

Information Sharing

The Criminal Justice Social Work Service is part of the administration of justice. As such Criminal Justice Social Work Service will report assessment and supervision information to:-

- The Courts
- The Parole Board
- The Police

Criminal Justice Social Work Services will also gather and exchange information from other agencies to allow informed judgments to be made in relation to supervision and assessment, such agencies include:-

- Health
- Local Authorities
- Scottish Prison Service
- Voluntary Agencies

Should you require further information regarding Data Protection, please speak with your Case Manager.

Failure to Comply

Should you fail to comply with your Community Payback Order without reasonable explanation, your Case Manager may use up to two formal warnings on your failure to comply. The third unacceptable failure to comply is followed by the Case Manager reporting the breach to Court.

If the Court finds you guilty of breaching your order it can implement one of the following:-

- Sentence you to custody
- Vary your Community Payback Order
- Add a Restriction of Movement Order (TAG) to your Community Payback Order.

Cause for Complaint?

If you are unhappy about the service you receive you have a right to complain. Criminal Justice Social Work Services has a comprehensive complaints procedure which is described in a leaflet available from the member of staff you have contact with.

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This leaflet has been produced by Criminal Justice Social Work Services so you, as a service user, know about our services.

If you have any suggestions on how we could improve our services, please get in touch and we will do our best to listen to your comments.

Your views on our services matter.



Clackmannanshire
Council

www.clacksweb.org.uk



Community
Payback

Supervision
Requirement and
Unpaid Work

Breaking the cycle of re-offending

What is Community Payback Supervision?

A Community Payback Order is a sentence and imposed as alternative to imprisonment and also for fine default.

A Case Manager is allocated to each Community Payback Order.

The purpose of Community Payback is to:-

- Assist the individual to change his/her behaviour to reduce the risk of further offence
- Work with the offender to achieve compliance

The Case Manager and individual will work to a risk management plan, which will be reviewed at regular intervals.

The Case Manager will decide frequency of contact in accordance with assessed risk levels and in consideration with the offender what the offender and the Case Manager have to do to successfully complete the Community Payback Order.

What is a Supervision Requirement?

A supervision requirement can be imposed by the Court to assist you to address areas of your life that are associated with your offending behaviour. This can include support to address, for example, your alcohol use, drug use, anger management, or unemployment.

You will work with your Case Manager to create a Case Management Plan, which will identify the issues that require attention, and the work that will be undertaken to achieve this.

What is an Unpaid Work Requirement?

Unpaid work is your opportunity to payback to the community in practical work for the offences you have committed.

- Unpaid work can be imposed on anyone aged 16 and over.
- Level 1, 20-100 hours must be completed within 3 months (this is also available to Justice of the Peace Court)
- Level 2, 101-300 hours must be completed within 6 months
- You will be allocated an Unpaid Work Case Manager to plan, manage and monitor your performance

What must I do?

- You must attend all appointments either at the Criminal Justice Office or at your home.
- You must inform your Case Manager if you are unable to attend any appointment.
- You must undertake the work identified in the Case Management Plan.

What must the service do?

- Provide you with support to engage with the supervision requirement.
- Work with you to create an appropriate Case Management Plan.
- Complete the work identified in the Case Management Plan, and provide an explanation if this has not been completed.

Child and Adult Protection

Child and Adult Protection is at the centre of the work we do. We will share all relevant information with Child and Adult Protection agencies when it is necessary to do so. This is in line with Local Authority Child and Adult Protection Guidelines.