Clackmannanshire Council Homeless Team Day (9am - 5pm) 01259 452397 Clackmannanshire Council Out of Hours: 01259 452000

#### Your Right to Complain

If you feel you have been treated unfairly you are entitled to make a complaint. In the first instance you should speak to your Supervising Officer or the Senior Social Worker / Team Manager who will tell you how to make a formal complaint.

#### **Confidentiality**

When a Social Work representative interviews you, they are acting as an agent of the Court. If you give information that might suggest that a child is at risk, or an offence may be or has been committed, the Social Work representative will have to act on that information. They cannot therefore give promises of confidentiality.

Social Work Services have a general duty of confidentiality of personal information, which they hold in connection with the duties and responsibilities they carry out. Where there is a need to disclose confidential information to a third party, it will be considered carefully whether this is lawful under the Data Protection Act 1998.

### **Core Values of the Council**

Commitment, Trust and Partnership

Openness and Accountability

Respect and Dignity

Equity, Fairness and Inclusion

س<sup>ور</sup> ستاویز کے بارے میں معلومات فراہم کرتا ہے۔ کیریمنل جسٹس سروس ایں دستاویز کواپنی زبان میں سبھنے کے داسط اگر آپ کو مدد کی ضرورت ہے تو ہرائے مہر بانی اسکوکونس آفس لے جائیں اور سپشن پر یوچھیں ۔ کونسل کے دفاتر کے بتے پنچے درج ہیں۔

<sup>گ</sup> رين فيلڈ ہاؤس	لائيم ٹری ہاؤس
شیلی بڈی روڈ	كاسل سٹريٹ
آلوا	آ لوا
FK10 2AD	FK101EX

這文件內容是有關 刑事司法公正服務。 如你需要,我 可以用你的語言幫助你了解此文件的內 容。請携同此文件到議局辦公室接待處查。辦公室地 址如下:

Limetree House檸樹樓
Castle Street
Alloa
FK10 1EX

Niniejszy document udziela informacji na temat Sadownictwa Karnego.

Jeśli chcieliby Państwo skorzystać z pomocy w zrozumieniu tego dokumentu w swoim języku, proszę go ze sobą zabrać do Biura Rady Miejskiej (Council Office) i zapytac w recepcji. Moga Państwo znaleźć Biura Rady Miejskiej pod poniższymi adresami:

Greenfield House Tullibody Road Alloa FK10 2AD

Limetree House Castle Street Alloa FK101EX



## **Bail Information & Supervision Scheme**















How the Council provides bail information and supervision



Further information can be obtained on the Clackmannanshire Council website: www.clacksweb.org.uk.

Contact the Research & Information Service on 01259 452519 to obtain further supplies of this leaflet or to request any changes.

#### Introduction

The Council's Criminal Justice Service manages the bail Information and Supervision Scheme in Clackmannanshire.

The scheme's objectives are to prevent the unnecessary use of remand, providing alternatives to custody for the courts, allowing an accused person to be released on bail until their next court appearance, subject to conditions.

#### What is Bail Information?

If you appear at Alloa Sheriff Court from custody the Court has to decide whether bail will be granted. The Criminal Justice Service Social Worker can interview the accused person, assess their situation and verify information relating to the case which may assist the court in reaching a decision to grant bail.

The type of information the Social Worker can verify includes:

- Address
- Employment
- Health issues
- Response to current social work supervision
- Community and family support

Where immediate assistance can be provided to address a positive obstacle to bail – such as homelessness, or an alternative address being required – staff provide this service.

The Social Worker provides a brief report of verified information to the Procurator Fiscal, with copies for the Sheriff and the Defence Solicitor.

If it seems that there would be a reasonable likelihood that supervision by a Social Worker during the period of bail would reduce the risk of re-offending, Bail Supervision may be offered to the court as an option.

#### What is Bail Supervision?

Bail Supervision is an alternative to being remanded in custody with a Criminal Justice Social Worker monitoring and supervising the accused person in the community. This involves supervision interviews at least twice a week. Compliance expectations are high, with immediate breach without warning for any incident of non-compliance.

The purpose of Bail Supervision is to reduce the risk of getting into more trouble and in many cases it allows the opportunity to provide support and information in a range of areas that may have contributed to the accused person's offending behaviour, for example:

- Addiction
- Housing
- Debt
- Employment/training
- Educational opportunities

#### Who is Eligible for Bail Supervision?

Anyone appearing from custody at Alloa Sheriff Court can be considered for Bail Supervision, if they live in Clackmannanshire. However, the scheme targets the following people:

- Those aged under 21
- Women
- Those with mental health issues
- Lone Parents
- Those vulnerable due to age, infirmity or alcohol / drug use

Who can make referrals for Bail Supervision?

- The Sheriff
- Procurator Fiscal
- Defence Solicitor
- Bail Officer
- Court Social Worker

#### **Complying with Bail Supervision**

Compliance expectations are high and this involves meeting all the terms and conditions of the Bail Supervision Order. You must follow the instructions of your Bail Officer and attend at least two meetings per week, strictly as arranged, with your Bail Officer. You must inform your Bail Officer, without delay, if you are unable to attend a meeting.

#### Failure to Comply with Bail Supervision

If you fail to comply with the requirements of your Bail Order, then breach procedures will be applied. The police and Procurator Fiscal will be notified immediately that you have failed to comply with your Bail Order. You may be arrested and charged with Breach of Bail.

# I am on Bail Supervision - who/where are my contacts:

Monday to Friday 9am to 5pm you will report to:

Criminal Justice Service office, The A.L.L.O.A. Centre, 8 Hillcrest Drive, Alloa.

Tel: 01259 721069

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At Weekends or a Public Holiday you will report to:

Central Scotland Police, Alloa Police Office, 6 Mar Place, Alloa.

Tel: 01259 723255

#### **Useful Contact Numbers**

Alloa Sheriff Court 01259 722734 Alloa Police Station 01259 723255 Alloa Health Centre 01259 215333 Benefits Office 01259 432600 Citizens Advice Bureau 01259 723880 Signpost Forth Valley 01259 726602