



**MINUTES OF MEETING of the ENTERPRISE AND ENVIRONMENT COMMITTEE held within the Council Chamber, Patons Building, Kilncraigs, ALLOA, FK10 1EB, on THURSDAY 19 May 2016 at 10.00 am.**

**PRESENT**

Councillor Donald Balsillie  
Councillor Alastair Campbell  
Councillor Kenneth Earle  
Councillor Ellen Forson  
Councillor Bobby McGill  
Councillor Tina Murphy (S)  
Councillor Les Sharp  
Councillor Derek Stewart (Chair)

**IN ATTENDANCE**

Gordon McNeil, Head of Development and Environment  
Graeme Cunningham, Environment Manager  
Ian Fraser, Economic Development Team Leader  
Julie Hamilton, Development Services Manager  
Ian Doctor, Service Manager  
Graeme Finlay, Principal Planner  
Andrew Wyse, Acting Legal Services Manager (Clerk to the Committee)  
Gillian White, Business Support to the Committee

**Appointment of Chair**

The Clerk advised that following the resignation of the SNP Group from the Administration of the Council, under the Local Government (Scotland) Act 1973, if no Convener or Vice Convener is present, the members present who are eligible to vote must decide who will chair the meeting.

Councillor Stewart moved that Councillor Donald Balsillie take the Chair. Councillor Balsillie thanked Councillor Stewart, but declined the invitation.

Councillor McGill moved that Councillor Derek Stewart take the Chair which was seconded by Councillor Earle.

The Committee agreed that Councillor Stewart is appointed as Chair for the meeting.

**EEC(16)001 APOLOGIES**

Apologies for absence were received from Councillor Irene Hamilton and from Malcolm McArdle representing Clackmannanshire Business. Councillor Murphy acted as substitute for Councillor Hamilton.

**EEC(16)002    DECLARATIONS OF INTEREST**

None.

**EEC(16)003    MINUTES OF MEETING HELD ON 14 JANUARY 2016**

The minutes of the meeting of the Enterprise and Environment Committee held on Thursday 14 January 2016 were submitted for approval.

**Decision**

The minutes of the meeting held on 14 January 2016 were agreed as a correct record and signed by Councillor Donald Balsillie, former Convener.

**EEC(16)004    DEVELOPMENT AND ENVIRONMENT ANNUAL PERFORMANCE REPORT 2015/16**

The report, submitted by the Head of Development and Environment, presented the performance of Development and Environment Services based on the 2015-16 Business Plan. The report provided an overview of Service activities carried out over the year, detailing outcomes delivered, financial and operational performance.

**Motion**

That Committee agrees the recommendation set out in the report.

Moved by Councillor Bobby McGill. Seconded by Councillor Kenneth Earle.

**Decision**

Having commented on and challenged the report, the Committee agreed to note the information set out in the report.

**EEC(16)005    DEVELOPMENT AND ENVIRONMENT SERVICES: BUSINESS PLAN 2016/17**

The report, submitted by the Head of Development and Environment, presented the 2016-17 Business Plan for Development and Environment Services.

**Motion**

That Committee approves the recommendations set out in the report.

Moved by Councillor Kenneth Earle. Seconded by Councillor Bobby McGill.

**Decision**

Having commented on and challenged the report, the Committee agreed to endorse the 2016/17 Business Plan and agreed the performance targets for scrutiny purposes over the next 12 months.

#### **EEC(16)006 SCOTTISH LOCAL AUTHORITY BUSINESS LOANS FUND**

The report, submitted by the Head of Development and Environment, updated the Committee on the Council's involvement in the Scottish Local Authority Business Loans Fund, as a means of supporting business growth locally, following its commitment to provide funding through a reprioritisation of the Development and Environment Service's budget for 2016/17.

#### **Motion**

That Committee agrees the recommendations set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Bobby McGill.

#### **Decision**

The Committee agreed to:

- a) Homologate the decision by the Head of Development and Environment and Legal Services Manager to conclude and agree the Articles of Association and Members' Agreement for the new Scottish Local Authority Business Loan Fund Company; and
- b) Note the Council's approval to become a member of Business Loans Scotland Limited where the Council has agreed a one-off contribution from the Council of £50,000 to the Scottish Local Authority Loans Fund.

#### **EEC(16)007 CHARTER FOR HOUSEHOLD RECYCLING**

The report, submitted by the Head of Development and Environment, invited members to approve the signing of the Charter for Household Waste Recycling.

#### **Motion**

That Committee agrees the recommendations set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Bobby McGill.

#### **Decision**

The Committee agreed to sign the Charter for Household Recycling in Scotland and to develop a transition plan and business case to align Clackmannanshire Council's waste management service with the Charter for Household Recycling and supporting Code of Practice.

#### **Action**

Head of Development and Environment

#### **EEC(16)008 CLACKMANNANSHIRE DRAFT CONSERVATION AREA APPRAISALS FOR CONSULTATION: ALLOA GLEBE, CLACKMANNAN, KENNET AND TILlicouLTRY**

The report, submitted by the Head of Development and Environment, sought approval of the Draft Conservation Areas Appraisal documents for Alloa Glebe, Clackmannan, Kennet and Tillicultry, for consultation. The report also described the consultation process to be undertaken and subsequent procedures.

#### **Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Bobby McGill. Seconded by Councillor Kenneth Earle.

### **Decision**

The Committee:

- a) Approved the four Draft Conservation Area Appraisals for public consultation for a period of ten weeks to take account of the Summer holiday period; and
- b) Agreed that the representations received during the consultation period are reported back to a future Enterprise and Environment Committee, along with officer's recommended responses, for final approval.

### **Action**

Head of Development and Environment

### **EEC(16)009 CLACKMANNANSHIRE LOCAL DEVELOPMENT PLAN PROPOSED SUPPLEMENTARY GUIDANCE: SG8 – WOODLANDS AND FORESTRY; SG10 – DOMESTIC DEVELOPMENTS; AND ASSOCIATED DOCUMENTS**

The report, submitted by the Head of Development and Environment, sought approval of the proposed responses to the representations received on two pieces of Supplementary Guidance (SG) associated with the Council's Adopted Local Development Plan (LDP). The Guidance covers the topics of "Woodlands and Forestry" and "Domestic Developments". A summary of the representations received during the consultation period and the Council's responses to these requires to be sent to Scottish Ministers before the Council can formally adopt the Guidance as part of the statutory LDP. The report also described the consultation process undertaken and the process after responses are agreed by the Council.

### **Motion**

The Committee approved:

- a) The proposed responses to the representations received on the "Woodlands and Forestry" and "Domestic Developments" Supplementary Guidance for submission to Scottish Ministers for consideration (set out in Appendix 1 to the report); and
- b) The associated Statements of Publicity for submission to Scottish Ministers for consideration (set out in Appendices 2 and 3 of the report).

### **Action**

Head of Development and Environment

Ends: 1125 hrs