



**Clackmannanshire
Council**

www.clacksweb.org.uk

A Film Charter for Clackmannanshire

Throughout Scotland there is a growing awareness of the economic benefits in attracting the moving image industry.

Clackmannanshire is an area of splendid countryside and spectacular views. There is no traffic congestion.

1.0 The Council are keen to market the area as a location for moving image production. Through working with established partnership agencies the Council aims to ensure a warm welcome for film makers: The Charter and a Code of Practice for filming in Clackmannanshire have been developed to reinforce the message that Clackmannanshire can be promoted as being film friendly.

1.1 Co-ordination & Communication

In conjunction with this document, the Council has developed a Code of Practice for filming in Clackmannanshire. This document details a list of contact officers within the Council and its partnership agencies. The identified personnel will co-operate with filmmakers to achieve the requirements of every party involved.

1.2 Scottish Screen currently works with the Scottish Parliament to establish Scotland as a major screen production centre. The Council has established a relationship with Scottish Screen to promote best practice and encourage film companies to consider Clackmannanshire.

A liaison person has been identified within the Council to help Scottish Screen deliver the needs of filmmakers. This appointment demonstrates a commitment to undertake to work with partnership agencies to realise the opportunities arising out of moving image enquiries.

2.0 Filming

2.1 Where film-makers request inter-agency co-ordination Clackmannanshire Council will set up pre-production meetings involving key personnel to investigate and advise on film makers requests.

- 2.2 The facilitation of exterior filming and the requirement for traffic management and parking is the major area requiring interaction between public services and filmmakers. Inter departmental and agency co-operation are already part of the infrastructure of Clackmannanshire and the same level of co-operation will be applied to requests from filmmakers. (i.e. Central Scotland Police and relevant Council Services will work together in facilitating filmmaking, within the boundaries of Clackmannanshire).

Clackmannanshire Council understands that Production Companies will have different levels of requirements with full and final details often only being available after the filmmaker's technical reconnaissance. Production Companies will be advised at every stage about feasibility of requests, permits (if required) and deadlines. Every effort will be made to facilitate filmmaker's requests under the statutory requirements of the appropriate health and safety and road traffic regulations.

- 2.3 Where Central Scotland Police manpower is considered necessary for purposes such as crowd control and traffic supervision, filmmakers will be encouraged to apply for special police services. Central Scotland Police will endeavour to facilitate such requests subject to operational commitments. A fee may be charged to the Production Company for these special police services.

3.0 Fees and Indemnities

The Council are obliged to realise 'best value' on returns from property rental and services. In recognition of the high value of the economic benefit brought into the area on a wider scale by film work, fees for use of Council property and services may be charged within the UK market norms for film work.

3.1 Use of Council Property as Locations

Use of Council property as a film location will be facilitated by Council Services wherever feasible; security, confidentiality, daily work requirements and schedules allowing. Location fees will reflect disruption and dedicated personnel time and will be negotiable.

3.2 Council policy regarding fees for use of Council services

The Council will only charge production companies for materials, permits and dedicated personnel's time (i.e. extra payment to Council staff, such as overtime). These charges will reflect only recoupment of actual costs.

An estimate giving details of all such charges will be presented to the production company in advance of filming. Contingency should be made by both parties to allow for additional requests and charges by the Production Company. Cost breakdown estimates will be updated as soon as such information is received and copied to the production company. Once filming is complete, a full and detailed account will be issued to the Production Company for payment.

- 3.3 Production Companies will be required by the Council to carry Public Liability Insurance to the value of no less than £5 million. Any filming undertaken and associated liability therefrom is the sole responsibility of the Production Company and its employees.
- 3.4 Each production which requests to film in Clackmannanshire will be obliged to abide by the Code of Practice for Filming in Clackmannanshire. The Production Company and its employees will be required to work in a courteous and responsible manner in dealing with Clackmannanshire citizens, businesses and Council. Identified liaison contact officers will be familiar with the Code of Practice and will inform Clackmannanshire Council of any violations.

For Further information please contact:

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