

# Equality Impact Assessment- Stage 2 Template

**Table 1: Defining the Policy**

<b>Title of Policy:</b>	
<b>Service:</b>	
<b>Team:</b>	
What is the purpose of the proposed policy or changes to established policy?	
Who is affected by the policy or who is intended to benefit from the proposed policy and how?	
How have you, or will you, put the policy into practice? Who will be responsible for delivering it?	

## Table 2

In the Stage 1 Screening you identified that the policy will impact on one or more of the protected characteristics.

What information do you have that tell you how this policy might have an impact.  
Key Questions:

- Will the impact of the proposed policy/function be the same or different for each group identified.
- Is there any indication or evidence of higher or lower participation or uptake of services by different groups?
- Are there any groups of people who are not taking up services?

<b>Protected Characteristic</b>	<b>What Evidence do you have and Consultation has been undertaken</b>

**Table 3: What is the impact on the protected characteristics identified?(see Step 3 of guidelines)**

Protected Characteristic	Impact (H,M,L or U)*	Description of Impact

**Table 4: Does the policy need to be changed?(see step 4 of Guidelines)**

Are there any changes?		
Protected Characteristic		Description
	Yes/ No	
	Yes/ No	
	Yes/ No	
	Yes/ No	

**Approved by:**

<b>Name (Head of Service)</b>	
<b>Date</b>	