Spokesperson for Education.

**(h) Spokesperson for Health and Social Work**

That Councillor Les Sharp is nominated as Spokesperson for Health and Social Work.

Moved by Councillor Donald Balsillie. Seconded by Councillor Tina Murphy.

**Decision**

The Council agreed to appoint Councillor Les Sharp as Spokesperson for Health and Social Work.

**(i) Spokesperson for Environment and Housing**

That Councillor Tina Murphy is nominated as Spokesperson for Environment and Housing

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed to appoint Councillor Tina Murphy as Spokesperson for Environment and Housing.

\*\*\*

The Council agreed that the above listed posts will receive senior responsibility allowances.

Subject to the above appointments, the Council agreed to make consequential appointments to the Audit and Finance Committee and the Scrutiny Committee as follows

**Audit and Finance Committee**

- 4 Members from the Administration
- 3 Members from the Main Opposition
- 1 Member from neither the Administration nor the Main Opposition.

**Scrutiny Committee**

- 4 Members from the Main Opposition (includes Councillor Graham Watt as Chair)
- 3 Members from the Administration
- 1 Member from neither the Administration nor the Main Opposition

The Council agreed to note that details of membership of the Audit and Finance Committee and Scrutiny Committee would be provided to the Chief Executive outwith today's meeting.

**Action**

Chief Executive

**CC(17)028 REPRESENTATION ON OUTSIDE BODIES**

A report was submitted by the Chief Executive which asked Council to change its representation on a number of outside bodies in light of the resignation of the Labour Group from the political Administration of the Council.

**Motion**

That Council agrees the proposals in relation to representation on the outside bodies set out in the main table at the Appendix to the report and that the status quo is retained in relation to the 'Other' Outside Bodies in the second table of the Appendix to the report.

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed the proposals in relation to representation on the outside bodies set out in the main table at the Appendix to the report and agreed that the status quo is retained in relation to the 'Other' Outside Bodies in the second table of the Appendix to the report.

A list of Administration appointments to the Outside Bodies detailed in the Appendix to be provided to the Chief Executive within the next two days.

**Action**

Chief Executive

**CC(17)029 CHARITABLE TRUSTS**

A report was submitted by the Chief Accountant which sought approval to add Independent Members to the Board of Trustees to the four remaining Charitable Trusts where currently the Council/Council Members are sole trustees.

**Motion**

That Council agrees the recommendations set out in the report.

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed:

- (1) The addition of Independent Trust Members as set out in Table 1 (paragraph 3.3) of the report.
- (2) To bear the cost of the Trusts External Audit Fee for the year ending 31 March 2017.

**Action**

Depute Chief Executive

**CC(17)030 CLACKMANNAN REGENERATION PROJECT**

A report was submitted by the Executive Director which updated Council on the progress of the Clackmannan Regeneration Project and sought authority to pursue particular actions to ensure the Scottish Government's Economic Development Fund aware of £2 million is legally committed by 31 March 2017.

**Motion**

That Council agrees the recommendations set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

**Decision**

The Council agreed to:

- (a) Enter into a formal development agreement (based on the Heads of Terms at Appendix 4 of the report) with Kingdom Housing Association (KHA) to take forward the redevelopment of the Main Street/North Street site whereby the Council retains ownership

of the ground floor shell business units and KHA takes ownership of the upper floor flatted accommodation for mid-market social rent.

- (b) Note the progress on the Community Enterprise Hub project and that a further report on the project will be brought to Council in due course.
- (c) Note that the verbal update on the award of contracts for both the Main Street/High Street and Port Street/Lochies Road Streetscape Works provided at the Meeting whereby the Executive Director confirmed that at the conclusion of the deadline for tender submissions on 3 March, seven complete tenders had been received; and
- (d) Note the progress in acquiring the Lochies Road Coach/Vehicle Repairs premises and that demolition and clearance will proceed once the businesses have relocated to new premises being constructed at Dumyat Business Park.

**Action**

Executive Director

**CC(17)031 COMMUNITY JUSTICE OUTCOMES IMPROVEMENT PLAN 2017/18**

A report was submitted by the Head of Strategy and Customer Services which presented to Council the Clackmannanshire Community Justice Outcomes Improvement Plan for 2017/18. The plan was developed in line with the new responsibilities for Community Planning Partners set out in the Community Justice (Scotland) Act 2016 and subsequent guidance.

**Motion**

That Council approves the Community Justice Outcomes Improvement Plan for 2017/18.

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed to approve the Community Just Outcomes Improvement Plan for 2017/18.

**Action**

Head of Strategy and Customer Services

**CC(17)032 EQUALITIES MAINSTREAM OUTCOMES REPORT 2017/21**

A report was submitted by the Head of Strategy and Customer Services which sought approval for the Equalities Mainstream Outcomes Report for 2017/21 which is required no later than 30 April 2017, The report included information on Council's progress in delivering the Equality Outcomes 2013/17 agreed by Council in 2013 and information on the gender pay gap for employees.

**Motion**

That Council agrees the recommendations set out in the report.

Moved by Councillor Les Sharp. Seconded by Councillor Donald Balsillie.

**Decision**

The Council agreed:

- (1) To note the information provided on progress against the Equality Outcomes 2013/17 and the Gender Pay Gap information for employees.
- (2) To approve a new set of Equality Mainstream Outcomes for 2017/21 as set out in Appendix 1 of the report.

**Action**

Head of Strategy and Customer Services

**C(17)033 PLACING REQUEST – RESERVED PLACES**

A report was submitted by the Chief Education Officer which identified the number of places requiring to be reserved in Clackmannanshire's schools during academic session 2017/18 to ensure there is sufficient provision for children at their local catchment schools. The report provided information on the schools where it is recommended that places be reserved.

**Motion**

That Council agrees the recommendations set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Archie Drummond.

**Decision**

The Council agreed unanimously:

- (1) To approve the recommended places to be reserved for catchment area children for session 2017/18 at the following primary schools:
  - Abercromby Primary School
  - Menstrie Primary School
  - Redwell Primary School
  - St Serf's Primary School
  - Sunnyside Primary School
- (2) To delegate authority to the Chief Education Officer to determine allocation of reserved places at specific year stages in each school.

**Action**

Chief Education Officer

Ends 1125 hrs

